



# CITY OF KEEGO HARBOR BUILDING PERMIT APPLICATION

2025 BEECHMONT  
KEEGO HARBOR MI 48320  
(248) 682-1930 www.keegoharbor.org

**New Home Build**

**Office Use Only**  
Validation Area

**Applicant to Complete All Items in Sections I, II, III, IV, V and VI**

**Note: Separate Applications Must Be Completed for Plumbing, Mechanical, and Electrical Work Permits**

**PB-**

<b>I. PROJECT INFORMATION</b>			
PROJECT NAME		ADDRESS	
<b>II. IDENTIFICATION</b>			
<b>A. OWNER OR LESSEE</b>			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER
<b>B. ARCHITECT OR ENGINEER</b>			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER
LICENSE NUMBER			EXPIRATION DATE
<b>C. CONTRACTOR</b>			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER
BUILDERS LICENSE NUMBER			EXPIRATION DATE
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION			
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION			
CONTRACTOR EMAIL			
<b>III. TYPE OF IMPROVEMENT AND PLAN REVIEW</b>		<b>COST OF CONSTRUCTION \$</b>	
<b>A. TYPE OF IMPROVEMENT (Check)</b>			
1. NEW BUILDING	3. ALTERATION	5. DEMOLITION	7. FOUNDATION ONLY
2. ADDITION	4. REPAIR	6. MOBILE HOME SET-UP	8. PREMANUFACTURE
		9. RELOCATION	10. SPECIAL INSPECTION
<b>B. PLAN REVIEW REQUIRED</b>			

**VI. APPLICANT INFORMATION**

APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION.

NAME		TELEPHONE NO.	
ADDRESS	CITY	STATE	ZIP CODE
FEDERAL I.D. NUMBER			

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

**SIGNATURE OF APPLICANT****VII. CITY OF KEEGO HARBOR TO COMPLETE THIS SECTION**

For Garages, Small Additions, Porches	# Items	Fee			
1. Application Fee \$60.00 Non Refundable		60.00			
2. Cost of Construction (new & remodel) (Combined siding, roof and windows)			Permit Expires 1 year from date of issue, Permit Renewal fee is \$50.00		
3. Inspection(s) \$65.00 each					
4. Contractor Registration \$20.00					

**VIII. VALIDATION - FOR DEPARTMENT USE ONLY**

USE GROUP	BASE FEE
TYPE OF CONSTRUCTION	NUMBER OF INSPECTIONS
SQUARE FEET	

The City of Keego Harbor will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc, under the Americans with Disabilities Act, you may make your needs known to this agency.

**(OFFICE USE ONLY)**

APPROVED BY:

DATE: \_\_\_\_\_

**ADDITIONAL INSPECTIONS REQUIRED:**

1. Footing  
\*Foundation Pinned by HRC for Elevation
2. Back Fill
3. Frame
4. Slab
5. Energy Code
6. House Wrap
7. Final Inspection  
\*Certificate of Occupancy

- ☐ Issue Permit  
☐ Weathercard