

Approved 12.14.22

KEEGO HARBOR PARKS AND RECREATION COMMISSION  
MEETING MINUTES  
Wednesday, November 9th, 2022

**CALL TO ORDER:** Chairperson Sonnevile-Douglass called the meeting to order at 7:01

**Present:** Chairperson Kirsten Sonnevile-Douglass, Treasurer Leslie Clark, Secretary Robin LaFrance, Board Member Daniel Harrington, Board Member Jaky Van Doo, Board Member Kathleen Sexton, Board Member Dayna Krukowski, and Alternate Board Member Joshua Bolton

**Absent:** Vice Chairperson Paul Daelemans

**Motion by;** Chairperson Sonnevile-Douglass, supported by Board Member Harrington to excuse Vice Chairperson Daelemans

**Ayes:** Unanimous    **Nays:** None

**Motion Carried**

**Motion by;** Board Member Harrington supported by Treasurer Clark to seat Alternate Board Member Bolton to Board Member

**Roll Call:** Chairperson Kirsten Sonnevile-Douglass Y, Treasurer Leslie Clark Y, Secretary Robin LaFrance Y, Commissioners, Daniel Harrington Y, Jaky Van Doo Y, Kathleen Sexton Y, Dayna Krukowski

**Motion Carried**

**Staff Present:** City Manager Tammy Neeb

**PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:**

**Sean** Shawn and Kevin Harrington discussed a proposed disc golf course for Baxter Morgan Park. They gave examples of the types of courses by acreage and layout of the park. These 9 holes would be considered a putting green and good for young families. They gave a referral to a couple of local suppliers of the equipment needed to play.

**APPROVAL OF AGENDA**

**Motion by;** Chairperson Sonnevile-Douglass, Treasurer Clark to approve the agenda

**Ayes:** Unanimous    **Nays:** None

**Motion Carried**

**APPROVAL OF MINUTES**

**Motion by;** Chairperson Sonnevile-Douglass, supported by Treasurer Clark to approve the October 12, 2022, minutes with the spelling correction to be made of the word donor

**Ayes:** Unanimous    **Nays:** None

**Motion Carried**

**FINACIAL REPORT:** Treasurer Clark explained the financial report table presented was missing the \$500.00 spent for printing of the flyers to go out in the mailings to residents and will be updated and provided at the December meeting.

**NEW BUSINESS**

**2023 Meeting Schedule:**

**Motion by;** Chairperson Sonnevile-Douglass, supported by Treasurer Clark to approve the Parks and Rec 2023 meeting schedule as presented.

**Ayes:** Unanimous    **Nays:** None

**Motion Carried**

**Spark Grant Opportunity:** Treasurer Clark reported that there is a new grant opportunity called a Spark grant through Oakland County Parks and Rec that does not require match, or masterplan, with a minimum of 100K and could be used for the projects at Fran Leaf Park. These grants came available through covid relief funds and are distributed throughout Oakland County. Some discussion on the application process and filing dates.

**OLD BUSINESS**

**Master Plan:** Tabled

**Ratified Halloween Expense:** Chairperson Sonneville-Douglass reported that the parade outside and a success. She went over \$2.00 on the budget.

**Motion by:** Treasurer Clark, supported Board Member Sexton to make a resolution to ratify the expense of \$352.00 to come out of community expense fund.

**Roll Call:** Chairperson Kirsten Sonneville-Douglass Y, Treasurer Leslie Clark Y, Secretary Robin LaFrance Y, Daniel Harrington Y, Jaky Van Doo Y, Kathleen Sexton Y, Dayna Krukowski, Joshua Bolton Y.

**Taste of Keego 2.0:** Chairperson Sonneville-Douglass decided not to give prizes this year and this event will have no budget. Board Member Sexton and Board Member Krukowski will help with communications to the restaurants.

**Winter Wonderland Holiday Event:**

Treasurer Clark ordered 15 new signs. She and Board Member Van Doo are finishing the upgrading of lights with new portable trees, and arches to be lit. Board Member Van Doo is working on building and creating a game for the lit walk. Waiting to hear back from Tim Hortons for Donuts and Hot drinks. Jets showed interest in donating to the event. There will be a can food drive to collect for a local food bank source. A possible free photo opportunity set up. Discussion for advertising for the can drive and event on the Parks and Rec Facebook page and city website with emphasis on getting the word out. This year's event will have a focus on the season of lights, giving, and gathering.

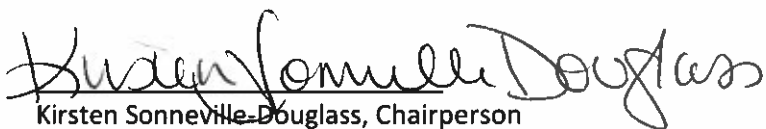
**Motion by:** Chairperson Sonneville-Douglass and supported by Board Member Van Doo to spend up to \$1,500.00 on the upgrading of the infrastructure for the holiday party event 2022.

**Roll Call:** Chairperson Kirsten Sonneville-Douglass Y, Treasurer Leslie Clark Y, Secretary Robin LaFrance Y, Daniel Harrington Y, Jaky Van Doo Y, Kathleen Sexton Y, Dayna Krukowski, Joshua Bolton Y.

**Board Member Comments**

**ADJOURNMENT:**

Chairperson Sonneville-Douglass adjourned the meeting at 8:40PM.

  
Kirsten Sonneville-Douglass, Chairperson

  
Robin LaFrance, Recording Secretary