

KEEGO HARBOR PARKS AND RECREATION COMMISSION VIRTUAL MEETING  
KEEGO HARBOR CITY HALL  
7:00 P.M. FEBRUARY 8, 2023 MEETING MINUTES

**CALL TO ORDER:** Chairperson Kirsten Sonnevile-Douglass called the meeting to order at 7:00 PM.

**Present:** Chairperson Kirsten Sonnevile-Douglass; Vice-Chair Paul Daelemans; Treasurer Leslie Clark; Commissioners Dan Harrington, Dayna Krukowski, Kathleen Sexton, Jaky Van Doo

**Absent:** Secretary Robin LaFrance; Commissioner Joshua Bolton

**Alternates Present:** None

**Staff Present:** Council Liaison Councilwoman Ashley Attisha, City Manager Tammy Neeb

**Motion** by Chairperson Sonnevile-Douglass seconded by Commissioner Harrington to excuse Secretary LaFrance.

**Ayes:** Unanimous **Nays:** None **Motion Carried**

As Commissioner Bolton did not notify the city staff of his intended absence, this absence is unexcused. We are reminded that the city staff must be notified for an absence to be excused.

**PUBLIC COMMENTS:** NON-AGENDA ITEMS ONLY:

- Councilwoman Attisha reported that the city will be applying for a SEMCOG (Southeast Michigan Council of Governments) Green Stormwater Infrastructure Grant. The proposed site for improvement will be at Millwall and Rycroft Streets and will endeavor to mitigate the problem with flooding and failing pavement by diverting some of the runoff to an infiltration system in the adjacent Tate-Optimists Park. This will be coordinated with drainage improvements planned with the road resurfacing planned for that spot this year. She is working with HRC on this.
- Jaky Van Doo reported that she had collected information on building a pickle-ball court in a park. This topic will be discussed in the New Business FY23-24 Budget item on the current agenda.

**APPROVAL OF THE AGENDA:**

**Motion** by Chairperson Sonnevile-Douglass seconded by Treasurer Clark to approve the printed agenda.

**Ayes:** Unanimous **Nays:** None **Motion Carried**

**MINUTES:**

**Motion** by Chairperson Sonnevile-Douglass seconded by Commissioner Sexton to approve the February 2, 2023 Parks & Recreation Meeting Minutes with the correction of two typos as noted.

**Ayes:** Unanimous **Nays:** None **Motion Carried**

**FINANCES:**

**Motion** by Chairperson Sonnevile-Douglass seconded by Commissioner Sexton to approve the January 11, 2023 Parks & Recreation Revenue & Expenditure Report as presented.

**Roll Call Vote:** Chairperson Sonnevile-Douglass Y; Vice-Chair Daelemans Y; Treasurer Clark Y; Commissioner Harrington Y; Commissioner Krukowski Y; Commissioner Sexton Y; Commissioner Van Doo Y **Motion Carried**

**NEW BUSINESS:**

**1. FY 2023-2024 Budget Planning for P&R**

Treasurer Clark presented a straw-man showing last year's budget, year-to-date revenue & expenditures, and suggested amounts to recommend for the coming year's city budget. Estimates for existing event were updated with input from commissioners. Possible capital improvements were discussed including a 9-hole Disc Golf course at Baxter-Morgan Park (estimated at \$3500) and an outdoor pickle-ball court at Hester Court (estimated at \$45K). The grant cycle for Oakland County Parks (applications in November) was discussed. Treasurer Clark will update the proposed budget for review at the March P&R meeting so it can be considered in city budget discussions in April.



## 2. Canal Cleanup

This is scheduled for Saturday April 1 at the Willow Beach Swim Site. City Manager Neeb reported that the DPW is looking into permitting for adjacent work involving dredging and possibly a seawall just north of the footbridge to address flooding problems on Brock St. The mouth of the canal needs dredging as well. Treasurer Clark who chairs the canal cleanup requested that permitting for dredging of the mouth, if required, be independent of the work done north of the footbridge, as that work may take a few years while the silting up of the mouth is an immediate problem and interferes with use of the canal by kayakers. Chairperson Sonnevile-Douglass will handle social media.

## 3. Egg Hunt

This is scheduled for Saturday April 8 at 11am at City Hall, chaired by Leslie Clark and Dayna Krukowski. The eggs will be brought to the March P&R meeting and distributed to the commissioners to be stuffed. Jaky VanDox agrees to be the Bunny again. Treasurer Clark will send the ordering information to City Manager Neeb. Additional signs will be bought. Chairperson Sonnevile-Douglass will handle the social media.

## 4. Community Garden

This is scheduled to open April 29<sup>th</sup> with Paul Daelemans as chair. Paul reports some new signs will be needed, and another rain barrel would be useful. Treasurer Clark has one to donate and Paul will rig it up. Chairperson Sonnevile-Douglass will handle the social media.

## OLD BUSINESS

### 1. Master Plan Adoption Update

The Recreation Master Plan was adopted at the January 19<sup>th</sup> City Council meeting. It is to be submitted to the DNR by City Manager Neeb.

### 2. Taste of Keego Harbor 2.0

Chairperson Sonnevile-Douglass reported that 9 restaurants participated. It was well promoted on social media.

### 3. Memorial Day Parade 2023

Chairperson Sonnevile-Douglass reported that the stage agreement was done, the Waterford permit was needed, along with the banner approval and bus credits approval from council. City Manager Neeb reported that those items are on the Council agenda for April. Commissioners will be asked to volunteer for assignments at the March P&R meeting. The restroom for waiting parade participants was discussed. Last year Indo agreed to open their restroom for a fee. The agreed amount was uncertain, either \$125 or \$150. It was never paid because the city was never invoiced. Treasurer Clark volunteered to visit Indo with an invoice and cash to settle up as we would like them to do it again this year.

### 4. Block Party Discussion

Chairperson Sonnevile-Douglass reported that we need signage to advertise the Block Parties. She would like to get 25 two-sided signs to put up in the neighborhoods before each event. We want to drive attendance to make the cost of the band worthwhile, and to increase the revenue from 50/50 raffles.

**Motion** by Treasurer Clark seconded by Commissioner Harrington to approve the expenditure of up to \$500 for yard signs for the Block Parties from the Community Events budget line.

**Roll Call Vote:** Chairperson Sonnevile-Douglass Y; Vice-Chair Daelemans Y; Treasurer Clark Y; Commissioner Harrington Y; Commissioner Krukowski Y; Commissioner Sexton Y; Commissioner Van Dox Y      **Motion Carried**

**ADJOURNMENT:** The meeting adjourned at 8:30PM



Kirsten Sonnevile-Douglass, Chairperson



Leslie Clark for Robin LaFrance, Recording Secretary

