

Approved
12.13.2023

KEEGO HARBOR PARKS AND RECREATION COMMISSION

7:00 P.M. Wednesday, November 8th, 2023, MEETING MINUTES
2025 Beechmont St.
Keego Harbor, MI 48320

CALL TO ORDER: Chairperson Kirsten Sonnevile-Douglass called the meeting to order at 7:01

Present: Chairperson Kirsten Sonnevile-Douglass, Vice Chairperson Paul Daelemans, Treasurer Leslie Clark, Secretary Robin LaFrance, Commissioners, Daniel Harrington, Dayna Krukowski, Kathleen Sexton, Jaky Van Dox.

Absent: Commissioner Joshua Bolton

Alternates Present: None

Staff Present: City Manager/City Clerk Tammy Neeb

PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:

Keego Harbor Parks and Recreation welcome public comments limited to three (3) minutes, on items that do not appear on the printed agenda. On Accordance with its Meeting Conduct Rules, Parks and Recreation will take no action on or discuss any item not appearing on the posted agenda. Exceptions may be made at the discretion of the chair. The public can speak to agenda items as they occur when the presiding officer opens the floor to the public. When recognized by the presiding officer, please unmute your microphone, state your name for the record, and direct all comments or questions to the presiding officer.

Commissioner Jaky Van Dox agreed to Ashley's route of the business's holiday decorating awards. Treasurer Leslie Clark announced visitor Julie O'Brien at the meeting. She is going to join the Garden Club and Parks and Rec Commission. Add beautification awards to the December agenda.

APPROVAL OF AGENDA

Ayes: Unanimous **Nays:** None **Motion Carried**
Motion by Chairperson Kirsten Sonnevile-Douglass, supported by Commissioner Daniel Harrington

APPROVAL OF MINUTES

Ayes: Unanimous **Nays:** None **Motion Carried**

APPROVAL OF MINUTES

Motion by; Treasurer Leslie Clark, supported by Vice Chairperson Paul Daelemans to approve the October 11, 2023, meeting minutes with typo noted.

FINANCIAL REPORT:

Leslie Clark:

Motion by Chairperson Kirsten Sonnevile Douglass, supported by Commissioner Kathleen Sexton, to make a resolution to approve the Financial Report as presented.

Roll Call: Chairperson Kirsten Sonnevile-Douglass Y, Vice Chairperson Paul Daelemans Y, Treasurer Leslie Clark Y, Secretary Robin LaFrance Y, Commissioners, Daniel Harrington Y, Jaky Van Dox Y, Kathleen Sexton Y.

Ayes: Unanimous **Nays:** None **Motion Carried**

New Business:

Parks & Rec Meeting Minutes

Taste of Keego 2.0: Chairperson Kirsten Sonnevile Douglass reported that Indo will no longer participate due to closing the restaurant. Kathleen to Co-Chair the event and will start earlier this year to contact participating businesses. It will run Monday through Sunday, 1-28 through 2-4.

Winter Disc Golf: Winter baskets are still in shipping; Discs are here and need to be installed before the ground freezes. There is a potential charity event if the course is installed before December.

Old Business

Halloween Parade-Abbott Middle School Recap: Chairperson Kirsten Sonnevile-Douglass reported that the parade was a huge success, thanks to Commissioner Daniel Harrington, Kevin Douglass, Susan Emerling, and parents for help with the event and the new principal.

Winter Wonderland Event: Treasurer Leslie Clark gave a detailed presentation of the layout and placement of the lights to set up around the pond and in Rose Sortor Park. There are 13 signs left to be re-used for the Keego Land game. There will be new features at the Gazebo and brighter light trees to be moved closer to the pond shores. West Bloomfield will have crafting for the kids at the Gazebo. Some discussion on using Poi ball games. The new cement walk ends halfway around the pond. The transition between the cement and gravel path appeared to be good. Lights are labeled according to length. Volunteers needed to help set up the lights on different days, starting the weekend after Thanksgiving. Tim Hortons is donating 2 Cambro's of Hot Chocolate this year. A bin will be in place for the food donations going to the "Open Door" organization until January 2nd. Commissioner Jaky Van Dox will get the sign for the food drive. Treasurer Leslie Clark bought some new light strings to add to the display. Winter Wonderland gift bags to be stuffed with clementine, chocolate coins, and bubbles. Vice Chairman Paul Daelemans will charcoal grill hot dogs and smores and bring scrap wood for a bonfire. Chairperson Kirsten Sonnevile-Douglass to be the MC. Lights to be turned on with a count down to 6pm. This will need people at the light stations. A sign-up genius will be created.

Motion by Chairperson Kirsten Sonnevile Douglass, supported by Vice Chairperson Paul Daelemans, to make a resolution to approve up to 150.00 budget for the replacement/improvement of signs.

Roll Call: Chairperson Kirsten Sonnevile-Douglass Y, Vice Chairperson Paul Daelemans Y, Treasurer Leslie Clark Y, Secretary Robin LaFrance Y, Commissioners, Daniel Harrington Y, Jaky Van Dox Y, Kathleen Sexton Y.

Ayes: Unanimous

Nays: None

Motion Carried

CDBG Playground Equipment: Treasurer Leslie Clark and City Manager Tammy Neeb brought discussion on the possibility of holding over the grant funds for another year vs a smaller project. Both options were discussed.

Board Member Comments: Chairperson Kirsten Sonnevile-Douglass volunteered to have an envelope stuffing party for the parks and rec schedule to go out in the mailing list.

ADJOURNMENT:

The meeting adjourned with motion at 8:15PM.


Kirsten Sonnevile-Douglass


Robin LaFrance, Recording Secretary