

KEEGO HARBOR PARKS AND RECREATION COMMISSION

7:00 P.M. Wednesday, March 8th, 7:00, 2023, MEETING MINUTES
2025 Beechmont St.
Keego Harbor, MI 48320

CALL TO ORDER: Chairperson Kirsten Sonnevile-Douglass called the meeting to order at 7:00

Present: Chairperson Kirsten Sonnevile-Douglass, Vice Chairperson Paul Daelemans, Treasurer Leslie Clark, Secretary Robin LaFrance, Commissioner Daniel Harrington, Commissioner Kathleen Sexton, Commissioner Dayna Krukowski, Commissioner Jaky Van Doo.

Absent: Joshua Bolton

Alternates Present: None

Staff Present: Administrative Specialist Lori Gilman, Mayor Pro Tem Ashley Attisha

PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:

Keego Harbor Parks and Recreation welcome public comments limited to three (3) minutes, on items that do not appear on the printed agenda. On Accordance with its Meeting Conduct Rules, Parks and Recreation will take no action on or discuss any item not appearing on the posted agenda. Exceptions may be made at the discretion of the chair. The public can speak to agenda items as they occur when the presiding officer opens the floor to the public. When recognized by the presiding officer, please unmute your microphone, state your name for the record, and direct all comments or questions to the presiding officer.

Treasurer Leslie Clark mentioned Stacy Goodall, the Deputy Clerk, is doing a tremendous job and has been very helpful with facilitating requests, questions, and answers. Secretary Robin LaFrance asked if the commission would like Arts and Crafts at the Block Parties this year.

Ayes: Unanimous **Nays:** None

Motion Carried

Motion by Chairperson Kirsten Sonnevile-Douglass, supported by Treasurer Leslie Clark to excuse Commissioner Joshua Bolton from the March 8th, 2023, meeting.

APPROVAL OF AGENDA

Ayes: Unanimous **Nays:** None

Motion Carried

Motion by Chairperson Kirsten Sonnevile-Douglass, supported by Commissioner Dan Harrington to approve the agenda with the add on of Block Parties to Old Business.

APPROVAL OF MINUTES

Motion by Chairperson Kirsten Sonnevile-Douglass, support by Commissioner Paul Daelemans, to approve the February 8th, 2022, meeting minutes.

Ayes: Unanimous **Nays:** None

Motion Carried

FINACIAL REPORT:

Treasurer Leslie Clark: reported that the fiscal year end for the budget is 6-30-2023 and that is now getting easier to predict expenses budgeted for upcoming events needed.

Motion by Chairperson Kirsten Sonnevile-Douglass, supported by Commissioner Kathleen Sexton, to make a resolution to approve the Financial Report.

Roll Call: Chairperson Kirsten Sonnevile-Douglass Y, Vice Chairperson Paul Daelemans Y, Treasurer Leslie Clark Y, S

Approved 4/12/23

Secretary Robin LaFrance Y, Commissioner Daniel Harrington Y, Commissioner Kathleen Sexton Y, Commissioner Dayna Krukowski Y. Commissioner Jaky Van Doo Y.

Ayes: Unanimous

Nays: None

Motion Carried

New Business:

Election of Officers (Oath of Office): Nominations. Commissioner Kathleen Sexton nominated Kirsten Sonnevile-Douglas for Chairperson. Chairperson Kirsten Sonnevile-Douglas nominated Leslie Clark for Treasury, Treasurer Leslie Clark nominated Paul Daelemans for Vice Chairperson, Chairperson Kirsten Sonnevile-Douglas nominated Robin LaFrance for Secretary.

Motion by Chairperson Kirsten Sonnevile-Douglas, supported by Treasurer Leslie Clark made a resolution to keep the current officers going forward into the new 2023 fiscal year.

Roll Call: Chairperson Kirsten Sonnevile-Douglas Y, Vice Chairperson Paul Daelemans Y, Treasurer Leslie Clark Y, Secretary Robin LaFrance Y, Commissioner Daniel Harrington Y, Commissioner Kathleen Sexton Y, Commissioner Dayna Krukowski Y. Commissioner Jaky Van Doo Y.

Ayes: Unanimous

Nays: None

Motion Carried

Canal Clean up: Volunteers to meet at 12:00 till 2:00pm. Treasurer Leslie Clark reported that some of the neighbors had started on the cleanup. Men needed to drag tarps to the pickup spot for Doug Waldon of KHDPW to collect the next day.

City Parks Inspection: to be held April 22nd at 1pm. Meet at City Hall.

City Wide Garage Sale: to be held Thursday through Monday, Memorial Day Weekend. Signs will be set out.

Oakland County P & R Grant Discussion: applications due April 21st. Mayor Pro Tem Ashley Attisha is applying for this grant and explained the process and the point system of qualifying.

- **Raised walkway in Fran Leaf Park/Pickle Ball court at Hester court park;** there was some discussion on these 2 projects involving a bigger dollar amount grant and match funds could be available from TIFFA. Some grants are more specific to capitol improvements.

Old Business

FY2324 Budget Discussion: Treasurer Leslie Clark lead the discussion with a plan to get the budget projections to Denise Hanley, city Treasurer, before the new fiscal year starts. It was suggested the city start considering funding for some capital improvements, and for the required maintenance for projects that have been previously completed with grant money. Other future projects to be considered with grants or sponsorship are Disc Golf at Baxter Morgan Park.

Egg Hunt: Treasurer Leslie Clark added new eggs to the festivities and gave each commissioner eggs to stuff with candy at home and returned for the event. April 8th, volunteers needed with a change in how the kids are to gather near their age group sections instead of the parking lot. Special guests and photos will be available.

Memorial Day Parade: Chairperson Kirsten Sonnevile-Douglas reported the new registration form is done, we have 8 confirmed participants, permits have gone out, and asking for volunteers. Some discussion on a porta john at the staging area by Indo restaurant not being a good idea. Indo will be closed the day of, so currently no bathroom situation.

Approved 4/12/23

Community Garden: Commissioner Paul Daelemans reported that the applications for the garden are ready at city hall. The garden could use a third rain barrel. Treasurer Leslie Clark offered to donate one. Commissioner Paul Daelemans will work it into the garden. The garden opens 4-29.

Spark Grant update: Mayor Pro Tem Ashley Attisha reported that the Spark Grant was denied in the first round of applicants. This would have been for the kayak Fran Leaf project. She explained that out of 400 applications only 4% are considered. She will apply for the next round with a better understanding of the scoring system used.

Master Plan Updated: The Master plan has now been filed with the State and DNR.

Board Member Comments: Commissioner Jaky Van Dox suggested that the Parks and Rec events be added to the city website calendar to make it easier to navigate.

ADJOURNMENT:

The meeting adjourned with motion at 8:41PM.


Kirsten Sonnevile-Douglass


Robin LaFrance, Recording Secretary

