

RESOLUTION 24-13
A RESOLUTION APPROVING THE CONSENT AGENDA FOR
THE MEETING ON May 16, 2024

Resolution by _____ seconded by _____

BE IT RESOLVED; the City Council of Keego Harbor accepts and authorizes the payment of bills for April 2024; and

BE IT RESOLVED; the City Council of Keego Harbor accepts the Revenue and Expenditure Report; and

BE IT RESOLVED; the City Council of Keego Harbor approves the following meeting minutes from:

- April 16, 2024, Study Session Meeting
- April 18, 2024, City Council Meeting Minutes
- April 24, 2024, City Council Special Meeting Minutes
- April 24, 2024, Closed Session Meeting Minutes

BE IT RESOLVED; the City Council of Keego Harbor approves the following miscellaneous items:

- Resolution 24-16 Millage Rate Resolution (Tab 18)
- Resolution 24-17 Special Tax for Act 359 (Tab 19)
- June 7, 2024, National Gun Violence Awareness Day

Roll Call Vote:

- Mayor Rob Kalman
- Mayor Pro Tem Shimansky
- Council Member Michael Karson
- Council Member Joel Ross
- Council Member John Fletcher

Mayor Kalman declared this resolution to be adopted on May 16, 2024.

Tammy Neeb
City of Keego Harbor, City Clerk

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank APCHS ACCOUNTS PAYABLE						
04/03/2024	APCHS	63652	AT & T	AT & T	PHONE & INTERNET	235.06
04/03/2024	APCHS	63653	MISC	BILL BERTAKIS	CITY HALL EASTER PICTURES	70.00
04/03/2024	APCHS	63654	CHARTER WB	CHARTER TOWNSHIP OF WEST BLOOMFIELD	TRI-CITY DISPATCH	16,211.02
04/03/2024	APCHS	63655	CARDMEMBER	CHASE CARD SERVICES	CARD PURCHASES	1,160.21
04/03/2024	APCHS	63656	COMCAST	COMCAST	DPW INTERNET	86.95
04/03/2024	APCHS	63657	CONSUMERS	CONSUMERS ENERGY	CITY HALL UTILITIES	247.18
04/03/2024	APCHS	63658	CONSUMERS	CONSUMERS ENERGY	DPW UTILITIES	852.47
04/03/2024	APCHS	63659	EDISON	DTE ENERGY	FEBRUARY STREETLIGHTS	6,078.39
04/03/2024	APCHS	63660	FORD PRO	FORD PRO	MARCH TELEMATICS	56.77
04/03/2024	APCHS	63661	GARBAGE	GFL ENVIRONMENTAL USA	CURBSIDE COLLECTION	17,209.10
04/03/2024	APCHS	63662	GIFFELS	GIFFELS WEBSTER	RETAINER	4,500.00
04/03/2024	APCHS	63663	HINE	CHAD HINE	MARCH INSPECTION	1,850.00
04/03/2024	APCHS	63664	KMH	KMH CLEANING SERVICES	CITY HALL CLEANING	540.00
04/03/2024	APCHS	63665	MILLENNIUM	MILLENNIUM BUSINESS SYSTEMS	WASTE TONER BOTTLE SHIPPING	15.00
04/03/2024	APCHS	63666	MILLENNIUM	MILLENNIUM BUSINESS SYSTEMS	BLACK TONER SHIPPING	15.00
04/03/2024	APCHS	63667	MML UNEMPL	MML UNEMPLOYMENT FUND	2024 QTR ENDING 3/31/24 UNEMPLOYMENT COM	74.30
04/03/2024	APCHS	63668	MONSON A M	MONSON, A MICHAEL	MARCH INSPECTIONS	300.00
04/03/2024	APCHS	63669	OC TREASUR	OAKLAND COUNTY	NOVEMBER 2023 BAORD OF CANVASSERS	9.46
04/03/2024	APCHS	63670	MISC	OAKLAND COUNTY TREASURER ASSOC	TREASURER LUNCHEON	10.00
04/03/2024	APCHS	63671	PSLZ	POST, SMYTHE, LUTZ, AND ZIEL LLP	ACCOUNTING ASSISTANCH 2023	27,700.00
04/03/2024	APCHS	63672	RCOC	ROAD COMMISSION FOR OAKLAND COUNTY	SIGNAL MAINTENENCE	90.83
04/03/2024	APCHS	63673	SHELTON RO	SHELTON, RON	MARCH INSPECTIONS	950.00
04/03/2024	APCHS	63674	MISC	THE LAW OFFICES OF LANCE DENHA	ATTORNEY LEGAL SERVICES FOR MARCH 2024 T	1,595.00
04/03/2024	APCHS	63675	MISC	UNITED STATES TREASURY	INTEREST CHARGES FOR 12/31/2020 FORM 941	72.53
04/03/2024	APCHS	63676	I.T. RIGHT	VC3	QUARTERLY SERVICE CONTRACT	2,848.89

APCHS TOTALS:

Total of 25 Checks:	82,778.16
Less 0 Void Checks:	0.00
Total of 25 Disbursements:	<u>82,778.16</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank APCHS ACCOUNTS PAYABLE						
04/18/2024	APCHS	63677	ALLIE	ALLIE BROTHERS	OFFICER DAVIS UNIFORM	614.22
04/18/2024	APCHS	63678	BCBSM	BLUE CROSS BLUE SHIED OF MICHIGAN	MAY MEDICAL COVERAGE	5,290.32
04/18/2024	APCHS	63679	C&G NEWS	C & G NEWSPAPERS	SECTION 1-7 AND MAY ZBA PUBLICATIONS	115.66
04/18/2024	APCHS	63680	COPS HEALT	COPS HEALTH TRUST	MAY DENTAL COVERAGE	307.58
04/18/2024	APCHS	63681	DETROIT	DETROIT SALT COMPANY	ROCK SALT	2,765.08
04/18/2024	APCHS	63682	EDISON	DTE ENERGY	MARCH STREETLIGHTS	6,028.80
04/18/2024	APCHS	63683	FLETCHER J	FLETCHER, JOHN	FEB, MARCH, APRIL COUNCIL PAY	25.00
04/18/2024	APCHS	63684	FORSTER	FORSTER PARRY SYLVAN LLC	MARCH PD CAR WASHES	48.00
04/18/2024	APCHS	63685	GMH	GIRAMARCO,MULLINS & HORTON, P.C.	MARCH 2024 RETAINER	2,500.00
04/18/2024	APCHS	63686	GMH	GIRAMARCO,MULLINS & HORTON, P.C.	LABOR AND EMPLOYMENT	1,681.75
04/18/2024	APCHS	63687	GMH	GIRAMARCO,MULLINS & HORTON, P.C.	PROSECUTIONS	3,480.00
04/18/2024	APCHS	63688	GMH	GIRAMARCO,MULLINS & HORTON, P.C.	TERRACAST PRODUCTS	295.00
04/18/2024	APCHS	63689	GMH	GIRAMARCO,MULLINS & HORTON, P.C.	REAL ESTATE MATTERS -RESIDENCES AT CASS	1,005.00
04/18/2024	APCHS	63690	MISC	JOEL ROSS	FEB, MARCH, APRIL COUNCIL PAY	25.00
04/18/2024	APCHS	63691	KALMAN ROB	KALMAN, ROBERT	FEB, MARCH, APRIL COUNCIL PAY	31.25
04/18/2024	APCHS	63692	LAKEPRO	LAKEPRO INC	POND AND CANAL TREATMENT	2,913.75
04/18/2024	APCHS	63693	MISC	LESLIE TIRE	DPW LAWN TRAILER TIRES	540.00
04/18/2024	APCHS	63694	MISC	MICHAEL KARSON	FEB, MARCH APRIL COUNCIL PAY	25.00
04/18/2024	APCHS	63695	MML ANN AR	MICHIGAN MUNICIPAL LEAGUE	POLICY PREMIUM 7/1/24-7/1/2025	6,457.00
04/18/2024	APCHS	63696	MILLENIU	MILLENNIUM BUSINESS SYSTEMS	APRIL CONTRACT	138.41
04/18/2024	APCHS	63697	OAKLAND C	OAKLAND COMMUNITY COLLEGE/CREST	SPRING JAN-JUNE 2022 MCOLES DISBURSEMENT	340.32
04/18/2024	APCHS	63698	OC TREASUR	OAKLAND COUNTY	BUILDING BOND INTEREST	11,265.25
04/18/2024	APCHS	63699	OC TREASUR	OAKLAND COUNTY	JAN- MARCH 2024 CLEMIS MEMBERSHIP FEES/J	2,417.50
04/18/2024	APCHS	63700	MISC	OAKLAND COUNTY CLERKS ASSOCIATION	LUNCH AND LEARN	80.00
04/18/2024	APCHS	63701	OC MOTOR	OAKLAND COUNTY	MOTORPOOL WORK ORDER 101815	76.87
04/18/2024	APCHS	63702	POLC	POLICE OFFICERS LABOR COUNCIL	APRIL 2024 UNION DUES	318.00
04/18/2024	APCHS	63703	STANDARD	STANDARD INSURANCE COMPANY	MAY 2024 LIFE INSURANCE	432.22
04/18/2024	APCHS	63704	SHIMANSKY	THERESA SHIMANSKY	FEB, MARCH, APRIL COUNCIL PAY	25.00
04/18/2024	APCHS	63705	I.T. RIGHT	VC3	MICROSOFT OFFICE 365 SUBSCRIPTIONS	567.30
04/18/2024	APCHS	63706	I.T. RIGHT	VC3	CLOUD PROTECTION AND DATA RECOVERY	414.00
04/18/2024	APCHS	63707	VERIZON	VERIZON	APRIL PHONE CHARGES	437.43
04/18/2024	APCHS	63708	WEINGARTZ	WEINGARTZ	DPW BACK PACK BLOWER, MOTOR, EDGER BLAD	1,310.90

APCHS TOTALS:

Total of 32 Checks:	51,971.61
Less 0 Void Checks:	0.00
Total of 32 Disbursements:	<u>51,971.61</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank APCHS ACCOUNTS PAYABLE						
05/01/2024	APCHS	63709	AJAX	AJAX MATERIALS CORPORATION	2.41 TON UPM COLD PATCH	301.25
05/01/2024	APCHS	63710	AT & T	AT & T	MAY INTERNET & PHONE	234.68
05/01/2024	APCHS	63711	BS&A	BS&A SOFTWARE	ANNUAL SUPPORT AND SERVICE CONTRACT	2,632.00
05/01/2024	APCHS	63712	C&G NEWS	C & G NEWSPAPERS	MAY 16 ZBA MEETING PUBLICATION	72.52
05/01/2024	APCHS	63713	CARDMEMBER	CHASE CARD SERVICES	APRIL CARD PURCHASES	2,841.49
05/01/2024	APCHS	63714	DTE ENERGY	DTE ENERGY	FRAN LEAF PARK	17.63
05/01/2024	APCHS	63715	DTE ENERGY	DTE ENERGY	VETERANS MEMORIAL	26.31
05/01/2024	APCHS	63716	DTE ENERGY	DTE ENERGY	1768 CLF STREET CONTROLLER	71.01
05/01/2024	APCHS	63717	DTE ENERGY	DTE ENERGY	1765 CLF STREET CONTROLLER	82.79
05/01/2024	APCHS	63718	DTE ENERGY	DTE ENERGY	SUNSET PARK	17.63
05/01/2024	APCHS	63719	DTE ENERGY	DTE ENERGY	ROSE SORTOR PARK	19.57
05/01/2024	APCHS	63720	DTE ENERGY	DTE ENERGY	CITY HALL UTILITIES	743.30
05/01/2024	APCHS	63721	DTE ENERGY	DTE ENERGY	DPW UTILITIES	866.65
05/01/2024	APCHS	63722	FP	FP MAILING SOLUTIONS	POSTAGE MACHINE APRIL- JULY 2024	135.00
05/01/2024	APCHS	63723	GARBAGE	GFL ENVIRONMENTAL USA	RESIDENTIAL CURBSIDE COLLECTION MAY 2024	17,209.10
05/01/2024	APCHS	63724	HINE	CHAD HINE	APRIL 2024 INSPECTIONS	1,450.00
05/01/2024	APCHS	63725	HOME DEPOT	HOME DEPOT CREDIT SERVICES	DPW SUPPLIES/POLICE DOOR REPAIR	53.07
05/01/2024	APCHS	63726	KMH	KMH CLEANING SERVICES	CITY HALL CLEANING SERVICE	540.00
05/01/2024	APCHS	63727	OC TREAS	OAKLAND COUNTY TREASURER	JAN 2024 TRAILER TAX	130.00
05/01/2024	APCHS	63728	RCOC	ROAD COMMISSION FOR OAKLAND COUNTY	TIFA -CASS LAKE CROSSWALK TRAFFIC SIGNAL	2,265.16
05/01/2024	APCHS	63729	RCOC	ROAD COMMISSION FOR OAKLAND COUNTY	MARCH SIGNAL MAINTENANCE	28.37
05/01/2024	APCHS	63730	MISC	SGAMMO, LLC	PD AMMO	676.20
05/01/2024	APCHS	63731	SHELTON RO	SHELTON, RON	APRIL 2024 INSPECTIONS	500.00

APCHS TOTALS:

Total of 23 Checks:	30,913.73
Less 0 Void Checks:	0.00
Total of 23 Disbursements:	<u>30,913.73</u>

REVENUE AND ESPENDITURE REPORT FOR CITY OF KEEGO HARBOR
 PERIOD ENDING 4/30/2024

		2023-2024 Amended Budget	YTD Balance as of 4/2024	Activity for Month	Available Balance	% Budget Used
TOTAL Fund 101	General Fund					
	Revenue	\$ 3,255,517.92	\$ 3,163,489.73	\$ 123,631.30	\$ 92,028.19	97.17
	Expenditure	\$ 3,042,321.00	\$ 2,815,709.82	\$ 285,217.64	\$ 226,611.18	92.55
TOTAL Fund 202	Major Street Fund					
	Revenue	\$ 211,560.00	\$ 182,348.08	\$ 19,087.45	\$ 29,211.92	86.19
	Expenditure	\$ 180,631.00	\$ 54,019.61	\$ 11,012.11	\$ 126,611.39	29.91
TOTAL Fund 203	Local Street Fund					
	Revenue	\$ 338,601.25	\$ 342,598.13	\$ 8,513.06	\$ (3,996.88)	101.18
	Expenditure	\$ 341,296.00	\$ 44,976.37	\$ 7,630.19	\$ 296,319.63	13.18
TOTAL Fund 207	Police Fund					
	Revenue	\$ 1,002,075.00	\$ 1,031,726.63	\$ 127,340.40	\$ (29,651.63)	102.96
	Expenditure	\$ 1,002,075.00	\$ 927,051.03	\$ 109,493.52	\$ 75,023.97	92.51
TOTAL Fund 247	TIFA					
	Revenue	\$ 343,400.00	\$ 307,141.64	\$ 1,825.65	\$ 36,258.36	89.44
	Expenditure	\$ 188,025.00	\$ 120,663.28	\$ 2,265.16	\$ 67,361.72	64.17
TOTAL Fund 271	Library					
	Revenue	\$ 30,900.00	\$ 32,666.92	\$ 228.78	\$ (1,766.92)	105.72
	Expenditure	\$ 30,900.00	\$ 33,959.31	\$ -	\$ (3,059.31)	109.90
TOTAL Fund 353	TIFA DEBT					
		\$ 73,290.00	\$ 73,260.29	\$ 73,260.29	\$ 29.71	99.96
		\$ 73,290.00	\$ 73,260.29	\$ 73,260.29	\$ 29.71	99.96
TOTAL Fund 401	Capital Improvements					
	Revenue	\$ 56,700.00	\$ 56,700.00	\$ -	\$ -	100.00
	Expenditure	\$ 49,786.46	\$ 49,786.46	\$ -	\$ -	100.00
TOTAL Fund 592	Water & Sewer Fund					
	Revenue	\$ 116,500.00	\$ 13,530.08	\$ -	\$ 102,969.92	11.61
	Expenditure	\$ 158,000.00	\$ -	\$ -	\$ 158,000.00	0.00
TOTAL						
	Revenue	\$ 5,428,544.17	\$ 5,203,461.50	\$ 280,626.64	\$ 225,082.67	95.85
	Expenditure	\$ 5,066,324.46	\$ 4,119,426.17	\$ 415,618.62	\$ 946,898.29	81.31

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR
 PERIOD ENDING 04/30/2024
 % Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	YTD BALANCE	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		04/30/2023	AMENDED BUDGET	04/30/2024	MONTH 04/30/24	BALANCE	USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000 - UNCLASSIFIED							
101-000-402.000	CURRENT TAXES	1,155,797.28	1,220,800.00	1,218,634.36	22,849.58	2,165.64	99.82
101-000-402.100	PUBLIC ACT 359 OF 1925	49,954.46	50,000.00	47,681.06	333.97	2,318.94	95.36
101-000-403.000	PRE DENIAL INT & PENALTY FR CO	0.00	500.00	62.62	0.00	437.38	12.52
101-000-404.000	NON CURRENT PROPERTY TAXES	1,215.36	2,200.00	1,133.50	171.24	1,066.50	51.52
101-000-434.000	TRAILER TAX-CITY PORTION	318.00	500.00	297.00	52.00	203.00	59.40
101-000-445.000	PENALTIES AND INTEREST ON TAXES	34,797.84	22,000.00	20,850.90	9,127.54	1,149.10	94.78
101-000-446.000	PROPERTY TRANSFER PENALTY	4,710.00	5,000.00	1,250.00	0.00	3,750.00	25.00
101-000-447.000	PROPERTY TAX ADMIN FEE	56,618.94	58,200.00	58,973.84	487.31	(773.84)	101.33
101-000-448.000	REFUSE COLLECTION	206,648.00	205,970.00	199,997.68	3,269.94	5,972.32	97.10
101-000-448.100	REFUSE COLLECTION ADMIN FEE	39,200.00	38,300.00	19,140.00	0.00	19,160.00	49.97
101-000-448.101	RECYCLING	4,999.17	5,000.00	4,565.65	0.00	434.35	91.31
101-000-449.000	WEED CUTTING	600.00	1,200.00	1,158.45	0.00	41.55	96.54
101-000-451.100	CONTRACTOR REGISTRATION FEE	1,070.00	1,525.00	1,254.99	200.00	270.01	82.29
101-000-451.101	BUILDING PERMIT FEE	28,838.44	50,000.00	54,503.04	5,596.81	(4,503.04)	109.01
101-000-451.102	MECHANICAL PERMIT FEE	5,875.00	6,000.00	4,770.00	990.00	1,230.00	79.50
101-000-451.103	ELECTRICAL PERMIT FEE	7,121.00	6,500.00	5,136.00	562.00	1,364.00	79.02
101-000-451.104	PLUMBING PERMIT FEE	3,925.00	4,500.00	2,555.00	0.00	1,945.00	56.78
101-000-451.106	WATERLINE/SEWER TRENCH FEE	0.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000-451.107	REINSPECTION FEE	2,510.00	3,500.00	2,665.00	0.00	835.00	76.14
101-000-451.108	DEMOLITION PERMIT FEE	0.00	500.00	515.00	0.00	(15.00)	103.00
101-000-451.109	FERTILIZER PERMIT FEE	0.00	100.00	0.00	0.00	100.00	0.00
101-000-452.000	RENTAL REGISTRATION FEE	7,180.00	31,000.00	43,465.00	12,700.00	(12,465.00)	140.21
101-000-452.001	RENTAL REINSPECTION FEE	780.00	1,000.00	2,080.00	195.00	(1,080.00)	208.00
101-000-453.000	BUSINESS LICENSE	6,130.00	7,850.00	7,181.86	80.00	668.14	91.49
101-000-460.000	CABLE FRANCHISE FEE	37,399.49	49,000.00	36,007.84	0.00	12,992.16	73.49
101-000-477.000	PET LICENSE-CITY PORTION	36.00	100.00	133.50	94.00	(33.50)	133.50
101-000-528.000	FEDERAL GRANTS	193,822.30	182,610.00	175,977.86	(72.53)	6,632.14	96.37
101-000-528.002	ARPA GRANT	3,378.34	36,200.00	36,166.86	0.00	33.14	99.91
101-000-528.003	STATE GRANT - MARINE	0.00	0.00	50,000.00	0.00	(50,000.00)	100.00
101-000-528.594	GRANTS-MERS	0.00	694,328.00	694,328.00	0.00	0.00	100.00
101-000-529.000	CDBG REVENUE	0.00	52,734.92	52,734.92	0.00	0.00	100.00
101-000-541.000	SMART	2,363.23	2,364.00	1,234.27	0.00	1,129.73	52.21

