

Approved 12/11/19

KEEGO HARBOR PARKS AND RECREATION COMMISSION
KEEGO HARBOR CITY HALL
7:00 P.M. November 13, 2019 MEETING MINUTES

CALL TO ORDER: Vice Chairperson Angelica Arens called the meeting to order at 7:01 PM.

Present: Vice Chairperson Angelica Arens, Treasurer Leslie Clark, Secretary Robin LaFrance, Commissioners, Paul Daelemans, Daniel Harrington, Amanda Witkowski, Kirsten Sonnevile-Douglass, Jack Winslow

Absent: Pat Ostroske

Alternates Present: Jan Hager

Staff Present: City Manager Jared Ottenwess, Clerk Tammy Neeb

Motion by Commissioner Daniel Harrington, support by Vice Chairperson Angelica Arens to excuse Pat Ostroske and to seat alternate Jan Hager.

PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY:

City manager Jarod Ottenwess brought up a discussion and descriptions of upcoming grant funds and allocations as brainstorming for ways to use the dispersment of grant money for parks and neighborhoods. Rose Sortor to be an ADA accessibility improvement at the Gazebo for Calendar year 2019 with the CBG grant money. Leslie Clark gave an explanation and discussion of the grant money works and where it comes from.

Jason Drudge brought up a description and discussion on holding a 5 K run on Memorial Day, with planned route through Keego Harbor. It was brought up having a food truck and awards given afterward at the Gazebo and asked for the support of the city and parks and rec commission.

CONSENT AGENDA:

Motion by Treasurer Leslie Clark to approve the meeting minutes, support by Commissioner Paul Daelemans.

Ayes: Unanimous Nays: None Motion carried

Motion by Commissioner Kirsten Sonnevile-Douglass, support by Commissioner Amanda Witkowski to approve the minutes, and financials.

Roll Call Vote: Angelica Arens Y, Leslie Clark Y, Robin LaFrance Y, Kirsten Sonnevile-Douglass Y, Amanda Witkowski Y, Jan Winslow Y, Paul Daelemans Y, Jan Hager Y . Motion carried

Special item:

Motion by Secretary Robin LaFrance, support by Commissioner Daniel Harrington for help and support with the planning stages of the 5 K run, to be run by Jason Drudge, and for Jason to work with the memorial day parade committee and following all the guidelines of the committee , headed by Kirsten Sonnevile-Douglass

Ayes: Unanimous Nays: None Motion carried

REGULAR AGENDA:

Old Business:

1. Halloween Roosevelt Parade update-Pat/Kirsten It was reported that 6 volunteers stuffed 500 gift bags for the kids in one hour. The parade was moved inside because of the weather. The extra bags were donated to the Cares of Farmington Hills Shelter. The mayor John Fletcher came to the parade. New décor needed for next year.

2. Christmas Tree lighting-Leslie Clark Food will be covered by ~~Dawn Donuts~~ ^{Dunkin Donuts}, coffee and hot chocolate covered by Tim Hortons. The event is short table and chairs to be rented. 3 Cadet volunteers needed for door duty, Corey needs help with set up. Help is needed to put out Yard signs the day before. New PA system to be used at the event and set up ahead of time to test. Santa Joe from Fraser was hired at 100.00 per hour.

Motion by Vice Chairperson Angelica Arens, support by Commissioner Paul Daelemans to approve a budget of up to 750.00 for the tree lighting event.

Roll Call Vote: Vice Chairperson Angelica Arens y, Treasurer Leslie Clark y, Secretary Robin LaFrance y, Commissioners Paul Daelemans y, Jack Winslow y, Kirsten Sonnevile Douglass y, Daniel Harrington y, Amanda Witkowski y, Jan Hager Motion carried

3. Update Fran Leaf Park; Leslie Clark reported that the park installation is completed, and the woodchips are in. A 1500.00 balance from the grant money is left and should be spent.

4. Memorial Day Parade; Kirsten Sonnevile-Douglass It was reported that the road commission denied the request for signage for the road closing announcement prior to the parade and the signs and arrow boards will be checked into but pricey budget. Bus request is in for the parade. Oakland county parks and rec stage approved. Club Royal will submit 2 floats as pontoons on trailers as parade floats. Jan Hager brought up bag pipers as an option in the parade.

New Business

1. Baxter Morgan Park Leslie Clark Discussion for replacement of the Double Springboard rider. Motion by Commissioner Paul Daelemans, support by Commissioner Jan Hager, to look into replacement of the double springboard rider with single spring riders with a budget of 5,000.00.

Roll Call Vote: Vice Chairperson Angelica Arens y, Treasurer Leslie Clark y, Secretary Robin LaFrance y, Commissioners Paul Daelemans y, Jack Winslow y, Kirsten Sonnevile Douglass y, Daniel Harrington y, Amanda Witkowski y, Jan Hager. Motion carried

2. New Event/ refreshing currents events Motion to Table by Angelica Arens, support by Robin LaFrance

ADJOURNMENT:

The meeting adjourned with motion at 8:46 PM.



Angelica Arens, Chairperson



Robin LaFrance, Recording Secretary