

**KEEGO HARBOR
PARKS AND RECREATION COMMISSION
MEETING MINUTES
Wednesday, December 14th, 2022**

CALL TO ORDER: Chairperson Sonnevile-Douglass called the meeting to order at 7:03

Present: Chairperson Kirsten Sonnevile-Douglass, Vice Chairperson Paul Daelemans, Treasurer Leslie Clark, Secretary Robin LaFrance, Board Member Daniel Harrington, Board Member Kathleen Sexton, and Board Member Dayna Krukowski

Absent: Board Member Jaky Van Dox and Board Member Joshua Bolton

Motion by; Treasurer Clark, supported by Board Member Sexton to excuse Board Member Jaky Van Dox and Board Member Joshua Bolton

Ayes: Unanimous **Nays:** None

Motion Carried

Staff Present: Administrative Specialist Lori Gilman

PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:

Lori Gilman – Ms. Gilman let the commission know that Keego Harbor qualified for state funding of \$14,000.00 of CGDB money and could be used for Hester Court Park for improvements, \$3,500.00 of which to go to Haven. The city is looking for a full-time Deputy Clerk with a 32-hour work week with benefits.

APPROVAL OF AGENDA

Motion by; Chairperson Sonnevile-Douglass, supported by Vice Chairperson Daelemans to approve the agenda

Ayes: Unanimous **Nays:** None

Motion Carried

APPROVAL OF MINUTES

Motion by; Vice Chairperson Daelemans, supported by Treasurer Clark to approve the November 9th, 2022, minutes with the spelling correction of the Sean.

Ayes: Unanimous **Nays:** None

Motion Carried

FINACIAL REPORT

Treasurer Clark explained the budget plan and how it works going into 2023. Detail how the monies come in under donations, grants, and funds raised by the commission. She also explained the details of the line items and how the money is spent and re-imbursed with a Purchase Order through the city.

Motion by; Kirsten Sonnevile-Douglass, supported by Leslie Clark to table the December 14th, 2022, financial report.

Ayes: Unanimous **Nays:** None

Motion Carried

NEW BUSINESS

2022 Winter Beautification Awards: Board Member Sexton explained the nominations and google form. Signs are to go out by the 18th and returned at the next meeting. Discussion on getting quotes to replace the missing signs.

OLD BUSINESS

Spark Grant Update: Treasurer Clark reported that there is a resolution for city council approval for 128k and a description of the estimated funds, allocated for the Fran Leaf Park Canal improvements needed for the Spark Grant application. There was a discussion on dredging the mouth of the canal as a part of the process. Board Member Sexton gave information on the permit process and estimated expenses needed for the dredging.

Taste of Keego 2.0 Discussion: Chairperson Sonnevile-Douglass, there is a new restaurant list of contacts to make it easier to collect the logos and menus for the specials. There is no prize budget this year. Scheduled to be end of January, beginning of February.

^{winter}
~~Winter~~ **Wonderland Holiday Event Recap:** Treasurer Clark: the event was a big hit. Many compliments were given about the event. She described the work that went into setting it up with the help of commissioners that volunteered. 66 children's gifts bags were passed out and 10 babies were in attendance along with there families. The turnout was good. Everyone enjoyed the lights, music, hot dogs grilled by Vice Chairman Daelemans, hot chocolate, and Candyland style game along the path, designed and installed by Board Member Van Dox. A donation box was set up to collect no perishables for the Open-Door Outreach program. There was an added expense of \$318.43.

Resolution by; Vice Chairman Daelemans, supported Board Member Sexton to ratify the expense of \$318.43 to come out of community events expense fund.

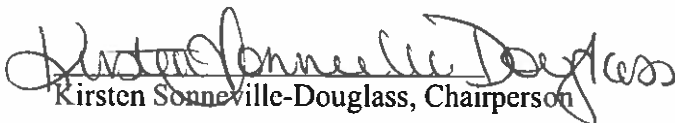
Roll Call: Chairperson Kirsten Sonnevile-Douglass Y, Vice Chairperson Paul Daelemans Y, Treasurer Leslie Clark Y, Secretary Robin LaFrance Y, Board Member Daniel Harrington Y, Board Member Kathleen Sexton Y, Board Member Dayna Krukowski Y.

BOARD MEMBER COMMENTS

Chairperson Sonnevile-Douglass; the announcement for the Master Plan is public and shared on the website. Thank you to Ashley Attisha for staying Council Liaison and Congratulations on becoming Mayor Pro Tem. There is a correction for the 2023 calendar for the spring canal clean to be at Willow Beach, not Grove Street beach.

ADJOURNMENT

Chairperson Sonnevile-Douglass adjourned the meeting at 8:24PM.


Kirsten Sonnevile-Douglass, Chairperson


Robin LaFrance, Recording Secretary