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		04/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	MONTH 04/30/24		
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	0.00	15,932.00	15,931.30	0.00	0.70	100.00
101-000-574.000	STATE REVENUE SHARING	283,129.67	335,139.00	277,657.00	51,723.00	57,482.00	82.85
101-000-576.000	STATE-ELECTION REIMBURSEMENT	0.00	2,500.00	1,565.25	0.00	934.75	62.61
101-000-581.000	COUNTY REVENUE SHARING	900.51	700.00	535.54	149.17	164.46	76.51
101-000-585.000	TREE GRANTS	100.00	3,538.00	3,538.00	0.00	0.00	100.00
101-000-607.000	CHARGES FOR SERVICES	46.00	300.00	173.25	33.00	126.75	57.75
101-000-610.000	BUILDING DEPT REVIEW FEE	0.00	100.00	1,040.00	1,000.00	(940.00)	1,040.00
101-000-612.000	RECYCLING BINS	72.00	100.00	72.00	0.00	28.00	72.00
101-000-613.000	LAND DIVISION/CONSOLIDATION	250.00	250.00	500.00	0.00	(250.00)	200.00
101-000-614.000	PLANNER REVIEW FEES (NON-REFUNDAE	11,250.00	5,000.00	6,875.00	375.00	(1,875.00)	137.50
101-000-615.000	ZBA APPEAL FEE	2,000.00	1,900.00	2,200.00	0.00	(300.00)	115.79
101-000-625.000	NSF FEES	0.00	100.00	0.00	0.00	100.00	0.00
101-000-627.202	CONTRIBUTION/ADMIN FROM 202 MAJOF	19,800.00	20,400.00	20,400.00	8,100.00	0.00	100.00
101-000-627.203	ADMIN CHARGES FROM 203 LOCAL STRE	8,300.00	8,600.00	8,600.00	4,300.00	0.00	100.00
101-000-627.247	ADMIN CHARGES FROM TIFA FUND	42,150.00	43,635.00	43,635.00	0.00	0.00	100.00
101-000-643.900	BOAT KEY-PARKS PORTION	160.00	200.00	140.00	40.00	60.00	70.00
101-000-656.000	DISTRICT COURT FINES	0.00	5,000.00	0.00	0.00	5,000.00	0.00
101-000-665.000	INTEREST	7,597.42	7,000.00	7,668.34	804.77	(668.34)	109.55
101-000-668.000	EQUIPMENT AND VEHICLE RENTAL	19,423.86	28,800.00	17,315.58	0.00	11,484.42	60.12
101-000-674.000	DONATIONS	53.00	700.00	22.00	0.00	678.00	3.14
101-000-674.012	PARKS & REC COMMUNITY EVENTS	743.00	4,392.00	4,391.26	0.00	0.74	99.98
101-000-674.013	DONATIONS GARDEN CLUB	996.25	300.00	286.00	160.00	14.00	95.33
101-000-674.014	DONATIONS BLOCK PARTY	262.00	450.00	607.00	0.00	(157.00)	134.89
101-000-675.000	COST REC- MISC/REIMBURSEMENT	23,885.14	10,000.00	2,362.01	309.50	7,637.99	23.62
101-000-675.003	COST RECOVERY - MMRMA	12,606.00	20,000.00	3,521.00	0.00	16,479.00	17.61
101-000-675.008	COST RECOVERY- CIVIL INFRACTION	77.75	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - UNCLASSIFIED		2,289,090.45	3,255,517.92	3,163,489.73	123,631.30	92,028.19	97.17
TOTAL REVENUES		2,289,090.45	3,255,517.92	3,163,489.73	123,631.30	92,028.19	97.17
Expenditures							
Dept 101 - CITY COUNCIL							
101-101-801.000	COUNCIL PAY	368.75	600.00	368.75	131.25	231.25	61.46
Total Dept 101 - CITY COUNCIL		368.75	600.00	368.75	131.25	231.25	61.46
Dept 172 - CITY MANAGER							
101-172-702.000	WAGES-FULL TIME	57,345.95	81,400.00	82,076.94	28,000.09	(676.94)	100.83
101-172-711.000	FICA	4,386.96	6,228.00	6,529.25	2,176.14	(301.25)	104.84
101-172-711.005	RETIREMENT PLAN	0.00	8,140.00	3,742.14	0.00	4,397.86	45.97

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		04/30/2023	2023-24 AMENDED BUDGET	04/30/2024	MONTH 04/30/24		
101-172-711.006	LIFE INSURANCE	653.38	600.00	786.72	65.56	(186.72)	131.12
101-172-711.014	HEALTH INSURANCE OPT OUT	4,422.90	5,000.00	4,230.60	576.90	769.40	84.61
101-172-850.002	24/7 COMMUNICATION	1,500.20	2,000.00	1,666.70	166.67	333.30	83.34
101-172-955.000	PROF DEVELOPMENT/TRAINING	0.00	3,000.00	115.00	40.00	2,885.00	3.83
Total Dept 172 - CITY MANAGER		68,309.39	106,368.00	99,147.35	31,025.36	7,220.65	93.21
Dept 215 - CITY CLERK							
101-215-702.000	WAGES-FULL TIME	18,752.70	39,900.00	33,290.11	4,643.24	6,609.89	83.43
101-215-711.000	FICA	1,434.58	2,700.00	2,872.85	399.34	(172.85)	106.40
101-215-711.006	LIFE INSURANCE	116.69	600.00	0.00	0.00	600.00	0.00
101-215-711.014	HEALTH INSURANCE OPT OUT	577.00	5,000.00	4,230.81	576.93	769.19	84.62
101-215-955.000	PROF DEVELOPMENT/TRAINING	0.00	2,000.00	125.00	40.00	1,875.00	6.25
101-215-955.001	DUES & MEMBERSHIP	0.00	500.00	0.00	0.00	500.00	0.00
Total Dept 215 - CITY CLERK		20,880.97	50,700.00	40,518.77	5,659.51	10,181.23	79.92
Dept 228 - INFORMATION TECHNOLOGY							
101-228-803.000	COMPUTER SERVICES	17,420.92	16,500.00	12,442.16	3,873.67	4,057.84	75.41
101-228-805.000	COMPUTER SUPPORT-BSA	2,587.72	2,700.00	537.70	0.00	2,162.30	19.91
101-228-805.001	COMPUTER SUPPORT-NON BSA	2,777.00	10,000.00	8,705.62	0.00	1,294.38	87.06
Total Dept 228 - INFORMATION TECHNOLOGY		22,785.64	29,200.00	21,685.48	3,873.67	7,514.52	74.27
Dept 253 - FINANCE/TREASURER							
101-253-702.000	WAGES-FULL TIME	37,914.16	51,000.00	42,638.40	5,806.08	8,361.60	83.60
101-253-711.000	FICA	2,900.43	3,910.00	2,887.39	393.42	1,022.61	73.85
101-253-711.004	HEALTH INSURANCE	7,338.67	8,000.00	8,245.42	540.32	(245.42)	103.07
101-253-711.006	LIFE INSURANCE	462.11	600.00	585.84	48.82	14.16	97.64
101-253-955.000	PROF DEVELOPMENT/TRAINING	0.00	2,000.00	70.00	10.00	1,930.00	3.50
101-253-955.001	DUES & MEMBERSHIP	0.00	600.00	0.00	0.00	600.00	0.00
Total Dept 253 - FINANCE/TREASURER		48,615.37	66,110.00	54,427.05	6,798.64	11,682.95	82.33
Dept 257 - ASSESSING							
101-257-802.000	ASSESSING SERVICES	0.00	25,750.00	26,053.23	0.00	(303.23)	101.18
Total Dept 257 - ASSESSING		0.00	25,750.00	26,053.23	0.00	(303.23)	101.18
Dept 262 - ELECTIONS							
101-262-728.000	SUPPLIES	0.00	1,000.00	1,779.33	9.46	(779.33)	177.93
101-262-731.000	POSTAGE	0.00	500.00	500.00	0.00	0.00	100.00

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		04/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	MONTH 04/30/24		
101-262-800.000	SERVICES AND CHARGES	0.00	4,000.00	0.00	0.00	4,000.00	0.00
101-262-801.000	ELECTION WORKER PAY	1,465.25	2,000.00	1,230.00	0.00	770.00	61.50
101-262-862.000	MILEAGE REIMBURSEMENT	0.00	500.00	0.00	0.00	500.00	0.00
Total Dept 262 - ELECTIONS		1,465.25	8,000.00	3,509.33	9.46	4,490.67	43.87
Dept 265 - BUILDING & GROUNDS							
101-265-850.000	TELEPHONE	2,129.35	2,500.00	2,073.76	218.71	426.24	82.95
101-265-920.000	UTILITIES	1,563.48	13,000.00	10,641.13	1,275.26	2,358.87	81.85
101-265-930.000	MAINTENANCE AND REPAIRS	3,823.10	7,050.00	5,423.06	0.00	1,626.94	76.92
Total Dept 265 - BUILDING & GROUNDS		7,515.93	22,550.00	18,137.95	1,493.97	4,412.05	80.43
Dept 267 - GENERAL GOVERNMENT							
101-267-707.000	WAGES- PART TIME/SEASONAL	19,127.75	14,564.00	3,665.29	0.00	10,898.71	25.17
101-267-711.000	FICA	1,463.27	1,114.00	279.47	0.00	834.53	25.09
101-267-711.005	RETIREMENT - MERS DB	148,410.00	180,612.00	160,213.52	15,051.00	20,398.48	88.71
101-267-711.007	WORKERS COMP	1,827.00	1,900.00	2,925.71	2,154.22	(1,025.71)	153.98
101-267-711.008	UNEMPLOYMENT	26.31	1,000.00	23.53	20.84	976.47	2.35
101-267-711.015	RETIREMENT SUPPLEMENTAL	0.00	10,000.00	0.00	0.00	10,000.00	0.00
101-267-711.016	MERS - GRANT	0.00	694,328.00	694,328.00	0.00	0.00	100.00
101-267-728.000	SUPPLIES	6,128.62	6,500.00	4,132.50	1,046.61	2,367.50	63.58
101-267-731.000	POSTAGE	3,269.44	2,800.00	3,948.56	635.00	(1,148.56)	141.02
101-267-800.001	BANK SERVICE CHARGE	963.30	1,200.00	692.80	72.50	507.20	57.73
101-267-800.101	LEGAL FEES-GENERAL PERSONNEL	12,156.65	15,000.00	0.00	0.00	15,000.00	0.00
101-267-800.265	LEGAL FEES CITY ATTORNEY	39,859.43	60,000.00	57,743.35	7,076.75	2,256.65	96.24
101-267-802.000	PROFESSIONAL AND TECHNICAL SERVIC	98,488.42	91,000.00	96,391.54	6,445.52	(5,391.54)	105.92
101-267-802.203	STORMWATER	2,562.10	5,000.00	3,913.75	2,913.75	1,086.25	78.28
101-267-806.211	AUDIT SERVICES	13,350.00	15,000.00	14,000.00	14,000.00	1,000.00	93.33
101-267-827.000	INSURANCE-MMRMA	3,746.05	4,000.00	3,918.95	0.00	81.05	97.97
101-267-862.000	MILEAGE REIMBURSEMENT	248.01	1,200.00	472.15	0.00	727.85	39.35
101-267-900.000	PRINTING AND BINDING	3,848.79	2,650.00	2,123.07	0.00	526.93	80.12
101-267-901.000	PUBLICATION	3,077.30	3,500.00	1,656.68	188.18	1,843.32	47.33
101-267-944.001	COPIER & MAINTENANCE	1,491.29	1,600.00	1,219.96	168.41	380.04	76.25
101-267-955.000	PROF DEVELOPMENT/TRAINING	3,795.25	4,000.00	0.00	0.00	4,000.00	0.00
101-267-955.001	DUES & MEMBERSHIP	6,036.66	7,000.00	8,816.12	2,632.00	(1,816.12)	125.94
101-267-956.000	COSTS, FEES, AND CHARGES	550.00	600.00	0.00	0.00	600.00	0.00
Total Dept 267 - GENERAL GOVERNMENT		370,425.64	1,124,568.00	1,060,464.95	52,404.78	64,103.05	94.30

GL NUMBER	DESCRIPTION	ACTIVITY FOR					
		YTD BALANCE 04/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	MONTH 04/30/24	AVAILABLE BALANCE	% BDGT USED
Dept 336 - FIRE PROTECTION							
101-336-814.000	TRI CITY FIRE SERVICES	341,460.00	355,120.00	355,120.00	0.00	0.00	100.00
Total Dept 336 - FIRE PROTECTION		341,460.00	355,120.00	355,120.00	0.00	0.00	100.00
Dept 371 - BUILDING INSPECTION SERVICES							
101-371-707.000	WAGES- PART TIME	22,338.26	30,120.00	20,582.15	3,363.00	9,537.85	68.33
101-371-711.000	FICA	1,708.87	2,304.00	1,895.81	322.27	408.19	82.28
101-371-802.101	BUILDING PERMIT INSPECTION	5,510.00	9,000.00	7,761.51	1,000.00	1,238.49	86.24
101-371-802.102	MECHANICAL PERMIT INSPECTION	5,685.00	4,000.00	5,645.00	950.00	(1,645.00)	141.13
101-371-802.103	ELECTRICAL PERMIT INSPECTION	2,615.00	4,000.00	2,752.00	850.00	1,248.00	68.80
101-371-802.104	PLUMBING PERMIT INSPECTION	250.00	1,800.00	450.00	200.00	1,350.00	25.00
101-371-802.105	RENTAL INSPECTION	2,700.00	18,000.00	14,674.91	1,950.00	3,325.09	81.53
101-371-802.106	BLDG INSPECTION SERVICES	3,100.00	4,500.00	4,000.00	950.00	500.00	88.89
Total Dept 371 - BUILDING INSPECTION SERVICES		19,860.00	73,724.00	57,761.38	9,585.27	15,962.62	78.35
Dept 441 - DEPT OF PUBLIC WORKS							
101-441-702.000	WAGES-FULL TIME	35,269.98	51,000.00	38,777.03	8,255.68	12,222.97	76.03
101-441-704.000	OVERTIME	3,452.84	4,000.00	1,493.43	153.84	2,506.57	37.34
101-441-707.000	WAGES- PART TIME/SEASONAL	0.00	1,600.00	0.00	0.00	1,600.00	0.00
101-441-708.000	UNIFORM ALLOWANCE	658.86	500.00	179.77	0.00	320.23	35.95
101-441-711.000	FICA	3,056.61	4,100.00	3,253.59	604.42	846.41	79.36
101-441-711.004	HEALTH INSURANCE	1,771.41	0.00	0.00	0.00	0.00	0.00
101-441-711.005	RETIREMENT PLAN	0.00	6,300.00	4,243.32	0.00	2,056.68	67.35
101-441-711.006	LIFE INSURANCE	423.32	650.00	637.52	49.04	12.48	98.08
101-441-711.007	WORKERS COMP	1,309.00	4,500.00	1,148.81	514.28	3,351.19	25.53
101-441-711.008	UNEMPLOYMENT	43.12	2,000.00	7.50	6.56	1,992.50	0.38
101-441-711.014	HEALTH INSURANCE OPT OUT	1,846.08	4,000.00	3,076.80	307.68	923.20	76.92
101-441-725.000	FUEL	1,668.01	3,500.00	811.30	85.70	2,688.70	23.18
101-441-728.000	SUPPLIES	1,893.85	6,000.00	3,477.34	1,848.25	2,522.66	57.96
101-441-802.000	PROFESSIONAL AND TECHNICAL SERVIC	384.06	1,000.00	500.00	0.00	500.00	50.00
101-441-804.000	DOLLAR LAKE BOAT RAMP KEYS	0.00	200.00	0.00	0.00	200.00	0.00
101-441-827.000	INSURANCE-MMRMA	14,984.19	16,000.00	15,765.80	0.00	234.20	98.54
101-441-850.002	24/7 COMMUNICATION	600.00	720.00	600.00	60.00	120.00	83.33
101-441-920.000	UTILITIES	6,178.50	8,500.00	8,236.32	914.40	263.68	96.90
101-441-930.000	MAINTENANCE AND REPAIRS	9,312.26	15,000.00	12,468.05	1,363.97	2,531.95	83.12
101-441-933.000	DPW GROUNDS & MAINTANCE	0.00	14,000.00	12,840.00	540.00	1,160.00	91.71
101-441-944.013	VEHICLE LEASE	11,907.58	11,593.00	11,592.58	0.00	0.42	100.00
101-441-955.000	TRAINING	0.00	500.00	0.00	0.00	500.00	0.00
Total Dept 441 - DEPT OF PUBLIC WORKS		94,759.67	155,663.00	119,109.16	14,703.82	36,553.84	76.52

