

**KEEGO HARBOR PARKS AND RECREATION COMMISSION**  
**Wednesday, June 8th, 2022, MEETING MINUTES**

**CALL TO ORDER:** Kirsten Sonnevile-Douglass called the meeting to order at 7:01

**Present:** Chairperson Kirsten Sonnevile-Douglass, Treasurer Leslie Clark, Secretary Robin LaFrance, Commissioners, Paul Daelemans, Daniel Harrington (arrived at 7:26), Kathleen Sexton, Jaky Van Dox, Dayna Krukowski, Julia Hall

**Absent:** None

**Alternates Present:** None

**Staff Present:** Administrative Specialist Lori Gilman

**PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:**

None

**APPROVAL OF AGENDA**

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**Motion by;** Kirsten Sonnevile-Douglass, supported Paul Daelemans to approve the agenda

**APPROVAL OF MINUTES**

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**Motion by;** Leslie Clark, supported Paul Daelemans to approve the May 11<sup>th</sup>, 2022, meeting minutes.

**NEW BUSINESS**

**Financial Report:** Leslie Clark explained the new chart to show the city budget vs the Parks and Rec budgeted funds, how it was spent and what was left in the 22/23 year ending in April of 2023. Kirsten Sonnevile-Douglass reported 885.00 was spent on the parade with a total donation of 1922.50 collected.

**Roll Call Motion by:** Kirsten Sonnevile-Douglass, supported by Kathleen Sexton to approve the financial report.

**Roll Call:** Kirsten Sonnevile-Douglass Y, Leslie Clark Y, Robin LaFrance Y, Paul Daelemans Y, Daniel Harrington Y, Kathleen Sexton, Jaky Van Dox, Dayna Krukowski, Julia Hall Y      **Motion Carried**

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**Motion by** Leslie Clark, Kirsten Sonnevile-Douglass to approve the financial report as amended. Note: Kirsten Sonnevile-Douglas stated that Team Keego donated 1,500.00 to the Memorial Day Parade.

**Signage at Fran Leaf Park** Leslie reported that the swap site at Fran Leaf had been professionally irradiated of invasive plant species to restore it to its natural habitat. There is a need for a sign with to explain the wetland restoration project in progress as it is accomplished in steps. The proposed sign to 4' x 6' horizontal. There was also discussion to start a blog for education and awareness for the restoration projects in the area.

**Roll Call Motion by: Leslie Clark, supported by** Kirsten Sonnevile-Douglass, to spend up to 700.00 on a permanent sign to withstand the elements for the duration of the project with specific verbiage and artwork.

**Roll Call:** Kirsten Sonnevile-Douglass Y, Leslie Clark Y, Robin LaFrance Y, Paul Daelemans Y, Daniel Harrington Y, Kathleen Sexton, Jaky Van Dox, Dayna Krukowski, Julia Hall Y      **Motion Carried**

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**OLD BUSINESS**

**Recreation Master Plan Discussion:** Leslie Tabled pending more data gathering

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**Motion by;** Julia Hall and supported by Leslie Clark to table the Recreation Master plan discussion.

Approved 7.13.22

**City Parks Inspection Reports and Repairs:** Leslie Clark reported the need for a list of what is feasible for the volunteers to pitch in with vs what should be included in the scope of work to be done by the DPW. This list would be given City Council to show the need to differentiate the two. More discussion on having a community volunteer day, corporate sponsorship, and what could be done by the parks and rec commissioners. Playscape at Baxter Morgan and the Ladder at Hester court to be looked at by Paul Daelemans. Playground equipment and infraction repairs are out of the scope of work to be done by volunteers. Leslie Clark reported there had been 9 donations for the tree grant so far.

**Community Garden Update:** Paul Daelemans reported it was up and running. Julia mentioned she went door to door to bring an awareness to the gardens.


**Memorial Day Parade Recap:** Kirsten Sonnevile-Douglass presented the commission with a lengthy thank you list for all who participated and to all the helped-out volunteering on the parade. She reported the staging worked out well. People in the parade need to stay to the side and throw candy to the side of the road only for safety.

**Keego Harbor Block Parties Update:** Kirsten Sonnevile reported that one of the food trucks cancelled. Jets pizza is to offset the cost of the music. Trivia to be 10 questions, 5 teams, no phones. A 25.00 gift card from Dairy Queen as the prize. Games Jenga and corn hole to be set up at 5pm. Band scheduled is Serious Jack. Some discussion on marshmallow burners for the future of the Block Parties.

**Board Member Comments:** Kirsten Sonnevile-Douglass mention Roosevelt School is closed for the last few days due to ceiling issues. Baxter Morgan was offered as an alternative for a year end celebration with a potential porta john. Also, a shower coming up at Rose Sortor park. Kirsten Sonnevile Douglass needs sizes for t shirt order. Artsail group was brought up for the block parties, but as there was no discussion at prior meetings for planning Robin LaFrance agreed to mention it at the upcoming Artsail meeting to see if there was any interest by the artists and crafters to participate in the following block parties.

**ADJOURNMENT:**

Chairperson Sonnevile-Douglass adjourned at 8:22PM.

  
Kirsten Sonnevile-Douglass, Chairperson

  
Robin LaFrance, Recording Secretary

Signature on file at City Hall