

KEEGO HARBOR PARKS AND RECREATION COMMISSION  
KEEGO HARBOR CITY HALL  
7:00 P.M. July 10th, 2019 MEETING MINUTES

**CALL TO ORDER:** Chairperson Pat Ostroske called the meeting to order at 7:00 PM.

**Present:** Chairperson Pat Ostroske, Treasurer Amanda Witkowski, Secretary Leslie Clark, Commissioners Dan Harrington, Paul Daelemans, Kirsten Sonnevile-Douglass, Robin LaFrance, Jack Winslow, Vice Chairperson Angelica Arens

**Absent:** Council Liaison Councilwoman Karen Meabrod

**Alternates Present:** None; **Absent:** Jan Hager

**Staff Present:** City Clerk Tammy Neeb

NOTE: Valerie Green resigned since the last meeting. Jack Winslow was seated and sworn in tonight.

**PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY:**

- None.

**CONSENT AGENDA:**

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

The finance report as of 6/6/2019 was reviewed.

**MOTION** by Commissioner Vice chairperson Arens, seconded by Commissioner Daelemans to approve the finance report and minutes

**Roll Call Vote:** LaFrance Y, Ostroske Y, Sonnevile-Douglass Y, Harrington Y, Witkowski Y, Clark Y, Daelemans Y, Winslow Y, Arens Y,

**Motion Carried**

**Special item:**

**Motion** by Chairperson Ostroske seconded by Commissioner and seconded by Commissioner Clark to promote Jack Winslow to Fulltime Commissioner.

**Ayes:** Unanimous      **Nays:** None

**Motion Carried**

**REGULAR AGENDA:**

**Old Business:**

**1. Parks Update/Parking Signs**

Treasurer Clark reported that the ground is still too wet for installation of the playscape at Fran Leaf, but is getting closer. Discussion of the need for new wordage on the parking signs at the parks to be more specific and Willow swim site, in Fran Leaf park and Hester Ct park and the bike trail users.

**2. Summer Garden Party**

Event co-chair Witkowski reported that the theme is set to Neverland, with Peter Pan and Tinkerbell attending. Signage and flyers have been designed and will be passed out by the Parks and Rec commissioners on their beautification routes along with a call for volunteers' flyers. There will be a bounce house as a donation, a face painter and possible pinwheels in place of helium balloons. John Newberry agreed to lend a sound system for the event. Cupcakes arranged by commissioner Sonnevile-Douglass and cookies by Chairperson Ostroske.

**3. Summer Beautification Awards**

July awards are next. Routes for the beautification awards were distributed and signs promised for delivery.

**4. Garden Club Update**

Treasurer Clark reported that the flower spots are nearly all done, and the Gazebo planting beds are prepared for replanting with a selection of native plants as a demonstration garden.

**5. Volunteers**

Approved 8/14/19

Chairperson Ostroske stressed the need for a large supply of volunteers who can help occasionally. Each commissioner should provide one volunteer. An effort will be made to collect contact information. In addition to social media, we will design a half-sheet flyer, B&W, that the city can print, and the commissioners will distribute door to door. The beautification awards maps were used to divide up the distribution. Commissioner Sonnevile-Douglass can train us on using SignupGenius for online appeals.

6. It was announced that the swing dedication for Linda Voll will be July 28<sup>th</sup> at 6:30 pm.
7. Chairperson Ostroske expressed confidence that going forward with the events that Team Keego had supported in the past; Memorial Day Parade, Christmas tree lighting, would be still be supported in some way as funds are available.

#### New Business

##### **1. Taste of Keego**

Chairperson Ostroske reported the wine tasting has been eliminated. There will be samples from the Jacket club wild game dinner this year. A signup sheet for silent action or recruiting food vendors were passed around. Everyone will have a job. Several new ideas were discussed. We do have a band confirmed. Commissioners Witkowski and Clark offered to be on the subcommittee. Doors open at 6:00. Food Served at 6:30. Open till 9 pm. Date set for October 4<sup>th</sup>, 2019. Vice chairperson Arens and commissioner LaFrance agreed to create 30 new table arrangements from silks to save for future events. park the DPW trailer at Santia Hall, for set up and break down.

Motion by commissioner Clark and seconded by commissioner Harrington to set a budget of 1500.00 for Taste of Keego for 2019.

Ayes: Unanimous      Nays: None

**Motion Carried**

##### **2. Allow Dogs in Keego Harbor Parks**

**It was recommended to Keego Harbor city council to make Rose Sortor Park the only park in Keego Harbor to allow dogs on a leash as the state of MI law states.**

**MOTION** by Daelemans, seconded by commissioner Sunneville-Douglass, that Parks & Rec **make and install No Dog signs to face the lake at the two city beaches.**

**Roll Call Vote:** LaFrance Y, Ostroske Y, Sonnevile-Douglass Y, Harrington Y, Witkowski Y, Clark Y, Daelemans Y  
**Motion Carried**

##### **3. Purchase of a PA system**

**It was determined the needs of the type of sound system needed for future events. Commissioner LaFrance agreed to look into pricing.**

##### **4. Gino's Cruise Night**

Chairperson Ostroske has permission from Gino to have a table at his event. We can display P&R materials, sell bumper stickers (but not tee shirts), and collect contributions. Chairperson Ostroske will staff the table.

#### ADJOURNMENT:

The meeting adjourned without motion at 8:47 PM.

  
Patricia Ostroske, Chairperson

  
Robin LaFrance, Recording Secretary