GL NUMBER	DESCRIPTION	ACTIVITY FOR					
		YTD BALANCE 04/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	MONTH 04/30/24	AVAILABLE BALANCE	% BDGT USED
Dept 448 - STREET LIGHTING							
101-448-920.000	UTILITIES	42,352.16	60,000.00	57,949.52	12,107.19	2,050.48	96.58
Total Dept 448 - STREET LIGHTING		42,352.16	60,000.00	57,949.52	12,107.19	2,050.48	96.58
Dept 528 - REFUSE COLLECTION SERVICES							
101-528-808.000	REFUSE COLLECTION SERVICES	167,392.40	205,970.00	170,945.00	34,418.20	35,025.00	83.00
101-528-808.001	RECYCLE	0.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 528 - REFUSE COLLECTION SERVICES		167,392.40	210,970.00	170,945.00	34,418.20	40,025.00	81.03
Dept 694 - CDBG PROJECTS							
101-694-850.000	CDBG EXPENDITURES	0.00	53,135.00	53,134.30	0.00	0.70	100.00
Total Dept 694 - CDBG PROJECTS		0.00	53,135.00	53,134.30	0.00	0.70	100.00
Dept 722 - CODE ENFORCEMENT							
101-722-707.100	WAGES-P/T CODE ENFORCEMENT	17,223.38	24,000.00	17,531.75	736.00	6,468.25	73.05
101-722-711.000	FICA	1,317.56	1,850.00	1,403.60	118.72	446.40	75.87
101-722-725.000	FUEL	319.43	400.00	322.14	73.36	77.86	80.54
Total Dept 722 - CODE ENFORCEMENT		18,860.37	26,250.00	19,257.49	928.08	6,992.51	73.36
Dept 774 - RECREATION ACTIVITIES							
101-774-728.000	SUPPLIES	280.89	900.00	3.99	0.00	896.01	0.44
101-774-802.000	PROFESSIONAL AND TECHNICAL SERVIC	0.00	2,300.00	215.95	0.00	2,084.05	9.39
101-774-863.000	BUS TRANSPORTATION	0.00	2,000.00	0.00	0.00	2,000.00	0.00
101-774-882.000	COMMUNITY EVENTS	3,480.26	5,500.00	5,308.09	0.00	191.91	96.51
101-774-890.003	EASTER EXPENDITURES	869.84	800.00	919.72	813.19	(119.72)	114.97
101-774-890.004	WINTER WONDERLAND	665.08	400.00	257.72	0.00	142.28	64.43
101-774-890.005	MEMORIAL DAY PARADE	550.00	1,000.00	0.00	0.00	1,000.00	0.00
101-774-890.006	BLOCK PARTIES	1,279.12	3,000.00	1,800.00	0.00	1,200.00	60.00
101-774-890.007	GARDEN CLUB/TREES	2,618.24	600.00	104.86	0.00	495.14	17.48
101-774-930.000	MAINTENANCE AND REPAIRS	0.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 774 - RECREATION ACTIVITIES		9,743.43	18,500.00	8,610.33	813.19	9,889.67	46.54
Dept 899 - TAX TRIBUNAL/OTHER REFUNDS ORDERED							
101-899-956.000	TAX TRIBUNALS	377.00	1,500.00	1,217.45	0.00	282.55	81.16
Total Dept 899 - TAX TRIBUNAL/OTHER REFUNDS ORDERED		377.00	1,500.00	1,217.45	0.00	282.55	81.16
Dept 990 - DEBT SERVICE							
101-990-991.000	OC BUILDING BOND 2010 PRINCIPAL	25,000.00	30,000.00	30,000.00	0.00	0.00	100.00
101-990-992.000	OC BUILDING BOND 2010 INTEREST	12,460.63	23,138.00	23,292.33	11,265.25	(154.33)	100.67
Total Dept 990 - DEBT SERVICE		37,460.63	53,138.00	53,292.33	11,265.25	(154.33)	100.29

GL NUMBER	DESCRIPTION	YTD BALANCE	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		04/30/2023	AMENDED BUDGET	04/30/2024	MONTH	BALANCE	USED
					04/30/24		
Dept 995 - OTHER FINANCING USES							
101-995-999.207	TRANSFER OUT - POLICE FUND	450,000.00	600,475.00	595,000.00	100,000.00	5,475.00	99.09
Total Dept 995 - OTHER FINANCING USES		450,000.00	600,475.00	595,000.00	100,000.00	5,475.00	99.09
TOTAL EXPENDITURES		1,755,338.66	3,042,321.00	2,815,709.82	285,217.64	226,611.18	92.55
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		2,289,090.45	3,255,517.92	3,163,489.73	123,631.30	92,028.19	97.17
TOTAL EXPENDITURES		1,755,338.66	3,042,321.00	2,815,709.82	285,217.64	226,611.18	92.55
NET OF REVENUES & EXPENDITURES		533,751.79	213,196.92	347,779.91	(161,586.34)	(134,582.99)	163.13

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		04/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	MONTH 04/30/24		
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000 - UNCLASSIFIED							
202-000-546.000	ACT 51 REVENUES	153,289.87	204,000.00	181,451.79	18,982.69	22,548.21	88.95
202-000-665.000	INTEREST	0.00	10.00	0.00	0.00	10.00	0.00
Total Dept 000 - UNCLASSIFIED		153,289.87	204,010.00	181,451.79	18,982.69	22,558.21	88.94
Dept 450 - WINTER MAINTENANCE							
202-450-650.000	ROAD SALT	742.16	550.00	896.29	104.76	(346.29)	162.96
Total Dept 450 - WINTER MAINTENANCE		742.16	550.00	896.29	104.76	(346.29)	162.96
Dept 460 - ROUTINE STREET MAINTENANCE							
202-460-675.002	COST RECOVERY - REIMBURSEMENT	406.99	2,000.00	0.00	0.00	2,000.00	0.00
202-460-675.003	COST RECOVERY - MMRMA	0.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 460 - ROUTINE STREET MAINTENANCE		406.99	7,000.00	0.00	0.00	7,000.00	0.00
TOTAL REVENUES		154,439.02	211,560.00	182,348.08	19,087.45	29,211.92	86.19
Expenditures							
Dept 000 - UNCLASSIFIED							
202-000-812.101	ADMINISTRATIVE CHARGES-TO 101	19,800.00	20,400.00	20,400.00	8,100.00	0.00	100.00
Total Dept 000 - UNCLASSIFIED		19,800.00	20,400.00	20,400.00	8,100.00	0.00	100.00
Dept 450 - WINTER MAINTENANCE							
202-450-702.000	WAGES-FULL TIME	3,292.00	3,500.00	2,711.48	0.00	788.52	77.47
202-450-711.000	FICA	251.83	267.00	207.42	0.00	59.58	77.69
202-450-725.000	FUEL	206.19	600.00	145.90	61.38	454.10	24.32
202-450-728.000	SUPPLIES	5,438.68	9,000.00	5,519.04	1,382.54	3,480.96	61.32
202-450-930.000	MAINTENANCE AND REPAIRS	332.00	1,000.00	0.00	0.00	1,000.00	0.00
202-450-944.000	RENTAL OF EQUIPMENT	2,649.20	7,500.00	883.23	109.43	6,616.77	11.78
Total Dept 450 - WINTER MAINTENANCE		12,169.90	21,867.00	9,467.07	1,553.35	12,399.93	43.29
Dept 460 - ROUTINE STREET MAINTENANCE							
202-460-702.000	WAGES-FULL TIME	3,966.40	7,500.00	5,453.50	0.00	2,046.50	72.71
202-460-711.000	FICA	303.43	574.00	326.19	0.00	247.81	56.83
202-460-725.000	FUEL	225.81	450.00	71.24	0.00	378.76	15.83
202-460-728.000	SUPPLIES	0.00	2,000.00	0.00	0.00	2,000.00	0.00
202-460-802.000	PROFESSIONAL AND TECHNICAL SERVIC	0.00	2,500.00	0.00	0.00	2,500.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		04/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	MONTH 04/30/24		
202-460-930.000	MAINTENANCE AND REPAIRS	1,298.37	5,000.00	0.00	0.00	5,000.00	0.00
202-460-930.004	MAINT & REPAIR-LIGHT POLE	0.00	5,000.00	0.00	0.00	5,000.00	0.00
202-460-935.000	STREET MAINTENANCE & REPAIR	46.55	10,000.00	122.36	66.26	9,877.64	1.22
202-460-944.000	RENTAL OF EQUIPMENT	7,086.60	8,300.00	9,004.32	1,173.30	(704.32)	108.49
Total Dept 460 - ROUTINE STREET MAINTENANCE		12,927.16	41,324.00	14,977.61	1,239.56	26,346.39	36.24
Dept 462 - TRAFFIC SERVICES							
202-462-806.000	CONTRACTED SERVICES	674.25	2,040.00	354.93	119.20	1,685.07	17.40
Total Dept 462 - TRAFFIC SERVICES		674.25	2,040.00	354.93	119.20	1,685.07	17.40
Dept 466 - ROAD PRESERVATION							
202-466-930.006	STREET PROJECT	0.00	65,000.00	8,820.00	0.00	56,180.00	13.57
Total Dept 466 - ROAD PRESERVATION		0.00	65,000.00	8,820.00	0.00	56,180.00	13.57
Dept 995 - OTHER FINANCING USES							
202-995-999.203	TRANSFER OUT LOCAL ROAD FUND	0.00	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 995 - OTHER FINANCING USES		0.00	30,000.00	0.00	0.00	30,000.00	0.00
TOTAL EXPENDITURES		45,571.31	180,631.00	54,019.61	11,012.11	126,611.39	29.91
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		154,439.02	211,560.00	182,348.08	19,087.45	29,211.92	86.19
TOTAL EXPENDITURES		45,571.31	180,631.00	54,019.61	11,012.11	126,611.39	29.91
NET OF REVENUES & EXPENDITURES		108,867.71	30,929.00	128,328.47	8,075.34	(97,399.47)	414.91

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		04/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	MONTH 04/30/24		
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000 - UNCLASSIFIED							
203-000-528.000	FEDERAL GRANTS	0.00	11,101.25	11,101.25	0.00	0.00	100.00
203-000-546.000	ACT 51 REVENUES	65,701.26	86,000.00	77,819.10	8,141.63	8,180.90	90.49
203-000-574.100	METRO ACT FUNDING	0.00	9,000.00	500.00	0.00	8,500.00	5.56
203-000-624.000	STATE GRANT	0.00	200,000.00	250,000.00	0.00	(50,000.00)	125.00
203-000-627.202	CONTRIBUTION/ADMIN FROM 202 MAJOF	0.00	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 000 - UNCLASSIFIED		65,701.26	336,101.25	339,420.35	8,141.63	(3,319.10)	100.99
Dept 450 - WINTER MAINTENANCE							
203-450-650.000	ROAD SALT	4,074.21	2,500.00	3,177.78	371.43	(677.78)	127.11
Total Dept 450 - WINTER MAINTENANCE		4,074.21	2,500.00	3,177.78	371.43	(677.78)	127.11
TOTAL REVENUES		69,775.47	338,601.25	342,598.13	8,513.06	(3,996.88)	101.18
Expenditures							
Dept 000 - UNCLASSIFIED							
203-000-812.101	ADMINISTRATIVE CHARGES-TO 101	8,300.00	8,600.00	8,600.00	4,300.00	0.00	100.00
Total Dept 000 - UNCLASSIFIED		8,300.00	8,600.00	8,600.00	4,300.00	0.00	100.00
Dept 450 - WINTER MAINTENANCE							
203-450-702.000	WAGES-FULL TIME	3,049.50	5,300.00	4,302.84	0.00	997.16	81.19
203-450-711.000	FICA	233.29	383.00	189.11	0.00	193.89	49.38
203-450-725.000	FUEL	650.47	1,700.00	517.28	217.62	1,182.72	30.43
203-450-728.000	SUPPLIES	10,023.41	10,000.00	5,519.04	1,382.54	4,480.96	55.19
203-450-802.000	PROFESSIONAL SERVICES	0.00	2,000.00	0.00	0.00	2,000.00	0.00
203-450-930.000	MAINTENANCE AND REPAIRS	135.00	2,000.00	0.00	0.00	2,000.00	0.00
203-450-944.000	RENTAL OF EQUIPMENT	2,801.75	6,000.00	853.92	120.54	5,146.08	14.23
Total Dept 450 - WINTER MAINTENANCE		16,893.42	27,383.00	11,382.19	1,720.70	16,000.81	41.57
Dept 460 - ROUTINE STREET MAINTENANCE							
203-460-702.000	WAGES-FULL TIME	3,422.42	2,700.00	3,203.20	0.00	(503.20)	118.64
203-460-704.000	OVERTIME	692.00	1,000.00	0.00	0.00	1,000.00	0.00
203-460-711.000	FICA	303.88	203.00	385.10	0.00	(182.10)	189.70
203-460-725.000	FUEL	840.52	1,300.00	252.60	0.00	1,047.40	19.43
203-460-728.000	SUPPLIES	2,175.04	2,000.00	0.00	0.00	2,000.00	0.00
203-460-728.001	METRO ACT- RIGHT OF WAY	0.00	2,000.00	0.00	0.00	2,000.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		04/30/2023	2023-24 AMENDED BUDGET	04/30/2024	MONTH 04/30/24		
203-460-802.107	BRIDGE INSPECTION	6,000.70	11,110.00	11,101.25	0.00	8.75	99.92
203-460-930.000	MAINTENANCE AND REPAIRS	3,017.76	3,000.00	0.00	0.00	3,000.00	0.00
203-460-935.000	STREET MAINTENANCE & REPAIR	165.05	25,000.00	700.14	234.99	24,299.86	2.80
203-460-944.000	RENTAL OF EQUIPMENT	6,548.12	7,000.00	9,351.89	1,374.50	(2,351.89)	133.60
Total Dept 460 - ROUTINE STREET MAINTENANCE		23,165.49	55,313.00	24,994.18	1,609.49	30,318.82	45.19
Dept 466 - ROAD PRESERVATION							
203-466-930.006	STREET PROJECT	81.20	250,000.00	0.00	0.00	250,000.00	0.00
Total Dept 466 - ROAD PRESERVATION		81.20	250,000.00	0.00	0.00	250,000.00	0.00
TOTAL EXPENDITURES		48,440.11	341,296.00	44,976.37	7,630.19	296,319.63	13.18
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		69,775.47	338,601.25	342,598.13	8,513.06	(3,996.88)	101.18
TOTAL EXPENDITURES		48,440.11	341,296.00	44,976.37	7,630.19	296,319.63	13.18
NET OF REVENUES & EXPENDITURES		21,335.36	(2,694.75)	297,621.76	882.87	(300,316.51)	11,044.50

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		04/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	MONTH 04/30/24		
Fund 207 - POLICE FUND							
Revenues							
Dept 000 - UNCLASSIFIED							
207-000-402.000	CURRENT TAXES	385,609.83	390,000.00	402,049.62	3,035.67	(12,049.62)	103.09
207-000-543.000	ACT 302 REVENUES	1,339.08	500.00	25,215.04	24,075.28	(24,715.04)	5,043.01
207-000-545.000	LIQUOR LICENSE	6,116.55	6,100.00	6,027.45	0.00	72.55	98.81
207-000-631.000	RESTITUTION-POLICE	350.00	500.00	232.00	0.00	268.00	46.40
207-000-632.000	COURT COST RECOVERY-OWI	3,189.31	1,500.00	950.61	84.45	549.39	63.37
207-000-634.000	SOR	0.00	100.00	0.00	0.00	100.00	0.00
207-000-635.000	POLICE REPORTS	416.00	500.00	704.43	45.00	(204.43)	140.89
207-000-636.000	FINGERPRINT/BREATHALYZER	220.00	900.00	60.00	0.00	840.00	6.67
207-000-637.000	IMPOUND	348.00	500.00	600.00	60.00	(100.00)	120.00
207-000-643.901	BOAT KEY-MARINE PORTION	160.00	0.00	140.00	40.00	(140.00)	100.00
207-000-670.000	TRAINING	0.00	500.00	0.00	0.00	500.00	0.00
207-000-675.000	COST REC- MISC/REIMBURSEMENT	0.00	500.00	747.48	0.00	(247.48)	149.50
207-000-699.101	TRANSFERS-IN FR GENERAL	450,000.00	600,475.00	595,000.00	100,000.00	5,475.00	99.09
Total Dept 000 - UNCLASSIFIED		847,748.77	1,002,075.00	1,031,726.63	127,340.40	(29,651.63)	102.96

TOTAL REVENUES		847,748.77	1,002,075.00	1,031,726.63	127,340.40	(29,651.63)	102.96
Expenditures							
Dept 000 - UNCLASSIFIED							
207-000-702.000	WAGES-FULL TIME	294,435.12	351,500.00	338,611.60	43,819.32	12,888.40	96.33
207-000-704.000	OVERTIME	26,171.78	35,900.00	20,033.54	1,903.49	15,866.46	55.80
207-000-706.000	HOLIDAY PAY (PD)	15,724.99	19,000.00	15,464.67	184.92	3,535.33	81.39
207-000-707.000	WAGES- PART TIME/SEASONAL	52,509.46	68,000.00	59,693.99	11,643.69	8,306.01	87.79
207-000-708.000	UNIFORM ALLOWANCE	4,269.55	6,100.00	3,532.67	614.22	2,567.33	57.91
207-000-710.000	MARINE PATROL	11,557.16	13,400.00	10,361.71	0.00	3,038.29	77.33
207-000-711.000	FICA	30,001.11	37,000.00	33,457.88	4,447.64	3,542.12	90.43
207-000-711.001	ICMA POLICE CHIEF	7,701.02	9,400.00	8,189.49	1,220.49	1,210.51	87.12
207-000-711.004	HEALTH INSURANCE	50,189.19	60,000.00	54,698.22	3,607.59	5,301.78	91.16
207-000-711.005	RETIREMENT PLAN	77,430.00	104,800.00	87,290.00	8,729.00	17,510.00	83.29
207-000-711.006	LIFE INSURANCE	2,881.63	3,500.00	3,225.60	268.80	274.40	92.16
207-000-711.007	WORKERS COMP	5,238.00	11,200.00	8,330.48	3,788.50	2,869.52	74.38
207-000-711.008	UNEMPLOYMENT	22.25	300.00	53.28	46.90	246.72	17.76
207-000-711.011	CELL PHONE ALLOWANCE	1,666.70	2,000.00	1,666.70	166.67	333.30	83.34
207-000-711.014	HEALTH INSURANCE OPT OUT	6,769.18	8,000.00	6,769.18	923.07	1,230.82	84.61
207-000-725.000	FUEL	14,787.96	19,000.00	14,328.57	2,622.08	4,671.43	75.41

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		04/30/2023	2023-24 AMENDED BUDGET	04/30/2024	MONTH 04/30/24		
207-000-728.000	SUPPLIES	2,052.08	7,000.00	2,324.27	1,446.62	4,675.73	33.20
207-000-800.101	LEGAL FEES-GENERAL PERSONNEL	29,049.17	30,000.00	45,003.10	3,480.00	(15,003.10)	150.01
207-000-800.300	CONTRACTED SERVICE	0.00	8,000.00	6,800.00	0.00	1,200.00	85.00
207-000-813.000	INTERGOVERNMENTAL SERVICES AGREE	70,616.98	77,200.00	77,938.18	18,628.52	(738.18)	100.96
207-000-827.000	INSURANCE-MMRMA	56,190.76	58,500.00	58,784.25	0.00	(284.25)	100.49
207-000-850.000	TELEPHONE	1,962.91	2,300.00	1,857.17	218.72	442.83	80.75
207-000-920.000	UTILITIES	6,756.44	11,500.00	8,597.11	1,268.09	2,902.89	74.76
207-000-930.000	MAINTENANCE AND REPAIRS	3,824.97	7,500.00	8,405.21	124.87	(905.21)	112.07
207-000-944.001	COPIER & MAINTENANCE	0.00	475.00	368.00	0.00	107.00	77.47
207-000-954.000	ACT 302 TRAINING	366.72	500.00	2,452.44	340.32	(1,952.44)	490.49
207-000-955.000	PROF DEVELOPMENT/TRAINING	2,436.45	5,000.00	3,813.72	0.00	1,186.28	76.27
207-000-999.401	TRANSFERS OUT CAPITAL PROJECTS	0.00	45,000.00	45,000.00	0.00	0.00	100.00
Total Dept 000 - UNCLASSIFIED		774,611.58	1,002,075.00	927,051.03	109,493.52	75,023.97	92.51
TOTAL EXPENDITURES		774,611.58	1,002,075.00	927,051.03	109,493.52	75,023.97	92.51
Fund 207 - POLICE FUND:							
TOTAL REVENUES		847,748.77	1,002,075.00	1,031,726.63	127,340.40	(29,651.63)	102.96
TOTAL EXPENDITURES		774,611.58	1,002,075.00	927,051.03	109,493.52	75,023.97	92.51
NET OF REVENUES & EXPENDITURES		73,137.19	0.00	104,675.60	17,846.88	(104,675.60)	100.00

