

Approved  
1.10.24

KEEGO HARBOR PARKS AND RECREATION COMMISSION

7:00 P.M. Wednesday, December 13th, 2023, MEETING MINUTES  
2025 Beechmont St.  
Keego Harbor, MI 48320

**CALL TO ORDER:** Chairperson Kirsten Sonnevile-Douglass called the meeting to order at 7:01 PM.

**Present:** Chairperson Kirsten Sonnevile-Douglass, Treasurer Leslie Clark, Secretary Robin LaFrance, Commissioners, Daniel Harrington, Dayna Krukowski, Kathleen Sexton, Jaky Van Dox.

**Absent:** Commissioner Joshua Bolton, Vice Chairman Paul Daelemans

**Alternates Present:** None

**Staff Present:** City Manager/City Clerk Tammy Neeb, Council Member Joel Ross

**PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:**

Keego Harbor Parks and Recreation welcome public comments limited to three (3) minutes, on items that do not appear on the printed agenda. On Accordance with its Meeting Conduct Rules, Parks and Recreation will take no action on or discuss any item not appearing on the posted agenda. Exceptions may be made at the discretion of the chair. The public can speak to agenda items as they occur when the presiding officer opens the floor to the public. When recognized by the presiding officer, please unmute your microphone, state your name for the record, and direct all comments or questions to the presiding officer.

Chairperson Kirsten Sonnevile-Douglass: Commissioner Joshua Bolton will move to alternate; Julie will be sworn in in January, and Amy Drain to be moved to council for approval. Welcome Joel Ross as a temporary liaison to the city council.

**APPROVAL OF AGENDA**

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**Motion by** Chairperson Kirsten Sonnevile-Douglass, supported by Commissioner Kathleen Sexton to excuse Vice Chairman Paul Daelemans from the December 13<sup>th</sup>, 2023, meeting.

**APPROVAL OF MINUTES**

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**Motion by;** Commissioner Kathleen Sexton, supported by Treasurer Leslie Clark to approve the November 8<sup>th</sup> 2023 meeting minutes

**FINANCIAL REPORT:**

**Treasurer Leslie Clark:**

**Motion by** Chairperson Kirsten Sonnevile Douglass, supported by Commissioner Daniel Harrington, a motion to make a resolution to approve the Financial Report as presented.

**Roll Call:** Chairperson Kirsten Sonnevile-Douglass Y, Treasurer Leslie Clark Y, Secretary Robin LaFrance Y, Commissioners, Daniel Harrington Y, Jaky Van Dox Y, Kathleen Sexton Y.

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**New Business:**

**Absences -Call or Email:** Chairperson Kirsten Sonnevile Douglass and City Manager Tammy Neeb informed the Parks and Rec Commission of the proper way to let the city know if you are unable to attend a meeting. Commissioners are allowed 3 unexcused absences a year. They are to call into the city by 4 pm and or email in advance of the scheduled meeting.

**Parking at Baxter Morgan Park:** Treasurer Leslie Clark lead the discussion on the potential of adding parking spaces to the park in anticipation of the use of the newly installed Disc Golf course. Ideas were exchanged to add a few angled parking spaces by exploring the space already available near the entrance and moving the gate up closer to the park.

**2024 Parks and Recreation Meeting Schedule:**

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**Motion by** Chairperson Kirsten Sonnevile-Douglass, supported by Commissioner Kathleen Sexton to approve the 2024 Parks and Rec Meeting Schedule.

**Old Business**

**Disc Golf Update:** Chairperson Kirsten Sonnevile-Douglass reported that there are open holes with caution tape and the project is moving along. Treasurer Leslie Clark reported that some of the tree guards are delayed. Some of them are up.

**Holiday Decorations Awards:** Commissioner Kathleen Sexton reported that the signs are to go out by the 17<sup>th</sup> and be brought back to the January meeting. 2 signs per area.

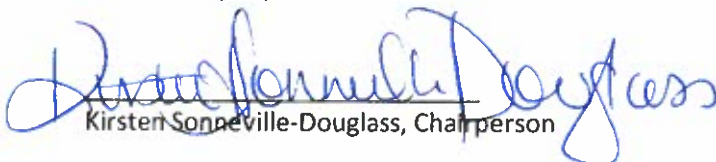
**Winter Wonderland Event Report:** Treasurer Leslie Clark reported that she would need more help with the party part of the event next year. The light sticks were a big hit with the kids and will be used next year as gifts in place of the goodie bags. Vice Chairman Paul Daelmans should be reimbursed for a new drill bit. Some discussion on getting help from student volunteers to take down the light display. Everyone agreed it was an awesome event! Commissioner Jaky Van Dox reported that the Outreach program was very grateful for the food donations collected during the event which gave the commissioners a better understanding of how the program works and the type of help available.

**Taste of Keego 2.0:** Chairperson Kirsten Sonnevile Douglass reported the invitations to the restaurants have been sent. So far Jets Pizza has accepted. Thanks to Commissioner Kathleen Sexton for communicating with the restaurants.

**Board Member Comments:** Chairperson Kirsten Sonnevile-Douglass volunteered to have an envelope stuffing party for the parks and rec schedule to go out in the mailing list.

**ADJOURNMENT:**

The meeting adjourned with motion at 7:57 PM.

  
Kirsten Sonnevile-Douglass, Chairperson

  
Robin LaFrance, Recording Secretary