

**SPECIAL MEETING
CITY OF KEEGO HARBOR
CITY COUNCIL
CITY HALL, 2025 BEECHMONT
MONDAY, NOVEMBER 4, 2019 AT 5 PM**

CALL THE MEETING TO ORDER: Mayor John Fletcher called the meeting to order at 5:00pm

ROLL CALL:

Present: Mayor John Fletcher, Council Member Brian Lampl, Council Member Karen Meabrod, Council Member Theresa Shimansky, Mayor Pro Tem Rob Kalman arrived at 5:09PM.

Staff present: City Manager Ottenwess and Clerk Neeb.

AGENDA:

1. IT Service Agreement: City Manager Ottenwess tried to move forward the last several months with a signed contract with WATECH, WATECH would not agree with all the needed legal verbiage for the contract, it was not a workable solution. IT Right was the second highest bidder at \$10,000 and is our current IT service provider, WATECH'S bid was \$9,700. Council member Lampl had given Ottenwess a few specifications that would be needed in this contract. Ottenwess would like to move forward with IT Right. The listed items below will be added to the contract.
 - An Appendix be added with the scope of work to the contract
 - Clause regarding assignment of the contract
 - Council would prefer a quarterly payment plan.
 - Clear language stating that installation of the server would not include labor cost

Resolution by Council Member Lampl to authorize City Manager Ottenwess to enter into an agreement with IT Right, with the listed conditions being added to the contract, support by Council Member Shimansky.

Roll call: Fletcher yes, Kalman yes, Shimansky yes, Lampl yes, and Meabrod yes. Motion carried

2. City Hall Server Replacement: IT Right Tom Conway discussed costs that are being waived; the emergency fees when the server went down, and the labor for the new server install. Council would like to make the listed changes to the contract.
 - The City Server Agreement up to \$5,200
 - 2 additional 4TB Hard drives

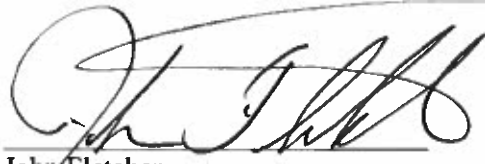
Approved 11/21/19

- RAID hard drive configuration
- Remove 12 hours of service
- Increase RAM to 64GB

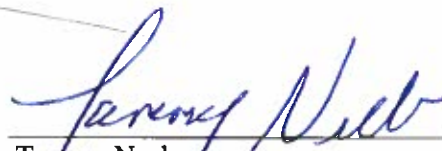
Resolution by Mayor Fletcher to authorize City Manager Ottenwess to enter into an agreement with IT Right with the listed changes being made to the contract, support by Council Member Meabrod.

Roll call: Kalman yes, Shimansky yes, Fletcher yes, Lampl yes, and Meabrod yes. Motion carried

Meeting adjourned 6:00pm



John Fletcher
City of Keego Harbor, its Mayor



Tammy Neeb
City of Keego Harbor, its Clerk