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		04/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	MONTH 04/30/24		
Fund 247 - TAX INCREMENT FINANCE AUTHOR FUND							
Revenues							
Dept 000 - UNCLASSIFIED							
247-000-402.000	CURRENT TAXES	298,807.95	290,900.00	303,865.74	825.65	(12,965.74)	104.46
247-000-547.000	STATE GRANT	0.00	50,000.00	0.00	0.00	50,000.00	0.00
247-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	0.00	2,500.00	2,275.90	0.00	224.10	91.04
247-000-675.000	COST REC- MISC/REIMBURSEMENT	0.00	0.00	1,000.00	1,000.00	(1,000.00)	100.00
Total Dept 000 - UNCLASSIFIED		298,807.95	343,400.00	307,141.64	1,825.65	36,258.36	89.44
TOTAL REVENUES		298,807.95	343,400.00	307,141.64	1,825.65	36,258.36	89.44
Expenditures							
Dept 191 - ADMINISTRATION							
247-191-802.000	PROFESSIONAL AND TECHNICAL SERVIC	0.00	15,000.00	1,000.00	0.00	14,000.00	6.67
Total Dept 191 - ADMINISTRATION		0.00	15,000.00	1,000.00	0.00	14,000.00	6.67
Dept 693 - CASS LAKE ROAD							
247-693-812.000	ADMINISTRATION CHARGES	42,150.00	43,635.00	43,635.00	0.00	0.00	100.00
247-693-944.000	RENTAL OF EQUIPMENT	0.00	200.00	0.00	0.00	200.00	0.00
247-693-970.000	CAPITAL EXPENSES	28,522.07	55,000.00	2,754.58	2,265.16	52,245.42	5.01
Total Dept 693 - CASS LAKE ROAD		70,672.07	98,835.00	46,389.58	2,265.16	52,445.42	46.94
Dept 899 - TAX TRIBUNAL/OTHER REFUNDS ORDERED							
247-899-956.000	COSTS, FEES, AND CHARGES	12.59	900.00	13.41	0.00	886.59	1.49
Total Dept 899 - TAX TRIBUNAL/OTHER REFUNDS ORDERED		12.59	900.00	13.41	0.00	886.59	1.49
Dept 965 - APPROPRIATED TRANSFERS OUT							
247-965-999.353	TRANSFER OUT TO TIFA 2013 DEBT	69,799.88	73,290.00	73,260.29	0.00	29.71	99.96
Total Dept 965 - APPROPRIATED TRANSFERS OUT		69,799.88	73,290.00	73,260.29	0.00	29.71	99.96
TOTAL EXPENDITURES		140,484.54	188,025.00	120,663.28	2,265.16	67,361.72	64.17
Fund 247 - TAX INCREMENT FINANCE AUTHOR FUND:							
TOTAL REVENUES		298,807.95	343,400.00	307,141.64	1,825.65	36,258.36	89.44
TOTAL EXPENDITURES		140,484.54	188,025.00	120,663.28	2,265.16	67,361.72	64.17
NET OF REVENUES & EXPENDITURES		158,323.41	155,375.00	186,478.36	(439.51)	(31,103.36)	120.02

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		04/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	MONTH 04/30/24		
Fund 271 - LIBRARY MILLAGE FUND							
Revenues							
Dept 000 - UNCLASSIFIED							
271-000-402.000	CURRENT TAXES	31,408.90	30,900.00	32,666.92	228.78	(1,766.92)	105.72
Total Dept 000 - UNCLASSIFIED		31,408.90	30,900.00	32,666.92	228.78	(1,766.92)	105.72
TOTAL REVENUES		31,408.90	30,900.00	32,666.92	228.78	(1,766.92)	105.72
Expenditures							
Dept 790 - LIBRARY SERVICES							
271-790-813.000	INTERGOVERNMENTAL SERVICES AGREE	28,218.99	30,900.00	33,959.31	0.00	(3,059.31)	109.90
Total Dept 790 - LIBRARY SERVICES		28,218.99	30,900.00	33,959.31	0.00	(3,059.31)	109.90
TOTAL EXPENDITURES		28,218.99	30,900.00	33,959.31	0.00	(3,059.31)	109.90
Fund 271 - LIBRARY MILLAGE FUND:							
TOTAL REVENUES		31,408.90	30,900.00	32,666.92	228.78	(1,766.92)	105.72
TOTAL EXPENDITURES		28,218.99	30,900.00	33,959.31	0.00	(3,059.31)	109.90
NET OF REVENUES & EXPENDITURES		3,189.91	0.00	(1,292.39)	228.78	1,292.39	100.00

GL NUMBER	DESCRIPTION	YTD BALANCE	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		04/30/2023	AMENDED BUDGET	04/30/2024	MONTH	BALANCE	USED

Fund 353 - TIFA DEBT REFUNDING 2013							
Revenues							
Dept 000 - UNCLASSIFIED							
353-000-699.013	TRANSFER IN FOR 2013 BOND	69,799.88	73,290.00	73,260.29	0.00	29.71	99.96
Total Dept 000 - UNCLASSIFIED		69,799.88	73,290.00	73,260.29	0.00	29.71	99.96

TOTAL REVENUES		69,799.88	73,290.00	73,260.29	0.00	29.71	99.96

Expenditures							
Dept 000 - UNCLASSIFIED							
353-000-991.000	DEBT SERVICE PRINCIPAL	65,000.00	70,000.00	70,000.00	0.00	0.00	100.00
353-000-995.000	DEBT SERVICE INTEREST EXPENSE	4,799.88	3,290.00	3,260.29	0.00	29.71	99.10
Total Dept 000 - UNCLASSIFIED		69,799.88	73,290.00	73,260.29	0.00	29.71	99.96

TOTAL EXPENDITURES		69,799.88	73,290.00	73,260.29	0.00	29.71	99.96

Fund 353 - TIFA DEBT REFUNDING 2013:							
TOTAL REVENUES		69,799.88	73,290.00	73,260.29	0.00	29.71	99.96
TOTAL EXPENDITURES		69,799.88	73,290.00	73,260.29	0.00	29.71	99.96
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		04/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	MONTH 04/30/24		
Fund 401 - CAPITAL PROJECTS FUND							
Revenues							
Dept 000 - UNCLASSIFIED							
401-000-528.441	GRANTS- DPW	101,319.00	0.00	0.00	0.00	0.00	0.00
401-000-695.001	SALE OF ASSETS-DPW	20,000.00	11,700.00	11,700.00	0.00	0.00	100.00
401-000-695.002	SALE OF ASSETS-POLICE	9,270.00	0.00	0.00	0.00	0.00	0.00
401-000-699.207	TRANSFER IN FROM POLICE FUND	0.00	45,000.00	45,000.00	0.00	0.00	100.00
Total Dept 000 - UNCLASSIFIED		130,589.00	56,700.00	56,700.00	0.00	0.00	100.00
TOTAL REVENUES		130,589.00	56,700.00	56,700.00	0.00	0.00	100.00
Expenditures							
Dept 207 - POLICE IN CAR COMPUTERS							
401-207-981.003	POLICE EQUIPMENT	0.00	43,086.46	43,086.46	0.00	0.00	100.00
Total Dept 207 - POLICE IN CAR COMPUTERS		0.00	43,086.46	43,086.46	0.00	0.00	100.00
Dept 441 - DEPT OF PUBLIC WORKS							
401-441-970.000	CAPITAL EXPENSES	101,319.00	6,700.00	6,700.00	0.00	0.00	100.00
Total Dept 441 - DEPT OF PUBLIC WORKS		101,319.00	6,700.00	6,700.00	0.00	0.00	100.00
TOTAL EXPENDITURES		101,319.00	49,786.46	49,786.46	0.00	0.00	100.00
Fund 401 - CAPITAL PROJECTS FUND:							
TOTAL REVENUES		130,589.00	56,700.00	56,700.00	0.00	0.00	100.00
TOTAL EXPENDITURES		101,319.00	49,786.46	49,786.46	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		29,270.00	6,913.54	6,913.54	0.00	0.00	100.00

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		04/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	MONTH 04/30/24		
Fund 592 - WATER & SEWER FUND							
Revenues							
Dept 000 - UNCLASSIFIED							
592-000-451.120	MISC PERMIT	3,180.00	2,000.00	2,410.00	0.00	(410.00)	120.50
592-000-547.000	STATE GRANT	0.00	100,000.00	0.00	0.00	100,000.00	0.00
592-000-601.000	WATER AND SEWER FLAT FEE	7,381.22	14,500.00	11,120.08	0.00	3,379.92	76.69
Total Dept 000 - UNCLASSIFIED		10,561.22	116,500.00	13,530.08	0.00	102,969.92	11.61
TOTAL REVENUES		10,561.22	116,500.00	13,530.08	0.00	102,969.92	11.61
Expenditures							
Dept 000 - UNCLASSIFIED							
592-000-930.000	MAINTENANCE AND REPAIRS	2,650.00	5,000.00	0.00	0.00	5,000.00	0.00
592-000-930.001	GENERAL CAPITAL OUTLAY	0.00	53,000.00	0.00	0.00	53,000.00	0.00
592-000-947.001	WATER SHED GRANT	0.00	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 000 - UNCLASSIFIED		2,650.00	158,000.00	0.00	0.00	158,000.00	0.00
TOTAL EXPENDITURES		2,650.00	158,000.00	0.00	0.00	158,000.00	0.00
Fund 592 - WATER & SEWER FUND:							
TOTAL REVENUES		10,561.22	116,500.00	13,530.08	0.00	102,969.92	11.61
TOTAL EXPENDITURES		2,650.00	158,000.00	0.00	0.00	158,000.00	0.00
NET OF REVENUES & EXPENDITURES		7,911.22	(41,500.00)	13,530.08	0.00	(55,030.08)	32.60
TOTAL REVENUES - ALL FUNDS							
		3,902,220.66	5,428,544.17	5,203,461.50	280,626.64	225,082.67	95.85
TOTAL EXPENDITURES - ALL FUNDS							
		2,966,434.07	5,066,324.46	4,119,426.17	415,618.62	946,898.29	81.31
NET OF REVENUES & EXPENDITURES		935,786.59	362,219.71	1,084,035.33	(134,991.98)	(721,815.62)	299.28

**CITY OF KEEGO HARBOR
STUDY SESSION MEETING MINUTES
THURSDAY, APRIL 16, 2024**

CALL THE MEETING TO ORDER

Mayor Kalman called the meeting to order at 7:00 PM

ROLL CALL:

Present: Mayor Rob Kalman, Mayor Pro Tem Theresa Shimansky, Council Member Michael Karson, Council Member Joel Ross, Council Member John Fletcher

STAFF PRESENT: City Manager / City Clerk Tammy Neeb, Deputy Clerk Stacy Goodall, Chief John Fitzgerald

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: (As to non-agenda items only)

Many concerned citizens addressed the City Council.

APPROVAL OF AGENDA

AGENDA ITEMS:

Marine Patrol -Lt. Burwell

The city has a Marine Patrol contract with the Oakland County Sheriff's Department. The State Senator helped to obtain funds for the Marine Patrol. The Oakland County Board of Commissioners has approved \$50,000 for 2024 and \$50,000 for 2025 to add patrols for high-priority lakes which Cass Lake qualifies. Lieutenant Burwell discussed reducing their footprint on Cass Lake Road. Cass Lake Road is a staging point for shore patrol officers to assist officers on the water. Cass Lake Road is also the safest point to get boaters out of the water in a medical emergency. Two 2-man patrol boats in Keego Harbor waters along with an additional patrol boat for lake-wide was an option that was discussed. Other options to head off potential issues were discussed. Rental boats continue to be an issue on the water. A mini contract will need to go before the Commissioners if Keego Harbor chooses to apply again this year. The Oakland County Prosecutor along with the Corporate Council are meeting to discuss the noise and jurisdiction in the water. Oakland County Commissioner Kristen Nelson commented.

Tree Trimming at Webb and Hester Park

Overgrowth and brush need to be removed. The cost to do both parks would be beyond the City Manager’s purview. Webb Park is in the TIFA District.

8:00 PM Break

8:10 PM Return

Sunken Sidewalk in Fran Leaf Park

Leslie Clark has provided the City Council with a proposal to fix the sunken sidewalk in Fran Leaf Park. The council members approve the recycled deck material to be used to raise the sidewalk.

Memorial Day Parade/Ceremony at the Rock

The City Council would like to continue with the Memorial Day Parade. The social media post was incorrect as Parks and Recreation cannot cancel the parade without City Council approval. The parade will depend on volunteers. The city has been assured that demolition will not start until after the parade.

CDBG 2023 Funds

Leslie Clark has obtained two quotes for Playground equipment at Hester Court Park. It is the least equipped park in the city.

2024 Local Road Improvement Program (LRIP)

The application for the 2024 Local Road Improvement grant is due. This is a matching grant of a maximum of \$4,672, totaling \$9,345. Last year \$21,500 was budgeted for road crack sealing and local road improvements.

LakePro 2024 Contract

LakePro has been beneficial, and the City Council will approve it another year.

Resolution 24-11 West Nile Virus Prevention Reimbursement

The city is requesting reimbursement for the purchase of mosquito control spray.

Resolution 24-12 Charter Amendment Section 11.5- Adoption of Budget and Tax Limit

This is the renewal of the police millage, and it is not a tax increase. The proposed

language will be submitted to the Attorney General to be placed on the August Election.

Oakland County Tactical Consortium Agreement

All Oakland County Police Departments are part of this agreement. Oakland County provides training and equipment.

2023 Planning Annual Report

The City Planners, Giffels Webster provided a report, which will be placed on file at city hall.

City Newsletter

It has been years since the city has had a newsletter. With the concern regarding transparency, the council is open to ideas for getting information to the residents. The city will allocate money for two mailers with a digital version. This will go on the City Council agenda for Thursday night.

Social Media Policy for Boards and Commissions

The Board's and Commission's By-laws do not have a social media policy.

ARPA Interlocal Agreement Amended

The City Council previously signed the agreement with WRC. HRC restructured the agreement.

CITY COUNCIL COMMENTS

ADJOURNMENT

Mayor Kalman adjourned the meeting at 9:22 PM.

Robert Kalman
City of Keego Harbor, its Mayor

Stacy Goodall
City of Keego Harbor, its Deputy Clerk

**CITY OF KEEGO HARBOR
CITY COUNCIL MEETING MINUTES
THURSDAY, APRIL 18, 2024**

CALL THE MEETING TO ORDER

Mayor Kalman called the meeting to order at 7:00 pm

ROLL CALL:

Present: Mayor Kalman, Mayor Pro Tem Shimansky, Council Member Karson, Council Member Ross, Council Member Fletcher

STAFF PRESENT: City Manager/Clerk Tammy Neeb, Deputy Clerk Stacy Goodall, City Attorney Tony Chubb, and Chief John Fitzgerald

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Mayor Pro Tem Shimansky; supported by Council Member Ross to approve the agenda for April 18, 2024. Amended to add the representation contract with Rosati, Schultz, Joppich, and Amtsbuechler regarding Roosevelt to item # 3 on the agenda.

Unanimous Vote: Ayes: 5 Nays: 0 Motion Carries

PUBLIC COMMENT: (As to non-agenda items only)

Kevin Douglass 1703 Maddy Ln – Corrected comment from study session Patty Kallen and Bernie Ahearn, Sylvan Lake Condo Association- The association is paying for a crosswalk across Cass Lake Road and needs the city to fill out a form for the county.

ANNOUNCEMENTS:

- Mayor
- Planning Commission
- Parks and Recreation
- Police Chief
- City Attorney
- City Manager

CONSENT AGENDA: Resolution 24-10

Monthly Financial Report

1. Authorize Bill payments for March 2024
2. Revenue and Expenditure Report

Meeting Minutes

3. March 19, 2024, Study Session Meeting
4. March 21, 2024, City Council Meeting Minutes
5. March 21, 2024, City Council Special Meeting Minutes
6. March 21, 2024, Closed Session Special Meeting
7. April 2, 2024, City Council Special Meeting Minutes
8. April 2, 2024, Closed Session Special Meeting

Miscellaneous

5. Orchard Lake Fine Art Show Banner Permit

Resolution by Council Member Karson; supported by Council Member Fletcher to approve Resolution 24-10 Consent Agenda for April 18, 2024.

Roll Call Vote: Council Member Fletcher yes, Council Member Karson yes, Council Member Ross yes, Mayor Kalman yes, Mayor Pro Tem Shimansky yes.

Resolution Carries

REGULAR AGENDA:

Mental Health Awareness Proclamation -Bernard Hooper

Bernard Hooper was not present, but Mayor Kalman read the proclamation. May is Mental Awareness Month.

Motion by Council Member Fletcher; supported by Council Member Karson asking for the council to accept the proclamation.

Unanimous Vote Ayes: 5 Nays: 0

Motion Carries

Roosevelt- Environmental Hazards

City Attorney Tony Chubb spoke of the efforts to work with everyone within the community who may have jurisdiction over Roosevelt, including Eagle and WRC. The abatement notice incorrectly stated that Roosevelt would be renovated, and the amount of abatement is in question. Roosevelt is only 20 feet from the edge of Beland Street, which has gutters that run off into the lake. The council agrees they need to protect the city, the waterways, and the residents. Mr. Chubb recommends Ann McLaughlin from Rosati, Schultz, Joppich, and Amtsbuechler to represent the City of Keego Harbor in its independent lawsuit. The city will not join the current litigation. City Manager Neeb received an email

from WBSD assuring the delay of demolition until after Memorial Day.

Rosati, Schultz, Joppich, and Amtsbuechler Engagement Letter/Contract

There are no conflicts of interest between the school board and this firm so they can represent the city. The city will set up a meeting with the law firm as soon as possible.

Resolution by Council Member Fletcher; supported by Council Member Ross to enter into a retaining agreement with the Law Firm of Rosati, Schultz, Joppich, and Amtsbuechler in regard to the Roosevelt School demolition matter.

Roll Call: Council Member Ross yes, Mayor Kalman yes, Council Member Karson yes Mayor Pro Tem Shimansky yes, Council Member Fletcher yes.

Resolution Carries

8:20 Break

8:31 Return

Marine Patrol Expenditures

Michigan State Senator Rosemary Bayer helped secure a grant from the State of Michigan. \$100,000 for marine patrol will be split between this year and next. The city will utilize the funds for a minimum of two 2-man boats on Cass Lake. Deputies will be on Cass Lake Road to support the Deputies on the water. The mini contract with the Sherrif's Department for the 4th of July will be discussed next meeting.

Resolution by Mayor Kalman; supported by Council Member Fletcher to allocate up to \$50,000 of the State funded grant for Marine patrols services to the Oakland Sheriff's Office for the summer of 2024.

Roll Call: Council Member Ross yes, Mayor Kalman yes, Council Member Karson yes, Mayor Pro Tem Shimansky yes, Council Member Fletcher yes.

Resolution Carries

Tree Trimming at Webb Park and Hester Court Park

Resolution by Council Member Karson; supported by Council Member Ross to approve the tree trimming at Web Park as specified in the quote to not exceed the amount of \$1,400.

Resolution by Council Member Karson; supported by Council Member Ross to approve the tree trimming at Hester Park as specified in the quote to not exceed the amount of \$1,500.

Roll Call: Council Member Karson yes, Council Member Fletcher yes, Council Member Ross yes, Mayor Pro Tem Shimansky yes, Mayor Kalman yes.

Resolution Carries

Memorial Day Parade/Ceremony at the Rock

The demolition of Roosevelt will not begin until after Memorial Day. Volunteers are needed to run the parade. The continuation of the parade was requested by the city council with respect to the decision by volunteers.

CDBG 2023 Funds

The city received 2023 CDBG funds in the amount of \$10,173. Snider Recreation was recommended to the City Council by Parks and Recreation.

