

KEEGO HARBOR PARKS AND RECREATION COMMISSION
Wednesday, March 9th, 2022, MEETING MINUTES
2025 Beechmont St.
Keego Harbor, MI 48320

CALL TO ORDER: Kirsten Sonnevile-Douglass called the meeting to order at 7:01

Present: Chairperson Kirsten Sonnevile-Douglass, Treasurer Leslie Clark, Secretary Robin LaFrance, Commissioners, Paul Daelemans, Daniel Harrington, Kathleen Sexton, Jaky Van Doo.

Absent: Dayna Krukowski

Alternates Present: None

Staff Present: Administrative Specialist Lori Gilman

Motion by: Leslie Clark, supported by Kirsten Sonnevile-Douglass to excuse Dayna Krukowski from the March 9th, 2022, meeting.

Ayes: Unanimous

Nays: None

Motion Carried

PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:

None

Administrative Specialist Gilman administered the Oath of Office to Julia Hall

APPROVAL OF AGENDA

Motion by: by Leslie Clark, supported by Kathleen Sexton to add Canal Maintenance and Advertising to New Business and to add Community Garage Sale to Old Business to March 9th, 2022, agenda.

Ayes: Unanimous

Nays: None

Motion Carried

APPROVAL OF MINUTES

Motion by: Kirsten Sonnevile-Douglass, supported by Leslie Clark to approve the February 9th 2022, Parks and Rec commission Meeting minutes.

Ayes: Unanimous

Nays: None

Motion Carried

NEW BUSINESS

Election of Officers

Chairperson; Nominated and Elected; Kirsten Sonnevile-Douglass

Vice-Chairperson; Nominated and Elected; Paul Daelemans

Secretary; Nominated and Elected; Robin LaFrance

Treasurer; Nominated and Elected; Leslie Clark

Administrative Specialist Gilman administered the Oath of Office to Jaky Van Doo

Financial Report: **Roll Call Motion by:** Kirsten Sonnevile-Douglass, supported by Dan Harrington to approve the financial report as presented by Leslie Clark.

Roll Call: Kirsten Sonnevile-Douglass Y, Leslie Clark Y, Robin LaFrance Y, Paul Daelemans Y, Daniel Harrington Y, Kathleen Sexton, Jaky Van Doo **Motion Carried**

City Parks Inspection: Leslie Clark explained the process of inspection the parks, equipment, and grounds. A date for inspection was scheduled for April 24th and to meet at City Hall at 1:00pm.

Fran Leaf Canal Clean UP: Leslie Clark explained the process and need for the canal clean up to be done before the lake level rises. A date was scheduled for April 2nd, from 12:00 till 2:00pm.

Advertising: Jacky Van Dox presented suggestions on Advertising in the local newspaper, the "Beacon" and other avenues for people who are not always keeping up with current events on the internet, such as senior citizens. There was discussion on setting an advertising budget with a mindset of keeping it small.

OLD BUSINESS:

City Wide Garage Sale Discussion: The garage sale is to happen over the Memoria Day Holiday weekend, the signs need to be put up.

Master Plan Discussion: It was discussed that to date, 86 responses were collected from the Master Plan online survey. Most were from single family homes. Another email blast was scheduled to go out.

Egg Hunt Update: The number of eggs to be used has been reduced for the event. Leslie Clark brought the newly purchased eggs and candy to the meeting for people to take them home and stuff them.

Memorial Day Parade: Kirsten Sonneville-Douglass created an online application for donations and participants. Discussion on giving a donation to the party store next to the staging area vs renting a Porta John.

Community Garden:

Roll Call Motion by: Kirsten Sonneville-Douglass, supported by Kathleen Sexton to charge a fee of 10.00 per use of garden box for the season at the community garden.

Roll Call: Kirsten Sonneville-Douglass Y, Leslie Clark Y, Robin LaFrance Y, Paul Daelemans Y, Daniel Harrington Y, Kathleen Sexton, Jaky Van Dox . **Motion Carried**

Reminder Send Updated photo to Kirsten Sonneville-Douglass for board member's profile

ADJOURNMENT:

The meeting adjourned with motion at 8:20PM.


Kirsten Sonneville-Douglass, Chairperson


Robin LaFrance, Recording Secretary

Signatures on file at City Hall