

Approved 5.10.23

KEEGO HARBOR PARKS AND RECREATION COMMISSION VIRTUAL MEETING
KEEGO HARBOR CITY HALL
7:00 P.M. APRIL 12, 2023, MEETING MINUTES

CALL TO ORDER: Chairperson Kirsten Sonnevile-Douglass called the meeting to order at 7:01 PM.

Present: Chairperson Kirsten Sonnevile-Douglass; Vice-Chair Paul Daelemans; Treasurer Leslie Clark; Commissioners Joshua Bolton, Dan Harrington, Dayna Krukowski, Kathleen Sexton, Jaky Van Doo

Absent: Secretary Robin LaFrance

Alternates Present: None

Staff Present: Council Liaison Mayor Pro Tem Ashley Attisha, City Manager Tammy Neeb

Motion by Chairperson Sonnevile-Douglass seconded by Commissioner Sexton to excuse Secretary LaFrance.

Ayes: Unanimous **Nays:** None **Motion Carried**

PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY:

- Mayor Pro Tem Attisha reported that the city will be applying for the OC Parks grant next week, and that SEMCOG has advised her that our application for the SEMCOG (Southeast Michigan Council of Governments) Green Stormwater Infrastructure Grant is better suited for the Transportation Alternatives Program (TAP) grant. That application is due in June.
- Commissioner Sexton reported that she had successfully submitted a permit application for dredging at Cunningham Park marina, and offered her services to assist with the city's permit application for the dredging of the mouth of the canal that DPW foreman Doug Waldon has been working on. Treasurer Clark emphasized the importance of getting that dredging done this year as it is complicating the hydrology of the wetland we are trying to restore.
- Chairperson Sonnevile-Douglass reported that city treasurer Denise Hanley reports that if we want to send event mailers in the summer taxes then we need to submit the material right away.

APPROVAL OF THE AGENDA:

Motion by Chairperson Sonnevile-Douglass seconded by Commissioner Harrington to approve the printed agenda.

Ayes: Unanimous **Nays:** None **Motion Carried**

MINUTES:

Motion by Chairperson Sonnevile-Douglass seconded by Commissioner Bolton to approve the March 8, 2023, Parks & Recreation Meeting Minutes as presented.

Ayes: Unanimous **Nays:** None **Motion Carried**

FINANCES:

Resolution by Commissioner Harrington seconded by Commissioner Daelemans to approve the April 4, 2023, Parks & Recreation Revenue & Expenditure Report as presented.

Roll Call Vote: Chairperson Sonnevile-Douglass Y; Vice-Chair Daelemans Y; Treasurer Clark Y; Commissioner Bolton Y; Commissioner Harrington Y; Commissioner Krukowski Y; Commissioner Sexton Y; Commissioner Van Doo Y

Motion Carried

NEW BUSINESS:

1. Taste of Keego Harbor Fall Date

This item appears to have been a carryover from last year. Consensus is that we do not wish to hold a major fundraiser like the Taste of Keego.

2. Winter Wonderland Dates

This item appears to have been a carryover from last year. Consensus is that the date is set for Friday Dec 1, 2023

OLD BUSINESS

1. Canal Cleanup

Treasurer Clark reported that this activity was successfully completed on Saturday April 1. It was less work than in past years due to some work done there by neighbors last November when the leaves were dry on the sandbar. We will discuss the relative effectiveness of fall vs spring cleanup, the impact of dredging that sandbar, etc for next year. Without the sandbar, the emphasis may shift to catching leaves to prevent them from washing into the canal.

2. Egg Hunt

Treasurer Clark reported that this event was a big success on Saturday April 8 with 200 children and 5000 eggs. The simplified process will be documented for the benefit of next year's event chair. With the investment in new eggs last year and this year, we won't need to buy any more for a long time. A special thank you to Commissioner Jaky Van Doo for her second year as the Easter Bunny.

3. Memorial Day Parade 2023

Chairperson Sonnevile-Douglass reported that 17 participants have registered. We expect the final number to be 30 or so. The ceremony is still being planned. New flags are needed, DPW is aware. Street sweeping before the parade is requested, and City Manager Neeb will ask RCOC to do it. They do it twice each year. We are all to assist with engaging block captains to close the street ends when the parade starts. There will be a bike parade, but we need two people, not just one, for pulling the wagon and throwing candy. We have only one meeting left before the parade, and all assignments will be finalized at the May meeting.

4. Community Garden

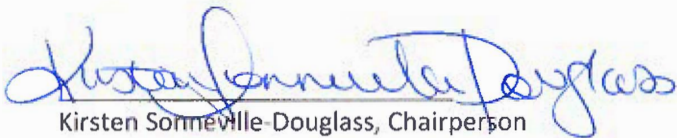
Commissioner Daelemans reported that the Community Garden is ready to open April 29th with new numbers on the planters and increased rain barrel capacity. City Manager Neeb reported that 4 boxes had been assigned. Chairperson Sonnevile-Douglass will step up the promotion on social media.

5. Block Party Discussion

Chairperson Sonnevile-Douglass reported that we have bands and food trucks for two block parties. We will do the 50/50 raffle at each; Artsail will invite vendors, and we will sell our T-shirts. We need card tables for the Jenga games. City Manager Neeb reported that the city has a Costco membership and can order them for us. Chairperson Sonnevile-Douglass will follow up.

Board member comments: We are reminded that the sound system needs to be kept in City Hall, not the DPW warehouse to protect the sensitive electronics. The bag of spare gear was not with it and a search will be conducted.

ADJOURNMENT: The meeting adjourned at 7:51PM


Kirsten Sonnevile-Douglass, Chairperson


Leslie Clark for Robin LaFrance, Recording Secretary