Resolution by Mayor Pro Tem Shimansky; supported by Council Member Karson to approve authorizing City Manager Neeb to move forward with the purchase not to exceed \$10,633, signing all documents with Snider Recreation, and submitting for CDBG reimbursement.

Roll Call: Mayor Kalman yes, Council Member Karson yes, Council Member Ross yes, Council Member Fletcher yes, Mayor Pro Tem Shimansky yes.

Resolution Carries

2024 Local Road Improvement Program (LRIP)

Carr's Outdoor Services will be used this year.

Resolution by Council Member Fletcher; supported by Mayor Pro Tem Shimansky to authorize up to \$21,500 for the street assessment which will consist of crack sealing the streets.

Roll Call: Mayor Pro Tem Shimansky yes, Council Member Fletcher yes, Council Member Karson yes, Council Member Ross yes, Mayor Kalman yes.

Resolution Carries

Resolution by Mayor Kalman, supported by Council Member Karson to authorize City Manager Neeb to sign.

Roll Call: Mayor Pro Tem Shimansky yes, Council Member Fletcher yes, Council Member Karson yes, Council Member Ross yes, Mayor Kalman yes.

Resolution Carries

Street Assessment 2024-2025 (2024 Fall Street Project)

Council Member Fletcher, Council Member Ross, City Manager Neeb, and Brad Shepler from HRC walked the streets of Keego Harbor and discussed the life

cycle of the roads. Issues on Beechmont, Millwall, and Brock Street were addressed. HRC will provide estimates for options.

Lake Pro 2024 Contract

Resolution by Council Member Karson; supported by Mayor Pro Tem Shimansky to approve the Service Agreement with Lake Pro, not to exceed \$2,966.10 and allow City Manager Neeb to sign this contract on behalf of the City of Keego Harbor.

Roll Call: Mayor Pro Tem Shimansky yes, Mayor Kalman yes, Council Member Fletcher yes, Council Member Ross yes, Council Member Karson yes.

Resolution Carries

Resolution 24-11 West Nile Virus Prevention Reimbursement Program

DPW foreman Doug Waldon participated in this class and the city received bug repellent.

Resolution by Council Member Karson; supported by Mayor Pro Tem Shimansky to approve Resolution 24-11 authorizing West Nile Virus Prevention Program reimbursement request as presented.

Roll Call: Council Member Fletcher yes, Council Member Karson yes, Council Member Ross yes, Mayor Pro Tem Shimansky yes, Mayor Kalman yes.

Resolution Carries

Resolution 24-12 Charter Amendment Section 11.5- Adoption of Budget and Tax Limit

This is not a tax increase but a renewal of the current police millage.

Resolution by Mayor Pro Tem Shimansky; supported by Council Member Karson to approve Resolution 24-12 to amend the city charter authority to levy 4.0 mills for police purposes through 2033, and to be placed on the ballot November 5th, 2024, state general election.

Roll Call: Council Member Karson yes, Council Member Ross yes, Mayor Pro Tem Shimansky yes, Council Member Fletcher yes, Mayor Kalman yes.

Resolution Carries

Oakland County Tactical Consortium Agreement

All Oakland County Police Departments are participating in this agreement. The City of Keego Harbor has taken part in this agreement for several years.

Resolution by Council Member Karson; supported by Council Member Ross to approve Mayor Kalman and City Manager Neeb to sign and execute this agreement on behalf of the Public Body and bind the Public Body to the terms and conditions of this agreement.

Roll Call: Council Member Ross yes, Mayor Kalman yes, Council Member Karson yes, Mayor Pro Tem Shimansky yes, Council Member Fletcher yes.
Resolution Carries

2023 Planning Annual Report

Motion by Mayor Pro Tem Shimansky; supported by Council Member Karson to accept the 2023 Annual Planning report as presented and placed on file with the city hall.

Roll Call: Mayor Kalman yes, Council Member Fletcher yes, Mayor Pro Tem Shimansky yes, Council Member Karson yes, Council Member Ross yes.
Resolution Carries

Social Media Policy for Boards and Commissions

The city attorney approved the drafted addition of a social media policy to the by-laws for boards and commissions.

Motion by Council Member Karson; supported by Mayor Pro Tem Shimansky to approve adding a social media policy to the by-laws for all Keego Harbor Boards and Commissions.

Unanimous Vote: Ayes:5 Nays: 0 Motion Carries

ARPA Interlocal Agreement Amended

The original agreement has been updated.

Resolution by Council Member Karson; supported by Council Member Ross to accept the revised ARPA Interlocal Agreement, allowing City Manager Neeb to sign and execute this agreement with Oakland County.

Roll Call: Council Member Karson yes, Council Member Ross yes, Mayor Kalman yes, Council Member Fletcher yes, Mayor Pro Tem Shimansky yes.
Resolution Carries

The City of Keego Harbor Newsletter

The City Council Members agreed that a printed newsletter would help communicate with residents and build the community.

Resolution by Council Member Karson; supported by Council Member Fletcher to approve up to \$5,000 to start publishing a newsletter.

Roll Call: Council Member Fletcher yes, Mayor Kalman yes, Council Member Ross yes, Mayor Pro Tem Shimansky yes, Council Member Karson yes.
Resolution Carries

CITY COUNCIL COMMENTS

ADJOURNMENT

Mayor Kalman adjourned the meeting at 9:19 p.m.

Robert Kalman
City of Keego Harbor, its Mayor

Stacy Goodall
City of Keego Harbor, its Deputy Clerk

**CITY OF KEEGO HARBOR
CITY COUNCIL SPECIAL MEETING MINUTES
WEDNESDAY, APRIL 24, 2024, AT 10:00 AM
2025 Beechmont St.
Keego Harbor, MI 48320**

CALL THE MEETING TO ORDER:

Mayor Kalman called the meeting to order at 10:00am.

ROLL CALL: Mayor Rob Kalman, Mayor Pro Tem Theresa Shimansky, Council Member Michael Karson, Council Member Joel Ross, and Council Member John Fletcher.

STAFF PRESENT: City Manager Neeb and Attorney Ann

Motion by Mayor Kalman, supported by Council Member Karson to approve the agenda with the change of moving item two, to be discussed before item one.

PUBLIC COMMENT:

No public comment

NEW BUSINESS:

City Manager Neeb provided City Council the information on the job posting and timeline for the Police Chiefs position. Previously the process resumes came in for 30 days, two people assisted the City Manager in reviewing the applicants: the City Attorney and one non- member (Joel Yoder) of council, for an elimination process. The city created a committee with three Police Chiefs to review the applicants. We need to look at small town Police Chiefs for this process, and the City's Labor Attorney. The job description will be posted tomorrow.

A Terracast mediation hearing is scheduled for May 6th, 2024, City Manager Neeb will be attending.

10:12 a.m. Motion by Council Member Karson, supported by Council Member Fletcher to go into Closed session to discuss a written communication subject to attorney-client privilege, per Section 8(1)(h) of the Open Meetings Act and Section 13(1)(g) of the Freedom of Information Act.

Roll call: Ross yes, Shimansky yes, Kaman yes, Fletcher yes, and Karson yes. Motion carried.

11:03 a.m. city council returned to open session.

ADJOURNMENT

Meeting at 11:03 a.m.

Robert Kalman
City of Keego Harbor, its Mayor

Tammy Neeb
City of Keego Harbor, its Clerk

2024 CITY PROCLAMATION
DECLARING THE FIRST FRIDAY IN JUNE TO BE
NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in the City of Keego Harbor to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to end this public health crisis.

WHEREAS, according to Everytown Research, every day, 120 Americans are killed by gun violence, and more than 200 are shot and wounded, with an average of nearly 18,000 gun homicides every year; and

WHEREAS, the US gun homicide rate is 26 times that of other high-income countries; and

WHEREAS, Michigan has 1,406-gun deaths every year, with a rate of 14.0 deaths per 100,000 people, a crisis that costs the state \$16.8 billion each year, of which \$380.5 million is paid by taxpayers. Michigan has the 28th highest rate of gun violence in the US; and

WHEREAS, cities across the nation, including Keego Harbor, are working to end the senseless violence with evidence-based solutions; and

WHEREAS, protecting public safety in the communities they serve is mayors' highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

WHEREAS, mayors and law enforcement officers—in partnership with local violence intervention activists and resources—know their communities best, are the most familiar with local criminal activity and how to address it and are best positioned to understand how to keep their citizens safe; and

WHEREAS, gun violence prevention is more important than ever as we see an increase in firearm homicides, and nonfatal shootings across the country, increased calls to domestic violence hotlines, and an increase in city gun violence;

WHEREAS, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 7, 2024, to recognize the 27th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to -

- (1) Hadiya Pendleton and other victims of gun violence; and
- (2) the loved ones of those victims; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to

announce themselves to other hunters when out in the woods, and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to wear orange on June 7th, the first Friday in June 2024, to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 7, 2024 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the hands of people who should not have access to them and encourage responsible gun ownership to help keep our families and communities safe.

NOW, THEREFORE BE IT RESOLVED, that Mayor Robert Kalman, of the city of Keego Harbor, declares the first Friday in June, June 7, 2024, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

Today's date: 5/16/2024



To: City Council

Date: May 16, 2024

Subject: WRC Water Supply and Sewage Disposal System Rates Resolutions

BACKGROUND:

The WRC recommends the commodity rate increase from \$57.73 to \$60.83 per Mcf and the fixed quarterly charge increase from \$30.71 to \$34.11 per quarter based on the projected costs for operation and maintenance for the 2024/2025 rate year. WRC requests the charges be adopted by the City, effective July 1, 2024.

The Evergreen-Farmington Sanitary Drain Drainage District 2024-2025 total annual charge to communities will increase 2.3% from last year. See the enclosed documents that were presented to the Drain Board.

RECOMMENDATION:

- 1.) Resolution to approve **Resolution 24-14**, the amended water supply rate resolution as presented.

- 2.) Resolution to approve **Resolution 24-15**, the amended sewage disposal rate resolution, and the Evergreen-Farmington Sanitary Drain Drainage District 2024-2025 rate change as presented.

May 7, 2024

Ms. Tammy Neeb
City Manager/City Clerk
City of Keego Harbor
2025 Beechmont St.
Keego Harbor, Michigan 48320

Re: Proposed 2024/2025 City of Keego Harbor Water Supply and Sewage Disposal System Rates

Dear Ms. Neeb:

The Water Resources Commissioner's Office provides operation and maintenance services for the City of Keego Harbor Water Supply System and Sewage Disposal System. Each year, the WRC conducts a review of the financial condition of the funds used for these systems and provides recommendations for the operation, maintenance and capital improvements needed to maintain these systems. Additionally, the WRC develops a budget, establishes a quarterly charge to be paid by the customer, and maintains a reserve fund in trust for the City.

We have reviewed the financial condition of the City of Keego Harbor Water Supply System fund for the operational period ending September 30, 2023. Based on the projected costs for operation and maintenance, the WRC recommends the commodity rate increase from \$27.04 to \$28.31 per Mcf and the fixed quarterly charge to decrease from \$55.98 to \$55.52 per quarter for the 2024/2025 rate year.

Similarly, we have reviewed the financial condition of the City of Keego Harbor Sewage Disposal System fund for the same period. The WRC recommends the commodity rate increase from \$57.73 to \$60.83 per Mcf and the fixed quarterly charge increase from \$30.71 to \$34.11 per quarter based on the projected costs for operation and maintenance for the 2024/2025 rate year.

We request that the enclosed charges be adopted by the City, effective July 1, 2024. At your earliest convenience, please provide my office with a copy of the adopted resolutions.

If you have questions regarding this matter, please feel free to contact Amy Ploof, Chief Engineer for water systems at 248-431-7985 or Drew Sandahl, Chief Engineer for sewer systems at 248-285-8375.

Sincerely,

Steven Korth

Steven A. Korth, P.E.
Chief Manager

c: Kristen Nelson, Oakland County Commissioner - District 10



CITY OF KEEGO HARBOR

AMENDED WATER SUPPLY RATES RESOLUTION

Resolution No. 24-14

WHEREAS, in a letter dated May 7, 2024, the Oakland County Water Resources Commissioner (OCWRC) has recommended that the water rate consist of a commodity charge of \$28.31 per Mcf which includes a component for Great Lakes Water Authority (GLWA) water purchases and OCWRC operations and maintenance for all users of the Keego Harbor Water Supply System; and

WHEREAS, the OCWRC has also recommended that the water rate include a fixed charge of \$55.52 per Meter Equivalency Unit (MEU) assignment factor that will be applied quarterly in accordance with the MEU table below:

<u>Meter Size</u>	<u>MEU</u>
5/8"	1.0
3/4"	1.0
1"	1.0
1 1/2"	2.0
2"	3.2
3"	9.0
4"	22.7
6"	46.7
8"	80.0
10"	130.0
12"	160.0
16"	200.0
20"	330.0

This fixed charge includes a component for the GLWA fixed charge and OCWRC maintenance programs.

Fixed Charge	Charge Per MEU
GLWA	\$ 44.35
OCWRC	\$ 8.72
WATER METER CHARGE	\$ 2.45
Total Charge Per MEU:	\$ 55.52

NOW, THEREFORE, BE IT RESOLVED that the rates for water supply will be established with a commodity charge of \$28.31 per Mcf of metered water consumption plus a fixed quarterly charge based on the MEU factor. This fixed quarterly charge, which is applicable to all users, will be established at \$55.52 per MEU. A minimum of \$92.32 will be charged quarterly based on an assigned use of 1.3 Mcf. These rates will be effective for use on or after July 1, 2024.

YEAS: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)
COUNTY OF OAKLAND)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Council of the City of Keego Harbor, Oakland County, Michigan at a regular meeting duly called and held on the 16th day of May, 2024, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Clerk

AMENDED SEWAGE DISPOSAL RATES

Resolution No. 24-15

WHEREAS, the County of Oakland and the City of Keego Harbor entered into an agreement, dated October 12, 1959, whereby the County of Oakland agreed to construct and finance a sewage disposal system designated as the "Keego Harbor's Sewage Disposal System" for the purpose of collecting sanitary sewage within the city limits and delivering the same to the Farmington Sewage Disposal System established by the county; and

WHEREAS, the County of Oakland and the City of Keego Harbor entered into an agreement dated May 16, 2019, whereby the city designates and employs the county to operate and maintain the Keego Harbor Sewage Disposal System, including billing and collecting of charges for sewage disposal services and connection fees as are established by the city by ordinance or resolution; and

WHEREAS, the City of Keego Harbor was notified by the Oakland County Water Resources Commissioner, that the gross Pollutant Surcharge and the Industrial Waste Control (IWC) charges would go into effect July 1, 2024, per notification from Great Lakes Water Authority (GLWA) of the net charges, and

WHEREAS, in a letter dated May 7, 2024, the Oakland County Water Resources Commissioner, as operating agency for the City, recommended that sewage disposal rates be established effective July 1, 2024; and

WHEREAS, the sewage disposal charge has increased \$3.10 from \$57.73 per Mcf to \$60.83 per Mcf; and

WHEREAS, the minimum quarterly charge has been established at \$79.08 based upon an assigned use of 1.3 Mcf plus a fixed charge based on Meter Equivalency Unit (MEU) assignment factor; and

WHEREAS, the flat rate quarterly charge has been established for residents who have sewer service who do not have a water meter based upon an assigned use of 3 Mcf which equates to \$216.60 plus a fixed charge based on an MEU assignment factor; and

NOW, THEREFORE, BE IT RESOLVED that for metered users, sewage disposal rates and charges will be \$60.83 per Mcf of metered water consumption plus a fixed charge based on a MEU factor with a minimum of \$79.08 quarterly plus a fixed charge, and for unmetered users, the flat rate charge for unmetered customers will be \$216.60 per unit per quarter plus a fixed charge. This fixed charge, which is applicable to all users, will be established at \$34.11 per MEU according to the table below. Of the \$34.11 per MEU charge collected, \$3.26 will be sent to the City for various sewer programs upon collection by the OCWRC.

<u>Meter Size</u>	<u>MEU</u>
5/8"	1.0
3/4"	1.0
1"	1.0
1 1/2"	2.0
2"	3.2
3"	9.0
4"	22.7
6"	46.7
8"	80.0
10"	130.0
12"	160.0
16"	200.0
20"	330.0

Where a meter size is not available, a MEU will be assigned based on residential equivalency unit.

The current Pollutant Surcharge and the Industrial Waste Control (I.W.C.) charges will be as follows:

1. **Pollutant Surcharge**

A Pollutant Surcharge shall be levied against industrial and commercial customers contributing sewage to the system with concentrations of pollutants exceeding the levels described as follows:

- A. 275 milligrams per liter (mg/l) of Biochemical Oxygen Demand (BOD).
- B. 350 milligrams per liter (mg/l) of Total Suspended Solids (TSS).
- C. 12 milligrams per liter (mg/l) of Phosphorus (P).
- D. 100 milligrams per liter (mg/l) of Fats, Oils & Grease (FOG).

<u>Amounts of Pollutant Surcharge</u>	Effective July 1, 2024 <u>Total Charge Per Pound of Excess Pollutants</u>
Biochemical Oxygen Demand (BOD)	\$0.392
Total Suspended Solids (TSS)	0.525
Phosphorus (P)	7.571
Fats, Oils & Grease (FOG)	0.125

It is assumed that residential customers do not contribute sewage with concentrations of pollutants exceeding the above levels; therefore, the Industrial Surcharge will not apply to residential customers. Further, restaurants shall be exempt from Pollutant Surcharge per Federal Court Order "Second Interim Order," dated July 10, 1981.

2. **Non-Residential Flow Charge**

Based on the size of the water meter, actual or assigned, each non-residential user of the system shall pay a monthly Non-residential Surcharge in accordance with the following schedule:

Effective July 1, 2024	
Industrial Waste	
<u>Meter Size</u>	<u>Control (I.W.C.) Charge</u>
5/8"	\$3.72
3/4"	5.58
1"	9.30
1-1/2"	20.46
2"	29.76
3"	53.94
4"	74.40
6"	111.60
8"	186.00
10"	260.40
12"	297.60
14"	372.00
16"	446.40
18"	520.80

Non-residential users shall be defined as users other than those in single family houses, apartment buildings, condominiums, town houses, mobile homes, schools, churches, and municipal buildings.

For unmetered non-residential users of the system, a water meter size shall be assigned in accordance with the following:

Units Assigned in Accordance with
the current Oakland County Water Resources
Commissioner's Schedule of Unit

<u>Assignment Factors</u>	<u>Assigned Water Meter Size</u>
1-4	5/8"
5-10	1"
11-20	1 1/2"
21-32	2"
33-64	3"
65-100	4"
101-102	6"

BE IT FURTHER RESOLVED that the rates shall be effective and apply to all use on and after July 1, 2024, per the net 2024-25 Pollutant Surcharge and IWC rates approved and provided by the GLWA.

YEAS: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)
COUNTY OF OAKLAND)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Council of the City of Keego Harbor, Oakland County, Michigan at a regular meeting duly called and held on the 16th day of May, 2024, the original of which is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Clerk



April 29, 2024

Ms. Tammy Neeb
City Manager
City of Keego Harbor
2025 Beechmont
Keego Harbor MI 48320

Re: Evergreen-Farmington Sanitary Drain Drainage District 2024-25 Rate Change

Dear Ms. Neeb:

I have enclosed the Schedule of Rates and Charges for each community served by the Evergreen-Farmington Sanitary Drain Drainage District. These rates and charges were approved at the April 23, 2024 Board meeting.

