

**CITY OF KEEGO HARBOR
STUDY SESSION
MEETING MINUTES
TUESDAY, May 14, 2019**

CALL THE MEETING TO ORDER: Mayor John Fletcher, called the meeting to order at 7:00pm

ROLL CALL:

Present: Mayor Fletcher, Mayor Pro Tem Rob Kalman, Council Member Brian Lampl, and Council Member Theresa Shimansky

STAFF PRESENT: City Manager Jered Ottenwess, Police Chief John Fitzgerald and City Clerk Tammy Neeb

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT:

Leslie Clark: the Japanese Knot Weed treatment has been very successful. Hopefully all the residents will come on board this program.

Green For Life Solid Waste Collection Service Discussion

City Manager Ottenwess contacted GFL; the GFL Supervisor for the City has been in contact with City Manager Ottenwess to resolve the issues. Tom Ryan will send notification to GFL to re-new the contract.

FY19-20 Budget Discussion

City Manager Ottenwess will make suggested changes to the FY2019/2020 budget at the request of City Council.

Website Revision Update

Council Member Lampl gave an update on the new city website.

Oakland County Water Resources Commissioner – Tim Prince:

- ~ Water and Sewer Rates Resolution- no rates change this year.
- ~ Water and Sewer System Operation and Maintenance Agreements - WRC has updated the agreements to reflect the current relationship between the City and WRC. Oakland County has liability insurance; it is a specialty insurance coverage for \$250,000. Council would like for City Manager to get pricing from MMRMA. City Council would like the verbage for impeding traffic on Orchard Lake and Cass Lake Road changed. City Manager Ottenwess will work with WRC on these issues, and present the revised Agreement at Thursdays Council Meeting.
- ~ Data Sharing Resolution- WRC would like formal authorization to be able to share the City of Keego Harbor GIS data with other governmental entities.

Police Vehicle Purchase- Chief Fitzgerald

City Council requested Chief Fitzgerald to look for a white 2019 Ford PI SUV 3.7L V6 Ford Explorer. Chief Fitzgerald had no success in finding a white 2019 SUV. Chief Fitzgerald is requesting 2020 PI SUV AWD with a 3.3L V6 engine, white in color. The total cost of the vehicle will be just under \$48,000.00 for the 2018/2019 Budget year. A second vehicle will be purchased in 2019/2020 Budget year in the amount of \$49,851.00.

Amendments to Employee Manual

City Manager Ottenwess reviewed the Employee Manual and identified multiple amendments that needed modifications or additions.

City Health Insurance Plan Provider

City Manager Ottenwess has found a better health insurance plan for the City Employees; reviewed details.

Road Preservation Program with ASI

The 2019 road project: S. Willow Beach, Beechcroft-Cordell to Dead End, Beechcroft-Sylvan to Cordell, Millwall and Rycroft in the amount of \$245,996. City Council discussed moving forward with all roads for which ASI provided estimates.

TIFA UPDATE

Approved 6/20/19

City Manager Ottenwess has been working with Gibbs Planning Group to develop a planning process for downtown redevelopment in Keego Harbor. The TIFA Board met on Monday, May 13 at 3:30 PM to discuss proposals and for market analyses. They will revisit on June 6th, item should be tabled for now.

Computer/Copier Update

Computer: HRC provided the City with specs for computers to be purchased with funds from the SAW GRANT, 90% of the cost will be covered.

Copier: The SAW Grant is covering 90% of the cost of copier. City Council asked City Manager Ottenwess to check the purchase price, not lease price.

Meeting adjourned 10:23 p.m.



John Fletcher
City of Keego Harbor, its Mayor



Tammy Neeb
City of Keego Harbor, its City Clerk