

KEEGO HARBOR PARKS AND RECREATION COMMISSION
KEEGO HARBOR CITY HALL
7:00 P.M. September 11th, 2019 MEETING MINUTES

CALL TO ORDER: Chairperson Pat Ostroske called the meeting to order at 7:01 PM.

Present: Chairperson Pat Ostroske, Vice Chairperson Angelica Arens, Treasurer Leslie Clark, Secretary Robin LaFrance, , Commissioners, Paul Daelemans, Daniel Harrington, Amanda Witkowski, Kirsten Sonnevile-Douglass, Jack Winslow

Absent: 0

Alternates Present: Jan Hager

Staff Present: City Manager Jared Ottenwess, Deputy Clerk Lori Gilman

NOTE: ~~Motion by Leslie Clark, support by Paul Daelemans to excuse Kerstin Witkowski, Kerstin Sonnevile-Douglass, Jack Winslow, and to seat alternate Jan Hager.~~

PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY:

- Chairperson Pat Ostroski asked for someone to takeover the Social Calender of Events for the coming year. Commisioner Amanda Witkowski agreed to do so. Secrateray Robin LaFrance inquired into licencing and permits for Food Trucks for future events. Answered by City Manager Jered Ottenwess and Deputy Clerk Lori Gilman-Lampl with discussion of Keego Harbor's ordenance against food truck and possible changes for future events and permitting.

CONSENT AGENDA:

It was reported by Treasurer Leslie Clark there were no changes in finances this month with brief discussion on new accounting system.

Motion by Commissioner Daelemans, and support by Commissioner Amamda Witkowski to approve the minutes

Roll Call Vote: no roll call needed

Motion Carried

Special item:

Motion by Chairperson Ostroske support by Commissioner and seconded by Commissioner Clark to promote Jack Winslow to Fulltime Commissioner.

Ayes: Unanimous Nays: None

Motion Carried

REGULAR AGENDA:

Old Business:

1. Taste of Keego Update

Pat discussed the number of participants in the event. Timeline of the silent auction to be announce. Volunteers to be present between 4:30 and 5:00. This is the first year for using the Event-brite app to sell tickets, and Jack Winslow will be selling ticket at his business. Last year 184 tickets sold. Adds in the patch and the Beacon newspaper. Robin LaFrance and Angelica Arens will design and assemble 30 silk flower centerpieces and deliver the day before the event. There will be a 50/50 raffel, 19 food vendors, 1 juice, 1 Sage flower shop. 1 Costco cash donation for deserts. Jacket Club new to the Taste of Keego this year. Discussion on Taste of Keego helping to pay for the Halloween Parade.

Approved 10/9/19

2. PA System Purchase

Robin presented the specs for a better quality sound system and options for an increased budget to cover the difference from the previous budget of 750.00. After discussion on the benefits of upgrading the system with an increase in the budget. The PA System will be purchased with a Purchase order from the City of Keego Harbor by Robin LaFrance from Pro Audio in Warren MI and delivered to the City. There was a motion by Vice Chairman Angelica Arens to increase the budget to no more than 1,000.00. **To be paid out of Taste of Keego fund.**

Motion by Angelica Arens, and support by Commissioner Paul Daelemans to approve an increase in the budget from 750.00 to no more than 1,000.00 for the purchase of a PA System for the Parks and Rec department .

Roll Call Vote: Chairperson Pat Ostroski y, Vice Chairperson Angelica Arens y, Treasurer Leslie Clark y, Secretary Robin LaFrance y, Commissioners Paul Daelemans y, Jack Winslow y, Kirstion Sonnevile Dougless y, Daniel Harrington y, Amamda Witkowski y.

Ayes: Unanimous Nays: None

Motion Carried

New Business

1. Halloween Roosevelt Parade

Commissioner Kirsten Sonnevile-Douglass to be Chairperson. Working with a budget of 300.00 and communications with the school and parents. **Motion by Commissioner Dan Harrington, support by Commissioner Paul Daelemans to purchase the candy out of the Taste of Keego fund.**

Roll call: Ostroske yes, Daelemans yes, Harrington yes, Witkowski yes, Douglass eys, and Winslow yes. Motion carried.

2. Christmas Tree Lighting Treasurer

Leslie Clark chairperson reported that there is leftover toys, ornaments and stuff animals to be used this year. The current budget of 750.00 will be used. Discussion was all supportive of this idea. Santa is booked, Bill Bertakis photographer is booked. The lighting will be December 6th at 7:00pm . Cadet volunteers to help. It was discussed to include a Hanukka holiday celebration décor at the tree lighting. After much discussion there was a motion made to show support from the parks and rec board to include the Hunukka lawn décor at the holiday tree lighting, decor to be purchased by a private resident.

Motion by Commissioner Paul Daelemans, and 2nd by Daniel Harrington

Ayes: Unanimous Nays: None

Motion Carried

3. Commissioner Kirsten brought discussion and explanation of a new banking and accounting system to the Parks and Rec board of Commissioners that will allow a chairperson of an event to be able to accept credit card payments in the future. Still in the exploration stages.

ADJOURNMENT:

The meeting adjourned with motion at 8:44 PM.



Patricia Ostroske, Chairperson



Robin LaFrance, Recording Secretary