The total annual charge to communities will result in a 2.3 percent increase from the previous year. Please review the enclosed documents for details. I've also included related documents which provide a thorough overview of what was presented at the Drain Board meeting.

As with previous years, we will continue our practice of following the rate share calculation based on a five-year average of water volume to determine each community's monthly charge.

If you have any questions or would like additional detailed information, please contact Raphael Chirolla via email at Chirollar@oakgov.com.

Sincerely,

A handwritten signature in black ink that reads "Jim Nash".

Jim Nash

Enclosures



Great Lakes Water Authority
Proposed FY 2025 Sewage Disposal System Service Charges and Allocated Revenue Requirements
Proposed Effective Date: July 1, 2024

Line No.	Suburban Wholesale	Contract	Fixed Monthly Charge \$/mo	Projected Revenue from Charges \$
1	OMID	Model	6,242,500	74,910,000
2	Rouge Valley	Older	4,820,700	57,848,400
3	Oakland GWK	Older	4,025,800	48,309,600
4	Evergreen Farmington	Model	3,159,400	37,912,800
5	SE Macomb San Dist	Model	2,175,000	26,100,000
6	Dearborn	Model	1,791,400	21,496,800
7	Grosse Pointe Farms	Older	232,500	2,790,000
8	Grosse Pointe Park	Model	165,900	1,990,800
9	Melvindale	Model	137,100	1,645,200
10	Farmington	Model	104,500	1,254,000
11	Center Line	Model	91,500	1,098,000
12	Allen Park	Model	73,600	883,200
13	Grosse Pointe	Model	102,200	1,226,400
14	Highland Park	Older	415,100	4,981,200
15	Hamtramck	Model	374,800	4,497,600
16	Harper Woods	Model	14,200	170,400
17	Redford Township	Model	29,400	352,800
18	Wayne County #3	Older	4,200	50,400
19	Subtotal "Regional Wholesale Revenues from Charges"			287,517,600
20	Industrial Specific Revenues			14,153,700
21	Subtotal "Regional Wholesale Revenues from Charges" (a)			301,671,300
	Detroit Customer Class - \$			
22	Wholesale Revenue Requirement (c)			211,440,800
23	less: Ownership Benefit per Lease			-5,516,000
24	Net Wholesale Revenue Requirement			205,924,800
25	Indirect Retail Revenue Requirements (d)			34,873,500
26	less: Use of Lease Payment for Debt Service			-1,166,800
27	Net Indirect Retail Revenue Requirements (d)			33,706,700
28	Subtotal Subject to GLWA Board Approval (24) + (27)			239,631,500
29	Direct Retail Revenue Requirements (e)			57,986,800
30	Total Local System Revenue Requirement (27) + (29)			91,693,500
31	Total Requirement from Detroit Customer Class (a)			297,618,300
(a)	<i>Agrees with "GLWA Budget Schedule 3"</i>			
(b)	<i>Reserved</i>			
(c)	<i>Wholesale revenue requirements for the Detroit Customer Class.</i>			
(d)	<i>Local System revenue requirements related to Master Bond Ordinance (local debt service, etc.)</i>			
(e)	<i>Local System operating expenses (net of shared services reimbursement) and I&E deposit. Not Subject to GLWA Board approval.</i>			
(d)&(e)	<i>Local System information provided from Detroit Water & Sewerage Department as of December 15, 2023.</i>			

**Great Lakes Water Authority
Approved FY 2025 Sewage Disposal System
Industrial Specific Retail Charges
Effective Date: July 1, 2024**

Industrial Waste Control Charges

Meter Size	Full Charge	Admin Only Charge
<u>inches</u>	<u>\$/mo</u>	<u>\$/mo</u>
5/8	3.72	0.93
3/4	5.58	1.40
1	9.30	2.33
1-1/2	20.46	5.12
2	29.76	7.44
3	53.94	13.49
4	74.40	18.60
6	111.60	27.90
8	186.00	46.50
10	260.40	65.10
12	297.60	74.40
14	372.00	93.00
16	446.40	111.60
18	520.80	130.20
20	595.20	148.80
24	669.60	167.40
30	744.00	186.00
36	818.40	204.60
48	892.80	223.20

Pollutant Surcharges

<u>Pollutant</u>	<u>Charge</u>
	<u>\$/lb</u>
BIOCHEMICAL OXYGEN DEMAND (BOD) for concentrations > 275 mg/l	0.392
TOTAL SUSPENDED SOLIDS (TSS) for concentrations > 350 mg/l	0.525
PHOSPHORUS (P) for concentrations > 12 mg/l	7.571
FATS, OIL AND GREASE (FOG) for concentrations > 100 mg/l	0.125
SEPTAGE DISPOSAL FEE Per 500 gallons of disposal	38.00

Evergreen Farmington Sewage Disposal System
82410
Financial Summary

	2023 Actual	2024 Budget	2025 Forecast	Inc / (Dec)	% Variance
<u>Operating Revenues</u>					
Operating Rate Revenue	\$ 44,581,252.50	\$ 43,176,570.00	\$ 43,749,610.00	\$ 573,040.00	1.3%
Operating Non-Rate Revenue	46,166,655.73	373,270.00	828,220.00	454,950.00	121.9%
Operating Revenues	\$ 90,747,908.23	\$ 43,549,840.00	\$ 44,577,830.00	\$ 1,027,990.00	2.4%
<u>Operating Expenses</u>					
Sewage Treatment	\$ 36,336,351.35	\$ 37,192,800.00	\$ 37,912,800.00	\$ 720,000.00	1.9%
Sewer System Maintenance	34,559,809.39	479,870.00	642,980.00	163,110.00	34.0%
Sewer System Engineering	234,781.04	320,670.00	268,730.00	(51,940.00)	-16.2%
Water Purchases	-	-	-	-	
Water Maintenance Unit	-	-	-	-	
Water Systems Engineering	-	-	-	-	
Septage Unloading Facility	211,890.82	259,100.00	220,130.00	(38,970.00)	-15.0%
Pump Maintenance Unit	1,225,258.21	1,347,120.00	1,343,520.00	(3,600.00)	-0.3%
Systems Control Unit	1,439,924.68	1,512,680.00	1,507,320.00	(5,360.00)	-0.4%
Plan Review and Permitting	231,996.99	169,520.00	203,520.00	34,000.00	20.1%
Inspection	18,351.98	7,980.00	11,740.00	3,760.00	47.1%
IPP	24,344.72	-	8,110.00	8,110.00	
Laboratory	-	-	-	-	
Mapping Unit	134,804.18	28,440.00	66,180.00	37,740.00	132.7%
Miss Dig	1,958.48	1,150.00	1,740.00	590.00	51.3%
Billing Services Unit	-	-	-	-	
General and Administrative	2,185,621.07	2,230,510.00	2,391,060.00	160,550.00	7.2%
Total Operating Expenses	76,605,092.91	43,549,840.00	44,577,830.00	1,027,990.00	2.4%
Net Income	\$ 13,480,593.93	\$ -	\$ -	\$ -	
Depreciation	-	-	-	-	
<u>Reserves</u>					
Non-Operating Revenue	\$ 1,328,855.24	\$ 1,251,620.00	\$ 1,252,500.00	\$ 880.00	0.1%
Non-Operating Expense	(10,598.13)	(212,550.00)	-	212,550.00	-100.0%
Major Maintenance Reserve Revenue	1,391,460.12	1,391,460.00	2,000,000.00	608,540.00	43.7%
Major Maintenance Reserve Expense	(801,821.46)	(3,022,090.00)	(2,847,810.00)	174,280.00	-5.8%
Emergency Reserve Revenue	-	-	-	-	
Emergency Reserve Expense	20,000.00	-	-	-	
Capital Reserve Revenue	6,366,304.96	13,200,000.00	6,200,000.00	(7,000,000.00)	-53.0%
Capital Reserve Expense	(15,682,655.48)	(10,618,890.00)	(13,198,350.00)	(2,579,460.00)	24.3%
Change in Net Assets	\$ 6,092,139.18	\$ 1,989,550.00	\$ (6,593,660.00)	\$ (8,583,210.00)	-431.4%
<u>Rate Revenue</u>					
Revenue Requirements:					
Operating Expense	\$ 77,267,314.30	\$ 43,549,840.00	\$ 44,577,830.00	\$ 1,027,990.00	2.4%
Non-Operating	1,328,855.24	1,251,620.00	1,252,500.00	880.00	0.1%
Major Maintenance	1,391,460.12	1,391,460.00	2,000,000.00	608,540.00	43.7%
Emergency Maintenance	-	-	-	-	
Capital	6,366,304.96	13,200,000.00	6,200,000.00	(7,000,000.00)	-53.0%
Total Revenue Requirements	\$ 86,353,934.62	\$ 59,392,920.00	\$ 54,030,330.00	\$ (5,362,590.00)	-9.0%
Non-Rate Revenue	\$ (46,240,276.23)	\$ (7,373,270.00)	\$ (828,220.00)	\$ 6,545,050.00	-88.8%
Rate Required Revenue	\$ 40,113,658.39	\$ 52,019,650.00	\$ 53,202,110.00	\$ 1,182,460.00	2.3%

Evergreen Farmington Sanitary Drainage District, Effective July 1, 2024
Monthly Charge Breakdown

	Effective July 1, 2024
GLWA Fixed Charge	\$ 37,912,800.00
OCWRC Fixed Charge ⁽¹⁾	6,665,030.00
Non-Operating	1,252,500.00
Major Maintenance Reserve	2,000,000.00
Emergency Reserve	-
Capital Improvement Reserve	6,200,000.00
Misc Revenue	(828,220.00)
Total Charge:	53,202,110.00

	Effective July 1, 2024	Effective July 1, 2024
	Annual Charge	Monthly Charge
Auburn Hills	\$ 384,652	\$ 32,054.34
Beverly Hills	2,403,671	200,305.92
Bingham Farms	308,572	25,714.34
Birmingham	4,013,036	334,419.67
Bloomfield Hills	1,310,368	109,197.33
Bloomfield Township	9,539,138	794,928.17
Franklin	266,011	22,167.58
Lathrup Village	1,057,658	88,138.16
Southfield	9,829,090	819,090.84
Troy	2,221,720	185,143.33
Farmington	422,957	35,246.42
Farmington Hills	12,409,923	1,034,160.25
Keego Harbor	434,128	36,177.34
Orchard Lake Village	469,775	39,147.93
West Bloomfield Township	6,687,505	557,292.08
Acacia Park RTB	424,553	35,379.42
Birmingham RTB	460,198	38,349.83
Bloomfield RTB	559,155	46,596.25
Total	\$ 53,202,110	\$ 4,433,509.20

Evergreen Farmington Sanitary Drainage District, Effective July 1, 2024
Share & Monthly Charge Comparison

	FY 2023-2024 (July - June)		FY 2024-2025 (July - June)		% Change Mthly Charge
	Share % of System	Monthly Charge	Share % of System	Monthly Charge	
Auburn Hills	0.736%	\$ 31,905.34	0.723%	\$ 32,054.34	0.5%
Beverly Hills	4.445%	192,689.42	4.518%	200,305.92	4.0%
Bingham Farms	0.592%	25,663.01	0.580%	25,714.34	0.2%
Birmingham	7.632%	330,845.00	7.543%	334,419.67	1.1%
Bloomfield Hills	2.450%	106,206.83	2.463%	109,197.33	2.8%
Bloomfield Township	17.803%	771,754.84	17.930%	794,928.17	3.0%
Franklin	0.501%	21,718.25	0.500%	22,167.58	2.1%
Lathrup Village	2.066%	89,560.49	1.988%	88,138.16	-1.6%
Southfield	18.517%	802,706.59	18.475%	819,090.84	2.0%
Troy	4.179%	181,158.42	4.176%	185,143.33	2.2%
Farmington	0.800%	34,679.76	0.795%	35,246.42	1.6%
Farmington Hills	23.255%	1,008,097.49	23.326%	1,034,160.25	2.6%
Keego Harbor	0.838%	36,327.09	0.816%	36,177.34	-0.4%
Orchard Lake Village	0.883%	38,277.84	0.883%	39,147.93	2.3%
West Bloomfield Township	12.579%	545,295.91	12.570%	557,292.08	2.2%
Acacia Park RTB	0.796%	34,506.42	0.798%	35,379.42	2.5%
Birmingham RTB	0.844%	36,587.17	0.865%	38,349.83	4.8%
Bloomfield RTB	1.084%	46,991.00	1.051%	46,596.25	-0.8%
Total	100.00%	\$ 4,334,970.87	100.00%	\$ 4,433,509.20	2.3%

Charges have been rounded

**EVERGREEN FARMINGTON SANITARY DRAINAGE DISTRICT
SCHEDULE OF RATES AND CHARGES
EFFECTIVE JULY 1, 2024**

1. Wastewater Disposal Charge

Each community shall pay monthly, a charge in accordance with schedule below:

	Effective July 1, 2024 Monthly Charge
Auburn Hills	\$ 32,054.34
Beverly Hills	200,305.92
Bingham Farms	25,714.34
Birmingham	334,419.67
Bloomfield Hills	109,197.33
Bloomfield Township	794,928.17
Franklin	22,167.58
Lathrup Village	88,138.16
Southfield	819,090.84
Troy	185,143.33
Farmington	35,246.42
Farmington Hills	1,034,160.25
Keego Harbor	36,177.34
Orchard Lake Village	39,147.93
West Bloomfield Township	557,292.08
Acacia Park RTB	35,379.42
Birmingham RTB	38,349.83
Bloomfield RTB	<u>46,596.25</u>
Total:	\$ 4,433,509.20

2. Pollutant Surcharge

In accordance with current Great Lakes Water Authority (GLWA) standards and rates, the following pollutant surcharges shall be levied against industrial and commercial customers contributing sewage to the System with concentrations of pollutants exceeding the levels described as follows:

POLLUTANT SURCHARGE RATE, PER EXCESS POUND	EFFECTIVE JULY 1, 2024 \$/LB
Biochemical Oxygen Demand (BOD) in excess of 275 mg/l	\$0.392
Total Suspended Solids (TSS) in excess of 350 mg/l	0.525
Phosphorus (PHOS) in excess of 12 mg/l	7.571
Fats, Oil, & Grease (FOG) in excess of 100 mg/l	0.125

3. Industrial Waste Control Charge (IWC)

Each community shall report monthly the total number and size of water meters used by non-residential users of the System. Where metered water is not available, the community shall report monthly the "Assigned Water Meter Size" of non-residential users of the System as determined by WRC via Residential Equivalency Units (REU) equivalents or use of AWWA M22 (Chapter 5 – Sizing the Customer's Service and Meter).

Based on the reported number of water meter sizes, actual and assigned, for non-residential users of the System, each community shall pay a monthly IWC in accordance with the following schedule:

METER SIZE	EFFECTIVE JULY 1, 2024 MONTHLY IWC CHARGE
5/8"	\$3.72
3/4"	5.58
1"	9.30
1 1/2"	20.46
2"	29.76
3"	53.94
4"	74.40
6"	111.60
8"	186.00
10"	260.40
12"	297.60
14"	372.00
16"	446.40
18"	520.80

Non-residential users shall be defined as all users other than those in single family houses, apartment buildings, condominiums, town houses, mobile homes, schools, churches and municipal buildings.

4. Penalty

The sewage disposal service charge shall be payable monthly. If any municipality does not pay its service charge by the due date, there will be a penalty of one (1) percent for each month or a fraction thereof for which the charge remains.



To: City Council
Date: May 16, 2024
Subject: FY2425 Budget Workshop

BACKGROUND:

The City Council has been provided with the FY24/25 Draft Budget.

RECOMMENDATION:

Discussion of the FY24/25 Draft Budget

City of Keego Harbor
BUDGET - PROPOSED FY 2024/2025

Tab 11

GL Number	Description	2022-23 Activity	03/31/2024 Amended Budget	YTD As Of 03/31/2024	2024-25 REQUESTED	
Fund 101 GENERAL FUND						
--- Estimated Revenue ---						
101-000-402.000	CURRENT TAXES	1,155,797.28	1,220,800.00	1,195,784.78	1,306,000.00	4% TV increase
101-000-402.100	PUBLIC ACT 359 OF 1925	49,954.46	50,000.00	47,347.09	50,000.00	
101-000-403.000	PRE DENIAL INT & PENALTY FR CO	0.00	500.00	62.62	300.00	
101-000-404.000	NON CURRENT PROPERTY TAXES	3,142.86	2,200.00	177.89	2,200.00	
101-000-434.000	TRAILER TAX-CITY PORTION	376.00	500.00	245.00	400.00	
101-000-445.000	PENALTIES AND INTEREST ON TAXES	34,797.84	22,000.00	11,723.36	22,000.00	
101-000-446.000	PROPERTY TRANSFER PENALTY	4,710.00	5,000.00	1,250.00	5,000.00	
101-000-447.000	PROPERTY TAX ADMIN FEE	56,618.94	58,200.00	58,486.53	61,600.00	
101-000-448.000	REFUSE COLLECTION	206,648.00	205,970.00	196,727.74	220,378.00	
101-000-448.100	REFUSE COLLECTION ADMIN FEE	39,200.00	38,300.00	19,140.00	38,300.00	
101-000-448.101	RECYCLING	4,999.17	5,000.00	4,565.65	5,000.00	
101-000-449.000	WEED CUTTING	600.00	1,200.00	1,158.45	1,200.00	
101-000-451.100	CONTRACTOR REGISTRATION FEE	1,490.00	1,525.00	1,054.99	1,600.00	
101-000-451.101	BUILDING PERMIT FEE	33,931.87	50,000.00	48,906.23	52,000.00	
101-000-451.102	MECHANICAL PERMIT FEE	7,910.00	6,000.00	3,780.00	6,300.00	
101-000-451.103	ELECTRICAL PERMIT FEE	8,749.00	6,500.00	4,574.00	6,700.00	
101-000-451.104	PLUMBING PERMIT FEE	4,805.00	4,500.00	2,555.00	4,700.00	
101-000-451.106	WATERLINE/SEWER TRENCH FEE	0.00	1,000.00	0.00	1,000.00	
101-000-451.107	REINSPECTION FEE	2,510.00	3,500.00	2,665.00	3,500.00	
101-000-451.108	DEMOLITION PERMIT FEE	0.00	500.00	515.00	600.00	
101-000-451.109	FERTILIZER PERMIT FEE	0.00	100.00	0.00	100.00	
101-000-452.000	RENTAL REGISTRATION FEE	16,320.00	31,000.00	30,765.00	15,000.00	no apartment renewals
101-000-452.001	RENTAL REINSPECTION FEE	1,300.00	1,000.00	1,885.00	2,000.00	
101-000-453.000	BUSINESS LICENSE	6,130.00	7,850.00	7,101.86	8,000.00	
101-000-460.000	CABLE FRANCHISE FEE	49,826.59	49,000.00	36,007.84	44,000.00	Less 5000 GWBCC Budget
101-000-477.000	PET LICENSE-CITY PORTION	104.00	100.00	39.50	100.00	
101-000-528.000	FEDERAL GRANTS	193,822.30	182,610.00	176,050.39	0.00	
101-000-528.002	ARPA GRANT	3,378.34	36,200.00	36,166.86	0.00	
101-000-528.594	GRANTS-MERS	0.00	694,328.00	694,328.00	0.00	
101-000-529.000	CDBG REVENUE	0.00	52,734.92	52,734.92	10,173.00	
101-000-541.000	SMART	3,826.23	2,364.00	1,234.27	2,500.00	
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	0.00	15,932.00	15,931.30	6,600.00	
101-000-574.000	STATE REVENUE SHARING	339,633.69	335,139.00	225,934.00	337,114.00	
101-000-576.000	STATE-ELECTION REIMBURSEMENT	0.00	2,500.00	1,565.25	2,500.00	
101-000-581.000	COUNTY REVENUE SHARING	1,183.55	700.00	1,170.74	1,500.00	
101-000-607.000	CHARGES FOR SERVICES	46.00	300.00	140.25	300.00	
101-000-610.000	BUILDING DEPT REVIEW FEE	0.00	100.00	40.00	100.00	
101-000-612.000	RECYCLING BINS	72.00	100.00	72.00	100.00	
101-000-613.000	LAND DIVISION/CONSOLIDATION	250.00	250.00	500.00	500.00	
101-000-614.000	PLANNER REVIEW FEES (NON-REFUNDABLE)	11,625.00	5,000.00	6,500.00	7,500.00	
101-000-615.000	ZBA APPEAL FEE	2,800.00	1,900.00	2,200.00	2,500.00	
101-000-625.000	NSF FEES	0.00	100.00	0.00	100.00	
101-000-627.202	CONTRIBUTION/ADMIN FROM 202 MAJOR FUND	19,800.00	20,400.00	12,300.00	21,800.00	
101-000-627.203	ADMIN CHARGES FROM 203 LOCAL STREET FUN	8,300.00	8,600.00	4,300.00	9,600.00	
101-000-627.247	ADMIN CHARGES FROM TIFA FUND	42,150.00	43,635.00	43,635.00	48,195.00	
101-000-643.900	BOAT KEY-PARKS PORTION	340.00	200.00	100.00	200.00	
101-000-656.000	DISTRICT COURT FINES	4,278.00	5,000.00	0.00	3,000.00	

