KEEGO HARBOR PARKS AND RECREATION COMMISSION KEEGO HARBOR CITY HALL WEDNESDAY OCTOBER 9, 2019 MEETING MINUTES

CALL TO ORDER: Chairperson Pat Ostroske called the meeting to order at 7:01 PM.

<u>Present</u>: Chairperson Pat Ostroske, Vice Chairperson Angelica Arens, Treasurer Leslie Clark, Secretary Robin LaFrance, , Commissioners, Paul Daelemans, Kirsten Sonneville-Douglass

Absent: Daniel Harrington, Amanda Witkowski, Jack Winslow

Alternates Present: Jan Hager

Staff Present: City Clerk Tammy Neeb, City council liaison Karen Meabrod

Motion by Kirstin Sonneville-Douglass, support by Paul <u>Daelemans</u> to excuse Amanda Witkowski, Daniel Harrington, Jack Winslow, and to seat alternate Jan Hager.

PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY:

Commissioner Kirsten Sonneville-Douglass discussed Quick Access feature for future use with EventBrite with links
for publicity and easy visibility online. It was discussed and recommended to make some so of official distinction
between Parks and Rec, city of Keego Harbor and the Team Keego nonprofit organization as far as funding for the
events that were not run by or funded by the City such as "Skate Nite" and that the Parks and Rec commission has
taken over so of the Previous events funded and ran by Team Keego, such as the Memorial Day Parade, Tree
Lighting, etc,

CONSENT AGENDA:

Motion by Paul Daelemans to accept the Consent Agenda, support by Kirstin Sonnerville-Douglas.

Roll call:

Ayes: 7

Nays: 0

Motion Carried

Motion by Commissioner Daelemans, and support by Commissioner Angelica Arens to approve the September 11, 2019 minutes with corrections made, support by Leslie Clark.

Motion Carried

Financials; Commissioner Leslie Clark expressed that the Sound System purchase should be paid out of the Taste of Keego budget and not supplies. A motion was made by Commissioner Paul Daelemans and supported by Kirsten Sonneville-Douglass to gift funds from Taste of Keego funds to DPW funds to purchase new LED lights for the Tree Lighting event.

Roll Call:

Ayes: 7

Nays: 0

Motion Carried

REGULAR AGENDA:

Old Business:

- 1. Taste of Keego Update- Chairperson Pat Ostroske discussed the big success of this year's event. The band was an added upgrade. Along with the 50/50 raffle, all items sold in the silent auction and the attendance was up. All numbers were up over last year in the preliminary numbers. Pat suggested in the future to buy a table for reservations. Total to be determined after the total count.
- 2. PA System Purchase Update Robin purchased a PA System on behalf of the Keego Harbor Parks and Rec and delivered it to City Hall, The microphones were on back order and sent to City Hall. With the approved increase in budget the sound system is now a substantial upgrade from the original discussed and will be useful for all events.

Approved 11-13-19

- 3. Halloween Roosevelt Parade Commissioner Kirsten Sonneville-Douglass to be Chairperson. It was discussed that the Police chief will make a change to the route of the parade to prevent children from crossing Schroeder Blvd. Tentative count 487 kids, and 6 volunteers for the change in route.
- 4. Christmas Tree Lighting Treasurer Leslie Clark chairperson reported that we are looking for volunteers, paper products and condiments are in stock from leftover events. This event is predicted to host 200 kids plus families. Looking for donation from Bosco's, Hungry Howie's for cookies or brownies. Approximately 15 gallons of cider.

New Business:

- 1. Memorial Day Parade;
 - Commissioner Kirsten brought discussion she felt the need for 50 volunteers; Staging the night before, for the stage, staging, bike decorating, more music in the parade, 4 walkie talkies for communications, golf cart for navigation and supervision. Changing the Veterans Ceremony to the end of the parade. All council members involve as a positive face of Keego Harbor. Mention of festival in conjunction with the parade, food trucks, art show.
- 2. Team Keego- Chairperson Pat Ostroske; Pat discussed her conversation with a representative of Team Keego on the willingness to give money to support city events as long as the money was returned.
- 3. Update Fran Leaf Park- Commissioner Leslie Clark The DPW spread engineered wood chips around the new playscapes. There are plans to replace the spring ryder and to fix the wheel in the spring.
- 4. New events/refreshing current events; a motion by Paul Daelemans and supported by Angelica Arens to table the New events discussion. Motion Carried

ADJOURNMENT:

The meeting adjourned with motion at 8:33 PM. Paul Daelemans with support from Angelica Arens

Patricia Ostroske, Chairperson

Robin/LaFrance, Recording Secretary