

**CITY OF KEEGO HARBOR
STUDY SESSION
MEETING MINUTES
TUESDAY, OCTOBER 15, 2019**

CALL THE MEETING TO ORDER: Mayor John Fletcher, called the meeting to order at 7:00 PM.

ROLL CALL:

Present: Mayor John Fletcher, Council Member Brian Lampl, Council Member Karen Meabrod, and Council Member Theresa Shimansky arrived at 7:20 PM.

ABSENT:

Mayor Pro Tem Rob Kalman

STAFF PRESENT: City Manager Jered Ottenwess and City Clerk Tammy Neeb.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT NON AGENDA ITEMS:

No public comment

City Council discussed the Consent Agenda Items for Thursday, October 17, 2019.

Greater West Bloomfield Cable Communications Commission 2020 Budget (Dave Alberty, GWBCCC)

Mr. Alberty discussed the GWBCCC 2020 Budget:

- The Commission proposes that the budget be funded entirely by the four communities; Keego Harbor, Orchard Lake, Sylvan Lake and West Bloomfield.
- Comcast and AT&T provide two franchise payments to the four communities based on gross revenue derived from video service and related equipment.
- As of December 31, 2018, the balance in the Cable Joint Venture Fund was \$54,215: Keego Harbor \$27,880, Orchard Lake \$35,667, Sylvan Lake \$12,204 and West Bloomfield \$464,464. These funds can only be spent on Cable related improvements.

FY18-19 Audited Financial Statements (Rana Emmons, PSLZ)

Mrs. Emmons reviewed the FY18-19 Audited Financial Statement.

- City Council inquired about the funding level of the City's MERS fund, and discussed financial condition of City's accounts.

Green For Life Solid Waste Collection Services – Contract Extension (Dan Garman, GFL)

Mr. Garman discussed:

- The current contract expires December 31, 2019.
- Extend the current agreement for an additional five (5) years expiring December 31, 2024.
- Solid waste collection and disposal service, disposal service, yard waste collection and processing, recycling collection and processing along with bulk waste service.
- Extension pricing: \$16.55 with 2.4% increase 4 years, 1-4 and 5th year 1.35% increase.
- GFL would like to offer the residents of Keego Harbor r GFLUSARewards.com, an incentive program savings for local and national businesses through coupons, random gift card drawings and education through e-mail blasts sent to all residents who choose to participate.

Stormwater Ordinance and Level of Service Discussion (Helen Davis/Brad Shepler, HRC)

Mrs. Davis and Mr. Shepler discussed:

- Asset management planning, it was determined that there is a need for the City to define and communicate to residents a level of service for the storm sewer system.
- Through drainage structure inspections and drain/culvert televising it was found that on residential properties throughout the City drainage pipes have been unknown connections to the City system without obtaining a permit.
- Several surface water ponding concerns following rain events throughout the City. Solutions to some of these issues have been investigated and documented in HRC report.
- Stormwater is conveyed through the City's ditches and culverts. In many areas of the City, the ditches have been filled and replaced with storm drains that are functioning properly.
- Some ditches have been filled without another drainage solution, causing standing water to accumulate in driveways and road following rain events.
- In order to better define the level of service, the City may develop a mission statement and review and update its ordinances. The City should consider its storm system holistically and be open to potentially coordinating efforts to increase efficiency and effectiveness of maintenance, repair, and capital costs.
- All the GIS data HRC gathered has been entered into Oakland County's system.

Ordinance 19-05 – Zoning Ordinance Amendment Sections 15.12 and 15.15 9 Fence Regulations)

City Council discussed the pros and cons of front yard fences on the water. A typo was found and will be addressed for Thursday Council Meeting.

Text Amendment #1 – Section 15.12(c)(2)(a)

Side Yard Facing Road:

- (a) Fences located between the rear building line and the rear property line and located adjacent to a road may not exceed four (4) feet in height measured from the existing grade at the fence line with a maximum of up to two (2) additional feet of lattice for a total height of six (6) feet and must be setback a minimum of ten (10) feet from the edge of the road pavement or at the property line whichever is greater. **Chain link fencing is prohibited in the side yard facing road.**

Recommendation #1

The Planning Commission voted 4-0 in favor of the above referenced amendment.

Text Amendment #2 – Section 15.12(e)

- e) Fences shall be permitted in non-residential districts, provided that such fences shall not exceed six (6) feet in height measured from the existing grade at the fence line, and shall not extend toward the front of the lot farther than any portion of the main building, except where permitted for the purposes of enclosing outside storage.

Fences shall be required in non-residential zones for the enclosing of areas used for storage of goods, material or equipment. Such fences shall not be less than six (6) feet in height measured from the existing grade at the fence line.

Fences in non-residential districts shall not consist of barbed wire or electrically- charged wiring, ~~provided, however, that fences which enclose storage areas may have barbed wire connected there with, if such barbed wire is more than six (6) feet above grade.~~

Recommendation #2

The Planning Commission voted 4-0 in favor of the above referenced amendment.

Text Amendment #3

One final item is related to an existing contradiction that exists within the Zoning Ordinance pertaining to waterfront fencing. In the event of a zoning ordinance contradiction, the default is the more restrictive. As it stands the City is not permitting waterfront fencing. Below is the existing ordinance language pertaining to waterfront fencing:

- Section 15.12(c)(6) – Fence Regulations
Waterfront Yards: (a) Decorative fences a maximum of three (3') feet in height measured from the existing grade

at the fence line are permitted in waterfront yards provided the vertical surface area is a minimum of 75 percent open to the free passage of air and light. Decorative fences must be located no closer than the water's edge at a seawall, or in the absence of a seawall, five (5) feet from the ordinary high-water mark.

- Section 15.15(a)(5) – Waterfront Yards
~~Fences: Fences shall not be permitted within the waterfront yard~~
Remove the stricken from the ordinance.

Crack Seal Bid Award

HRC reviewed the bids received on October 15, 2019. Two bids received and publicly opened and read with the lowest responsive bid by Michigan Joint Sealing, Inc. of Farmington Hills, MI with a bid of \$17,160.00. The second bid was received from Scodeller Construction., Inc. with a bid of \$ 19,160.00. HRC recommendation is to award the 2019 Crack Seal Bid to Michigan Joint Sealing, Inc.

Consent Agenda Items

Zoning Board of Appeals Appointment - Marilyn Svaluto
Oakland County IT Service Agreement
Beland Avenue Reconstruction – Water Service Line Relocation Invoice

Meeting adjourned 9:20 PM



John Fletcher
City of Keego Harbor, its Mayor



Tammy Neeb
City of Keego Harbor, its City Clerk