City of Keego Harbor
BUDGET - PROPOSED FY 2024/2025

GL Number	Description	2022-23 Activity	03/31/2024 Amended Budget	YTD As Of 03/31/2024	2024-25 REQUESTED
101-000-665.000	INTEREST	8,672.32	7,000.00	6,863.57	8,000.00
101-000-668.000	EQUIPMENT AND VEHICLE RENTAL	26,910.13	28,800.00	17,315.58	37,000.00
101-000-674.000	DONATIONS	88.00	700.00	22.00	500.00
101-000-674.012	PARKS & REC COMMUNITY EVENTS	3,373.00	4,392.00	4,391.26	1,000.00
101-000-674.013	DONATIONS GARDEN CLUB	996.25	300.00	126.00	300.00
101-000-674.014	DONATIONS BLOCK PARTY	596.00	450.00	607.00	500.00
101-000-675.000	COST REC- MISC/REIMBURSEMENT	23,780.23	10,000.00	2,052.51	10,000.00
101-000-675.003	COST RECOVERY - MMRMA	20,214.00	20,000.00	3,521.00	10,000.00
Total Estimated Revenue:		2,406,050.05	3,251,979.92	2,986,320.43	2,380,560.00
--- Appropriations ---					
CITY COUNCIL					
101-101-801.000	COUNCIL PAY	600.00	600.00	237.50	600.00
CITY MANAGER					
101-172-702.000	WAGES-FULL TIME	69,000.53	81,400.00	54,076.85	97,000.00
101-172-711.000	FICA	5,278.54	6,228.00	4,353.11	7,421.00
101-172-711.005	RETIREMENT PLAN	0.00	8,140.00	3,742.14	9,700.00
101-172-711.006	LIFE INSURANCE	721.16	600.00	721.16	800.00
101-172-711.014	HEALTH INSURANCE OPT OUT	3,653.70	5,000.00	3,653.70	5,000.00
101-172-850.002	24/7 COMMUNICATION	0.00	2,000.00	1,500.03	2,000.00
101-172-955.000	PROF DEVELOPMENT/TRAINING	0.00	3,000.00	75.00	3,000.00
101-172-955.001	DUES & MEMBERSHIP	0.00	0.00	0.00	500.00
	TOTAL CITY MANAGER	78,653.93	106,368.00	68,121.99	125,421.00
DEPUTY CLERK					
101-215-702.000	WAGES-FULL TIME	26,378.65	39,900.00	28,646.87	43,362.00
101-215-711.000	FICA	2,017.96	2,700.00	2,473.51	3,317.00
101-215-711.006	LIFE INSURANCE	0.00	600.00	0.00	600.00
101-215-711.014	HEALTH INSURANCE OPT OUT	2,892.20	5,000.00	3,653.88	5,000.00
101-215-862.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	200.00
101-215-955.000	PROF DEVELOPMENT/TRAINING	0.00	2,000.00	85.00	2,000.00
101-215-955.001	DUES & MEMBERSHIP	0.00	500.00	0.00	500.00
	TOTAL DEPUTY CLERK	31,088.81	50,700.00	34,859.26	54,979.00
COMPUTER SERVICES					
101-228-803.000	COMPUTER SERVICES	20,433.22	16,500.00	8,568.49	16,500.00
101-228-805.000	COMPUTER SUPPORT BSA	2,587.72	2,700.00	537.70	2,500.00
101-228-805.001	COMPUTER SUPPORT-NON BSA	2,777.00	10,000.00	8,705.62	4,500.00
	TOTAL COMPUTER SERVICES	25,797.94	29,200.00	17,811.81	23,500.00
TREASURER					
101-253-702.000	WAGES-FULL TIME	49,901.18	51,000.00	36,832.32	52,000.00
101-253-711.000	FICA	3,817.44	3,910.00	2,493.97	3,964.00
101-253-711.004	HEALTH INSURANCE	9,041.42	8,000.00	7,778.00	13,700.00
101-253-711.006	LIFE INSURANCE	625.88	600.00	537.02	600.00
101-253-862.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	200.00
101-253-955.000	PROF DEVELOPMENT/TRAINING	0.00	2,000.00	60.00	2,000.00
101-253-955.001	DUES & MEMBERSHIP	0.00	600.00	0.00	500.00
	TOTAL TREASURER	63,385.92	66,110.00	47,701.31	72,964.00

City of Keego Harbor
 BUDGET - PROPOSED FY 2024/2025

GL Number	Description	2022-23 Activity	03/31/2024 Amended Budget	YTD As Of 03/31/2024	2024-25 REQUESTED	
ASSESSING						
101-257-802.000	ASSESSING SERVICES	0.00	25,750.00	26,053.23	26,800.00	
ELECTIONS						
101-262-728.000	SUPPLIES	0.00	1,000.00	1,769.87	2,500.00	
101-262-731.000	POSTAGE	0.00	500.00	500.00	1,500.00	
101-262-800.000	SERVICES AND CHARGES	0.00	4,000.00	0.00	2,000.00	
101-262-801.000	ELECTION WORKER PAY	1,803.25	2,000.00	1,230.00	3,000.00	
101-262-862.000	MILEAGE REIMBURSEMENT	0.00	500.00	0.00	300.00	
	TOTAL ELECTIONS	1,803.25	8,000.00	3,499.87	9,300.00	
BUILDING MAINTENANCE						
101-265-728.000	SUPPLIES	0.00	0.00	0.00	1,200.00	Bldg. & Grounds
101-265-850.000	TELEPHONE	3,112.13	2,500.00	1,855.05	3,000.00	
101-265-920.000	UTILITIES	9,687.24	13,000.00	9,365.87	13,000.00	
101-265-930.000	MAINTENANCE AND REPAIRS	8,039.30	7,050.00	5,423.06	7,500.00	
	TOTAL BUILDING MAINTENANCE	20,838.67	22,550.00	16,643.98	24,700.00	
GENERAL GOVERNMENT						
101-267-707.000	WAGES- PART TIME/SEASONAL	23,609.42	14,564.00	3,665.29	28,400.00	24 hrs
101-267-711.000	FICA	1,806.12	1,114.00	279.47	2,175.00	
101-267-711.005	RETIREMENT - MERS DB	178,092.00	180,612.00	145,162.52	192,516.00	
101-267-711.007	WORKERS COMP	1,827.00	1,900.00	771.49	2,200.00	
101-267-711.008	UNEMPLOYMENT	30.61	1,000.00	2.69	500.00	
101-267-711.015	RETIREMENT SUPPLEMENTAL	0.00	10,000.00	0.00	12,000.00	
101-267-711.016	MERS - GRANT	0.00	694,328.00	694,328.00	0.00	
101-267-725.001	FUEL	385.93	0.00	0.00	200.00	
101-267-728.000	SUPPLIES	5,070.46	6,500.00	3,085.89	6,500.00	
101-267-731.000	POSTAGE	3,604.44	2,800.00	3,313.56	4,000.00	
101-267-800.001	BANK SERVICE CHARGE	1,085.80	1,200.00	620.30	1,000.00	
101-267-800.101	LEGAL FEES-GENERAL PERSONNEL	12,471.69	15,000.00	0.00	13,000.00	
101-267-800.265	LEGAL FEES CITY ATTORNEY	68,238.75	60,000.00	50,666.60	56,000.00	
101-267-802.000	PROFESSIONAL AND TECHNICAL SERVICES	170,753.83	91,000.00	89,946.02	127,500.00	20,000 Master Plan, McKenna, HRC, Paychex, PSLZ, Civic+
101-267-802.203	STORMWATER	3,966.10	5,000.00	1,000.00	3,000.00	
101-267-806.211	AUDIT SERVICES	13,350.00	15,000.00	14,000.00	15,000.00	
101-267-827.000	INSURANCE-MMRMA	3,746.05	4,000.00	3,918.95	4,500.00	
101-267-862.000	MILEAGE REIMBURSEMENT	248.01	1,200.00	472.15	520.00	
101-267-900.000	PRINTING AND BINDING	5,023.40	2,650.00	2,123.07	3,000.00	
101-267-901.000	PUBLICATION	4,052.65	3,500.00	1,468.50	3,000.00	
101-267-944.001	COPIER & MAINTENANCE	1,851.45	1,600.00	1,051.55	1,500.00	
101-267-955.000	PROF DEVELOPMENT/TRAINING	3,875.25	4,000.00	0.00	2,000.00	
101-267-955.001	DUES & MEMBERSHIP	8,779.66	7,000.00	6,184.12	7,000.00	mml, samco, ClintonRiver watershed,etc
101-267-956.000	COSTS, FEES, AND CHARGES	550.00	600.00	0.00	500.00	
	TOTAL GENERAL GOVERNMENT	512,418.62	1,124,568.00	1,022,060.17	486,011.00	
FIRE SERVICES						
101-336-814.000	TRI CITY FIRE SERVICES	341,460.00	355,120.00	355,120.00	369,324.00	per contract

City of Keego Harbor
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GL Number	Description	2022-23 Activity	03/31/2024 Amended Budget	YTD As Of 03/31/2024	2024-25 REQUESTED	
BUILDING INSPECTIONS						
101-371-707.000	WAGES- PART TIME	26,378.65	30,120.00	17,219.15	31,000.00	26 hrs
101-371-711.000	FICA	2,017.98	2,304.00	1,573.54	2,372.00	
101-371-802.101	BUILDING PERMIT INSPECTION	7,154.20	9,000.00	6,761.51	9,500.00	
101-371-802.102	MECHANICAL PERMIT INSPECTION	7,085.00	4,000.00	4,895.00	5,500.00	
101-371-802.103	ELECTRICAL PERMIT INSPECTION	3,794.00	4,000.00	1,902.00	4,500.00	
101-371-802.104	PLUMBING PERMIT INSPECTION	250.00	1,800.00	250.00	1,500.00	
101-371-802.105	RENTAL INSPECTION	7,175.00	18,000.00	12,724.91	10,000.00	
101-371-802.106	BLDG INSPECTION SERVICES	4,100.00	4,500.00	3,050.00	4,000.00	
	TOTAL BUILDING INSPECTIONS	57,954.83	73,724.00	48,176.11	68,372.00	
DEPT OF PUBLIC WORKS						
101-441-702.000	WAGES-FULL TIME	43,879.98	51,000.00	30,521.35	51,000.00	
101-441-704.000	OVERTIME	4,300.43	4,000.00	1,339.59	3,000.00	
101-441-707.000	WAGES- PART TIME/SEASONAL	0.00	1,600.00	0.00	1,600.00	
101-441-708.000	UNIFORM ALLOWANCE	658.86	500.00	179.77	500.00	
101-441-711.000	FICA	3,829.25	4,100.00	2,849.17	2,649.00	
101-441-711.005	RETIREMENT PLAN	0.00	6,300.00	4,243.32	6,300.00	
101-441-711.006	LIFE INSURANCE	472.36	650.00	588.48	650.00	
101-441-711.007	WORKERS COMP	1,309.00	4,500.00	634.53	1,200.00	
101-441-711.008	UNEMPLOYMENT	44.90	2,000.00	0.94	500.00	
101-441-711.014	HEALTH INSURANCE OPT OUT	2,461.44	4,000.00	2,769.12	4,000.00	
101-441-725.000	FUEL	1,802.99	3,500.00	725.60	3,000.00	
101-441-728.000	SUPPLIES	2,150.86	6,000.00	1,629.09	5,000.00	
101-441-802.000	PROFESSIONAL AND TECHNICAL SERVICES	384.06	1,000.00	500.00	1,000.00	
101-441-804.000	DOLLAR LAKE BOAT RAMP KEYS	375.00	200.00	0.00	200.00	
101-441-827.000	INSURANCE-IMRMA	14,984.19	16,000.00	15,765.80	19,800.00	
101-441-850.002	24/7 COMMUNICATION	720.00	720.00	540.00	720.00	
101-441-920.000	UTILITIES	7,931.64	8,500.00	7,321.92	10,200.00	dpw & all parks
101-441-930.000	MAINTENANCE AND REPAIRS	10,593.88	15,000.00	11,104.08	15,000.00	
101-441-933.000	DPW GROUNDS & MAINTANCE	0.00	14,000.00	12,300.00	10,000.00	
101-441-944.013	VEHICLE LEASE	11,907.58	11,593.00	11,592.58	0.00	paid off backhoe
101-441-955.000	TRAINING	0.00	500.00	0.00	500.00	
	TOTAL DEPT OF PUBLIC WORKS	107,806.43	155,863.00	104,405.34	136,819.00	
STREET LIGHTING						
101-448-920.000	UTILITIES	61,919.29	60,000.00	45,842.33	77,000.00	street lights & increase
REFUSE COLLECTION						
101-528-808.000	REFUSE COLLECTION SERVICES	201,352.20	205,970.00	136,526.80	220,378.00	
101-528-808.001	RECYCLE	0.00	5,000.00	0.00	5,000.00	
	TOAL REFUSE COLLECTION	201,352.20	210,970.00	136,526.80	225,378.00	
CDBG						
101-694-850.000	CDBG EXPENDITURES	0.00	53,135.00	53,134.30	10,173.00	
CODE ENFORCEMENT						
101-722-707.100	WAGES-P/T CODE ENFORCEMENT	21,282.88	24,000.00	16,795.75	24,000.00	\$25-27hr 15-18weekly hrs
101-722-711.000	FICA	2,011.40	1,850.00	1,284.88	1,850.00	
101-722-725.000	FUEL	0.00	400.00	248.78	400.00	
	TOTAL CODE ENFORCEMENT	23,294.28	26,250.00	18,329.41	26,250.00	

City of Keego Harbor
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GL Number	Description	2022-23 Activity	03/31/2024 Amended Budget	YTD As Of 03/31/2024	2024-25 REQUESTED
PARKS & REC					
101-774-728.000	SUPPLIES	280.89	900.00	3.99	900.00
101-774-802.000	PROFESSIONAL AND TECHNICAL SERVICES	0.00	2,300.00	215.95	2,300.00
101-774-883.000	BUS TRANSPORTATION	0.00	2,000.00	0.00	2,000.00
101-774-882.000	COMMUNITY EVENTS	3,824.25	5,500.00	5,308.09	3,000.00
101-774-890.003	EASTER EXPENDITURES	869.84	800.00	106.53	800.00
101-774-890.004	WINTER WONDERLAND	665.08	400.00	257.72	400.00
101-774-890.005	MEMORIAL DAY PARADE	1,887.05	1,000.00	0.00	1,000.00
101-774-890.006	BLOCK PARTIES	2,079.12	3,000.00	1,800.00	3,000.00
101-774-890.007	GARDEN CLUB/TREES	3,027.22	800.00	104.86	200.00
101-774-930.000	MAINTENANCE AND REPAIRS	0.00	2,000.00	0.00	2,000.00
	TOTAL PARKS & REC	12,633.45	18,500.00	7,797.14	15,600.00
TAX TRIBUNALS					
101-899-956.000	TAX TRIBUNALS	377.00	1,500.00	1,217.45	1,500.00
DEBT SERVICE					
101-990-991.000	OC BUILDING BOND 2010 PRINCIPAL	25,000.00	30,000.00	30,000.00	30,000.00
101-990-992.000	OC BUILDING BOND 2010 INTEREST	24,404.38	23,138.00	12,027.08	21,638.00
	TOTAL DEBT SERVICE	49,404.38	53,138.00	42,027.08	51,638.00
TRANSFERS OUT					
101-995-999.207	TRANSFER OUT - POLICE FUND	450,000.00	600,475.00	495,000.00	574,231.00
Total Appropriations:		2,040,789.00	3,042,321.00	2,544,565.08	2,380,560.00
Net of Revenues & Appropriations Fund 101:		365,261.05	209,658.92	441,755.35	0.00
Beginning Fund Balance					1,470,995.00
Change in Fund Balance					0.00
Ending Fund Balance - Projected					1,470,995.00

City of Keego Harbor
BUDGET - PROPOSED FY 2024/2025

GL Number	Description	2022-23 Activity	03/31/2024 Amended Budget	YTD As Of 03/31/2024	2024-25 REQUESTED	
Fund 202 MAJOR STREET FUND						
--- Estimated Revenue ---						
202-000-546.000	ACT 51 REVENUES	209,218.43	204,000.00	162,469.10	218,000.00	
202-000-665.000	INTEREST	0.00	10.00	0.00	10.00	2.46%
202-450-650.000	ROAD SALT	837.92	550.00	791.53	850.00	
202-460-675.002	COST RECOVERY - REIMBURSEMENT	406.99	2,000.00	0.00	2,000.00	
202-460-675.003	COST RECOVERY - MMRMA	0.00	5,000.00	0.00	5,000.00	
202-460-675.004	COST RECOVERY - LIGHT POLE	0.00	0.00	0.00	1,000.00	
Total Estimated Revenue:		210,463.34	211,560.00	163,260.63	226,860.00	
--- Appropriations ---						
WINTER MAINTENANCE						
202-450-702.000	WAGES-FULL TIME	3,292.00	3,500.00	2,711.48	3,700.00	
202-450-711.000	FICA	251.83	267.00	207.42	283.00	
202-450-728.000	SUPPLIES	6,049.76	9,000.00	4,136.50	7,000.00	
202-450-725.000	FUEL	206.19	600.00	84.52	500.00	
202-450-930.000	MAINTENANCE AND REPAIRS	332.00	1,000.00	0.00	1,000.00	
202-450-944.000	RENTAL OF EQUIPMENT	2,649.20	7,500.00	773.80	7,500.00	
	TOTAL WINTER MAINTENANCE	12,780.98	21,867.00	7,913.72	19,983.00	
STREET MAINTENANCE						
202-460-702.000	WAGES-FULL TIME	5,466.40	7,500.00	5,453.50	7,500.00	
202-460-711.000	FICA	418.18	574.00	326.19	574.00	
202-460-728.000	SUPPLIES	0.00	2,000.00	0.00	2,000.00	
202-460-935.000	STREET MAINTENANCE & REPAIR	96.88	10,000.00	56.10	10,000.00	
202-460-725.000	FUEL	245.88	450.00	71.24	400.00	
202-460-802.000	PROFESSIONAL AND TECHNICAL SERVICES	0.00	2,500.00	0.00	2,000.00	
202-460-812.101	ADMINISTRATIVE CHARGES-TO 101	19,800.00	20,400.00	12,300.00	21,800.00	
202-460-930.000	MAINTENANCE AND REPAIRS	1,298.37	5,000.00	0.00	5,000.00	
202-460-930.004	MAINT & REPAIR-LIGHT POLE	0.00	5,000.00	0.00	2,000.00	
202-460-944.000	RENTAL OF EQUIPMENT	7,086.60	8,300.00	7,831.02	12,000.00	
	TOTAL STREET MAINTENANCE	34,412.31	61,724.00	26,038.05	63,274.00	
TRAFFIC SERVICES						
202-462-806.000	CONTRACTED SERVICES	1,404.83	2,040.00	235.73	2,000.00	
STREET CONSTRUCTION						
202-466-930.006	STREET PROJECT	0.00	65,000.00	8,820.00	65,000.00	
202-995-999.203	TRANSFER OUT LOCAL ROAD FUND	0.00	30,000.00	0.00	180,000.00	
Total Appropriations:		48,598.12	150,631.00	43,007.50	330,257.00	
Net of Revenues & Appropriations Fund 202:		161,865.22	60,929.00	120,253.13	(103,397.00)	
Beginning Fund Balance					382,440.00	
Change in Fund Balance					(103,397.00)	
Ending Fund Balance - Projected					279,043.00	

