

**KEEGO HARBOR  
PARKS AND RECREATION COMMISSION MEETING MINUTES  
Wednesday, February 9th, 2022**

**CALL TO ORDER:** Kirsten Sonnevile-Douglass called the meeting to order at 7:03

**Present:** Chairperson Kirsten Sonnevile-Douglass, Treasurer Leslie Clark, Secretary Robin LaFrance, Commissioners, Paul Daelemans, Daniel Harrington, Kathleen Sexton, Dayna Krukowski, Jaky Van Dox.

**Absent:** None

**Alternates Present:** None

**Staff Present:** City Manager / City Clerk Tammy Neeb

**PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:**

No public comment

**APPROVAL OF AGENDA**

**Motion by;** by Kirsten Sonnevile-Douglass, supported by Leslie Clark to add the Easter Egg Hunt to New Business February 9th, 2022, meeting.

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**Motion by;** Leslie Clark, supported by Kirsten Sonnevile-Douglass to approve the Approval of agenda with the Egg Hunt added to New Business.

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**APPROVAL OF MINUTES**

**Motion by;** Leslie Clark and supported by Kirsten Sonnevile-Douglass to approve the February 9<sup>th</sup>, 2022, Parks and Rec commission Meeting minutes.

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**NEW BUSINESS**

**FINACIAL REPORT:** Leslie Clark has been working with the city Treasurer to improve the budget reports and how be able to spend the money and donations that come into parks and rec. Garden Club to accept donations for new tree plantings via staff.

**BUDGETT REQUIREMENTS:** A budget amendment would be required to spend over the existing budget.

**VETERANS MEMORIAL PARK DONATION:** Much discussion and details presented to inform the commission on an anonymous donor wanting to add specific items to the Veterans Memorial Park also know as the "The Rock". The resident would like to purchase a flagpole, flag, letters to spell Keego Harbor on the rock and rope under the rock to complete the nautical feel. The flag will be 8'x 12', the flagpole would be 50' tall and set back 10' from the rock. The donation would be in the future.

**Motion by;** Kirsten Sonnevile-Douglass and supported by Leslie Clark to move forward with the donation with the specifics as planned without change, to include the 50' flagpole, and 8' x12' new flag, set back 10' with nautical rope around the base of the rock memorial, letters purchased to spell Keego Harbor Memorial Park. The Parks and Rec commission approves the changes to be made and back to City Council for approval.

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**EGG HUNT:** Leslie Clark. Discussion on how to do the egg hunt as usual. It was suggested to reduce the number of eggs to be used. A date was set for Saturday, April 16<sup>th</sup>, 2022. A suggestion to requests masks.

**OLD BUSINESS:**

**MASTER PLAN:** Leslie Clark described the purpose of the newly created survey is to gain public input and data to help with prioritizing goals and objectives for the master plan. Going forward this will help with planning sports programming, new park equipment, improvements, and to help with the application process for obtaining grant funding. Suggestion to add ranking question to the survey. She presented a paper copy of the proposed online survey. The survey is very well thought out.

**TASTE OF KEEGO 2.0** Kirsten Sonnevile-Douglass reported all the promo that was done for the event. It was advertised in the Patch, Next Door, Community Connection, So Keego, and a segment done of the Splash, etc. Unfortunately, the event was affected by a Snowstorm and extreme cold temperatures which influenced the turnout of the event. 1 Extra restaurant participated last minute, bringing the need for an extra gift card, to put the event over budget. Kirsten as to re-imburshed for the extra gift card.

**Motion by:** Leslie Clark, supported by Daniel Harrington to re-imburse Kirsten Sonnevile-Douglass for the 25.00 overage on the budget for Taste of Keego 2.0

Roll Call: Kirsten Sonnevile-Douglass Y, Leslie Clark Y, Robin LaFrance Y, Paul Daelemans Y, Daniel Harrington Y. Dayna Krukowski Y, Kathleen Sexton, Jaky Van Doox      **Motion Carried**

**FUNDRAISING IDEAS,** Ashley Attisha brought a pamphlet of ideas for fundraisers. Some of the ideas are Pancake Breakfast, Walkathon, Trivia Night, Park tours, Movie Night, Bingo. Discussion by Kirsten Sonnevile-Douglass on how to execute these events. She also asked for members to chair these ideas.

Lori Gilman – Ms. Gilman suggested a tour of all City Parks as a fundraising idea. She said her and her husband went on park tour led by Keaton Douglass and it was incredibly fun and informative. This is a wonderful way to show off the City Parks.

**BLOCK PARTY:** Dates were set for the 3 proposed Block Party events to be held June 17<sup>th</sup>, July 15<sup>th</sup>, and August 19<sup>th</sup>, from 5:30pm till 8:30pm. Details of the bands, food trucks, and artists/crafters need to be further worked out. 50/50 raffles were discussed.

**MEMORIAL DAY PARADE:** Kirsten Sonnevile-Douglass updated the commission with a new digital form for parade applicants and stated floats and classic cars allowed. No regular cars allowed unless pulling a float. Volunteers needed for the bus transportation, and staging area. A Porta John needed for the staging area.

**COMMUNITY GARDEN:** Robin LaFrance provide information on building garden plots from galvanized steel. Paul Daelemans provided information on garden plots pre-made available from Costco. A budget was set for Paul Daelemans to purchase the garden plots.

**Motion by:** Leslie Clark, supported by Kirsten Sonnevile-Douglass to set a budget of up to 700.00 to purchase the pre-made garden plots from Costco.

Roll Call: Kirsten Sonnevile-Douglass Y, Leslie Clark Y, Robin LaFrance Y, Paul Daelemans Y, Daniel Harrington Y. Dayna Krukowski Y, Kathleen Sexton, Jaky Van Doox      **Motion Carried**

**ADJOURNMENT:**

Vice Chairman Sonnevile-Douglass adjourned the meeting adjourned with motion at 8:59PM.

  
Kirsten Sonnevile-Douglass, Vice Chairman

  
Robin LaFrance, Recording Secretary