City of Keego Harbor
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Fund 203 LOCAL STREET FUND					
--- Estimated Revenue ---					
203-000-528.000	FEDERAL GRANTS	0.00	11,101.25	11,101.25	0.00
203-000-546.000	ACT 51 REVENUES	89,678.26	86,000.00	69,677.47	93,600.00
203-000-574.100	METRO ACT FUNDING	9,990.84	9,000.00	500.00	9,000.00
203-000-624.000	STATE GRANT	0.00	200,000.00	250,000.00	500,000.00
203-000-627.202	CONTRIBUTION/ADMIN FROM 202 MAJOR FUND	30,000.00	30,000.00	0.00	250,000.00
203-000-665.000	INTEREST	0.00	0.00	0.00	10.00
203-450-650.000	ROAD SALT	4,413.73	2,500.00	2,806.35	3,500.00
Total Estimated Revenue:		134,082.83	338,601.25	334,085.07	856,110.00
--- Appropriations ---					
WINTER MAINTENANCE					
203-450-702.000	WAGES-FULL TIME	3,049.50	5,300.00	4,302.84	5,300.00
203-450-711.000	FICA	233.29	383.00	189.11	383.00
203-450-725.000	FUEL	650.47	1,700.00	299.66	1,300.00
203-450-728.000	SUPPLIES	12,189.96	10,000.00	4,136.50	7,000.00
203-450-802.000	PROFESSIONAL SERVICES	0.00	2,000.00	0.00	2,000.00
203-450-930.000	MAINTENANCE AND REPAIRS	135.00	2,000.00	0.00	2,000.00
203-450-944.000	RENTAL OF EQUIPMENT	6,745.83	6,000.00	733.38	6,000.00
TOTAL WINTER MAINTENANCE		23,004.05	27,383.00	9,661.49	23,983.00
STREET MAINTENANCE					
203-460-702.000	WAGES-FULL TIME	5,312.42	2,700.00	3,203.20	4,500.00
203-460-704.000	OVERTIME	692.00	1,000.00	0.00	1,000.00
203-460-711.000	FICA	448.47	203.00	385.10	420.00
203-460-725.000	FUEL	911.67	1,300.00	252.60	1,000.00
203-460-728.000	SUPPLIES	2,175.04	2,000.00	0.00	2,000.00
203-460-728.001	METRO ACT- RIGHT OF WAY	0.00	2,000.00	0.00	2,000.00
203-460-802.107	BRIDGE INSPECTION	7,674.71	11,110.00	11,101.25	7,600.00
203-460-812.101	ADMINISTRATIVE CHARGES-TO 101	8,300.00	8,600.00	4,300.00	9,600.00
203-460-930.000	MAINTENANCE AND REPAIRS	3,017.76	3,000.00	0.00	3,000.00
203-460-935.000	STREET MAINTENANCE & REPAIR	343.47	25,000.00	465.15	25,000.00
203-460-944.000	RENTAL OF EQUIPMENT	10,090.31	7,000.00	7,977.39	11,500.00
TOTAL STREET MAINTENANCE		38,965.85	63,913.00	27,684.69	67,620.00
STREET CONSTRUCTION					
203-466-930.006	STREET PROJECT	19,401.41	250,000.00	0.00	280,000.00
203-466-930.007	BRIDGE PROJECT				500,000.00
Total Appropriations:		143,341.21	432,592.00	74,692.36	963,206.00
Net of Revenues & Appropriations Fund 203:		(9,258.38)	(93,990.75)	259,392.71	(107,096.00)
Beginning Fund Balance					192,977.00
Change in Fund Balance					(107,096.00)
Ending Fund Balance - Projected					85,881.00

Crack Seal

City of Keego Harbor
BUDGET - PROPOSED FY 2024/2025

GL Number	Description	2022-23 Activity	03/31/2024 Amended Budget	YTD As Of 03/31/2024	2024-25 REQUESTED	
Fund 207 POLICE FUND						
--- Estimated Revenue ---						
207-000-402.000	CURRENT TAXES	385,609.83	390,000.00	399,013.95	436,400.00	4% TV increase
207-000-528.003	STATE GRANT - MARINE	0.00	0.00	50,000.00	50,000.00	
207-000-543.000	ACT 302 REVENUES	1,339.08	500.00	1,139.76	700.00	
207-000-545.000	LIQUOR LICENSE	6,116.55	6,100.00	6,027.45	6,000.00	
207-000-631.000	RESTITUTION-POLICE	470.00	500.00	232.00	500.00	
207-000-632.000	COURT COST RECOVERY-OWI	4,115.13	1,500.00	866.16	1,200.00	
207-000-635.000	POLICE REPORTS	446.00	500.00	659.43	700.00	
207-000-636.000	FINGERPRINT/BREATHALYZER	370.00	900.00	60.00	750.00	
207-000-637.000	IMPOUND	498.00	500.00	540.00	600.00	
207-000-643.901	BOAT KEY-MARINE PORTION	340.00	0.00	100.00	100.00	
207-000-670.000	TRAINING	0.00	500.00	0.00	500.00	
207-000-675.000	COST REC- MISC/REIMBURSEMENT	0.00	600.00	747.48	900.00	
207-000-699.101	TRANSFERS-IN FR GENERAL	518,465.59	600,475.00	495,000.00	574,231.00	\$5,500/5yr for tasers & \$2,500 soft body armor
Total Estimated Revenue:		917,770.18	1,002,075.00	954,386.23	1,072,581.00	
--- Appropriations ---						
207-000-702.000	WAGES-FULL TIME	362,412.87	351,500.00	294,792.28	402,000.00	per POLC
207-000-704.000	OVERTIME	33,463.76	35,900.00	18,130.05	30,000.00	
207-000-706.000	HOLIDAY PAY (PD)	15,724.99	19,000.00	15,279.75	19,000.00	
207-000-707.000	WAGES- PART TIME/SEASONAL	58,816.38	68,000.00	48,050.30	76,000.00	
207-000-711.000	FICA	36,253.72	37,000.00	29,010.24	39,100.00	
207-000-711.001	ICMA POLICE CHIEF	9,496.42	9,400.00	6,969.00	9,600.00	
207-000-711.004	HEALTH INSURANCE	52,869.96	60,000.00	51,090.63	67,300.00	B/C + HSA
207-000-711.005	RETIREMENT PLAN	92,916.00	104,800.00	78,561.00	105,276.00	per Actuarial Report
207-000-711.006	LIFE INSURANCE	3,150.43	3,500.00	2,956.80	3,900.00	
207-000-711.007	WORKERS COMP	5,238.00	11,200.00	4,541.98	6,500.00	
207-000-711.008	UNEMPLOYMENT	32.01	300.00	6.38	300.00	
207-000-711.011	CELL PHONE ALLOWANCE	2,000.04	2,000.00	1,500.03	2,000.00	
207-000-711.014	HEALTH INSURANCE OPT OUT	8,307.63	8,000.00	5,846.11	3,000.00	
207-000-725.000	FUEL	17,411.21	19,000.00	11,706.49	16,000.00	
207-000-800.300	CONTRACTED SERVICE	0.00	8,000.00	6,800.00	2,000.00	
207-000-944.001	COPIER & MAINTENANCE	0.00	475.00	368.00	500.00	
207-000-813.000	INTERGOVERNMENTAL SERVICES AGREEMENT	73,745.51	77,200.00	59,309.66	80,300.00	Dispatch /Clemis
207-000-827.000	INSURANCE-MMRMA	56,190.76	58,500.00	58,784.25	60,000.00	
207-000-850.000	TELEPHONE	2,612.36	2,300.00	1,638.45	2,300.00	
207-000-920.000	UTILITIES	8,371.88	11,500.00	7,329.02	11,500.00	
207-000-930.000	MAINTENANCE AND REPAIRS	6,399.72	7,500.00	8,280.34	8,000.00	
207-000-954.000	ACT 302 TRAINING	366.72	500.00	2,112.12	1,500.00	
207-000-955.000	PROF DEVELOPMENT/TRAINING	2,736.17	5,000.00	3,813.72	5,000.00	
207-000-708.000	UNIFORM ALLOWANCE	5,799.19	6,100.00	2,918.45	7,300.00	
207-000-710.000	MARINE PATROL	18,079.07	13,400.00	10,361.71	58,000.00	
207-000-728.000	SUPPLIES	5,123.11	7,000.00	877.65	7,000.00	
207-000-000.000	EQUIPMENT BODY CAMERAS	0.00	0.00	0.00	11,205.00	1ST INSTALLMENT FOR BODY CAMERAS
207-000-800.101	LEGAL FEES-GENERAL PERSONNEL	40,252.27	30,000.00	41,523.10	30,000.00	
207-000-999.401	TRANSFERS OUT CAPITAL PROJECTS	0.00	45,000.00	45,000.00	8,000.00	6 Tasers w/warranty = \$5,000/5yr, 4 soft body armor \$2,500
Total Appropriations:		917,770.18	1,002,075.00	817,557.51	1,072,581.00	
Net of Revenues & Appropriations Fund 207:		0.00	0.00	136,828.72	0.00	
Change in Fund Balance					0.00	
Ending Fund Balance - Projected					0.00	

City of Keego Harbor
BUDGET - PROPOSED FY 2024/2025

GL Number	Description	2022-23 Activity	03/31/2024 Amended Budget	YTD As Of 03/31/2024	2024-25 REQUESTED	
Fund 247 TIFA FUND						
--- Estimated Revenue ---						
247-000-402.000	CURRENT TAXES	298,807.95	290,900.00	303,040.09	321,300.00	4% TV increase
247-000-547.000	STATE GRANT	0.00	50,000.00	0.00	0.00	
247-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	0.00	2,500.00	2,275.90	2,500.00	
Total Estimated Revenue:		298,807.95	343,400.00	305,315.99	323,800.00	
--- Appropriations ---						
247-965-999.353	TRANSFER OUT TO TIFA 2013 DEBT	69,799.88	73,290.00	73,260.29	71,645.00	
247-000-964.000	MISC EXPENSE	0.00	0.00	0.00	500.00	
247-191-802.000	PROFESSIONAL AND TECHNICAL SERVICES	0.00	15,000.00	1,000.00	15,000.00	
247-693-812.000	ADMINISTRATION CHARGES	42,150.00	43,635.00	43,635.00	48,195.00	
247-693-944.000	RENTAL OF EQUIPMENT	0.00	200.00	0.00	200.00	
247-693-970.000	CAPITAL EXPENSES	36,696.20	55,000.00	489.42	55,000.00	
247-899-956.000	COSTS, FEES, AND CHARGES	12.59	900.00	13.41	700.00	
Total Appropriations:		148,658.67	188,025.00	118,398.12	191,240.00	
Net of Revenues & Appropriations Fund 247:		150,149.28	155,375.00	186,917.87	132,560.00	
Beginning Fund Balance					566,210.00	
Change in Fund Balance					132,560.00	
Ending Fund Balance - Projected					698,770.00	

City of Keego Harbor
BUDGET - PROPOSED FY 2024/2025

GL Number	Description	2022-23 Activity	03/31/2024 Amended Budget	YTD As Of 03/31/2024	2024-25 REQUESTED
Fund 271 LIBRARY FUND					
--- Estimated Revenue ---					
271-000-402.000	CURRENT TAXES	31,408.90	30,900.00	32,438.14	35,300.00 4% TV increase
Total Estimated Revenue:		31,408.90	30,900.00	32,438.14	35,300.00
--- Appropriations ---					
271-790-813.000	INTERGOVERNMENTAL SERVICES AGREEMENT	28,218.99	30,900.00	33,959.31	35,300.00
Total Appropriations:		28,218.99	30,900.00	33,959.31	35,300.00
Net of Revenues & Appropriations Fund 271:		3,189.91	0.00	(1,521.17)	0.00
Beginning Fund Balance					4,672.00
Change in Fund Balance					0.00
Ending Fund Balance - Projected					4,672.00

City of Keego Harbor
BUDGET - PROPOSED FY 2024/2025

GL Number	Description	2022-23 Activity	03/31/2024 Amended Budget	YTD As Of 03/31/2024	2024-25 REQUESTED
Fund 353 TIFA DEBT FUND					
--- Estimated Revenue ---					
353-000-699.013	TRANSFER IN FOR 2013 BOND	69,799.88	73,290.00	73,260.29	71,645.00
Total Estimated Revenue:		69,799.88	73,290.00	73,260.29	71,645.00
--- Appropriations ---					
353-000-991.000	DEBT SERVICE PRINCIPAL	65,000.00	70,000.00	70,000.00	70,000.00
353-000-995.000	DEBT SERVICE INTEREST EXPENSE	4,799.88	3,290.00	3,260.29	1,645.00
Total Appropriations:		69,799.88	73,290.00	73,260.29	71,645.00
Net of Revenues & Appropriations Fund 353:		0.00	0.00	0.00	0.00
Beginning Fund Balance					0.00
Change in Fund Balance					0.00
Ending Fund Balance - Projected					0.00

City of Keego Harbor
BUDGET - PROPOSED FY 2024/2025

GL Number	Description	2022-23 Activity	03/31/2024 Amended Budget	YTD As Of 03/31/2024	2024-25 REQUESTED
Fund 401 CAPITAL PROJECTS FUND					
--- Estimated Revenue ---					
401-000-528-207	GRANTS-PD	0.00	0.00	0.00	1,250.00
401-000-528.441	GRANTS- DPW	101,319.00	0.00	0.00	0.00
401-000-695.001	SALE OF ASSETS-DPW	20,000.00	11,700.00	11,700.00	0.00
401-000-695.002	SALE OF ASSETS-POLICE	9,270.00	0.00	0.00	0.00
401-000-699.101	TRANSFER IN FROM GENERAL FUND	0.00	0.00	0.00	0.00
401-000-699.207	TRANSFER IN FROM POLICE FUND	0.00	45,000.00	45,000.00	6,750.00
Total Estimated Revenue:		130,589.00	56,700.00	56,700.00	8,000.00
--- Appropriations ---					
401-207-981.003	POLICE EQUIPMENT	0.00	43,086.46	43,086.46	8,000.00
401-441-977.000	DPW EQUIPMENT	0.00	0.00	0.00	0.00
401-441-970.000	CAPITAL EXPENSES	101,319.00	6,700.00	6,700.00	0.00
401-774-970.000	PARK & REC CAPITAL EXPENSES	0.00	0.00	0.00	0.00
Total Appropriations:		101,319.00	49,786.46	49,786.46	8,000.00
Net of Revenues & Appropriations Fund 401:		29,270.00	6,913.54	6,913.54	0.00
Beginning Fund Balance					46,163.00
Change in Fund Balance					0.00
Ending Fund Balance - Projected					46,163.00

Federal BPV for SOFT BODY ARMOR

6 Tasers w/warranty = \$5500/5yr, 4 soft body armor \$2,500

City of Keego Harbor
BUDGET - PROPOSED FY 2024/2025

GL Number	Description	2022-23 Activity	03/31/2024 Amended Budget	YTD As Of 03/31/2024	2024-25 REQUESTED
Fund 592 WATER & SEWER FUND					
--- Estimated Revenue ---					
592-000-451.120	MISC PERMIT	3,180.00	2,000.00	2,410.00	2,400.00
592-000-547.000	STATE GRANT	0.00	100,000.00	0.00	0.00
592-000-528.000	CRITICAL INFRASTRUCTURE GRANT	0.00	0.00	0.00	100,000.00
592-000-528.002	ARPA GRANT	0.00	0.00	0.00	100,000.00
592-000-601.000	WATER AND SEWER FLAT FEE	7,381.22	14,500.00	11,120.08	14,500.00
592-000-604.000	TAB AND RECONNECT FEE	0.00	0.00	0.00	0.00
592-000-665.000	INTEREST	0.00	0.00	0.00	0.00
592-000-676.000	MISC REVENUE	0.00	0.00	0.00	0.00
Total Estimated Revenue:		7,381.22	114,500.00	11,120.08	214,500.00
--- Appropriations ---					
592-000-930.001	GENERAL CAPITAL OUTLAY	22,711.88	53,000.00	0.00	53,000.00
592-000-947.003	LSLR - LEAD SERVICE LINE REPLACEMENT	0.00	0.00	0.00	200,000.00
592-000-947.001	WATER SHED GRANT	0.00	100,000.00	0.00	0.00
592-000-802.000	PROFESSIONAL AND TECHNICAL SERVICES	0.00	0.00	0.00	0.00
592-000-806.000	CONTRACTED SERVICES	0.00	0.00	0.00	0.00
592-000-930.000	MAINTENANCE AND REPAIRS	2,650.00	5,000.00	0.00	5,000.00
592-000-970.000	CAPITAL EXPENSES	0.00	0.00	0.00	0.00
Total Appropriations:		25,361.88	158,000.00	0.00	258,000.00
Net of Revenues & Appropriations Fund 592:		(17,980.66)	(43,500.00)	11,120.08	(43,500.00)
Beginning Fund Balance					282,753.00
Change In Fund Balance					(43,500.00)
Ending Fund Balance - Projected					239,253.00

OC Infrastructure



To: City Council
Date: May 16, 2024
Subject: PR Firm Proposal for Police Millage

BACKGROUND:

RECOMMENDATION:

Discussion



Proposed Graphics for the Planned
Keego Harbor Public Safety Millage

April 2024

GRAPHIC DESIGN RECOMMENDATIONS

All recommendations on collateral are about – and in support of – educating and promoting the importance of the millage, and to encourage residents to vote on November 5.

It may sound cliché, but politics is all about perception.

Passing this millage is a lot more than simply having the best reasons why residents should vote. You need to portray your position in a positive light. Most voters will not know everything about this millage and its funding ramifications, so may will base their decision to vote or not on their vague perception of the proposal. We need to shape those perceptions to your advantage.

The public is more likely to trust a brand (or a election campaign) that they perceive as consistent. If a campaign bombards voters with a hodgepodge of unrelated images, people will doubt the seriousness of the issue. People equate consistency with professionalism and competence, qualities this campaign should seek to embody.

Never skimp on campaign materials. An honest attempt to save money on graphics and images can have a disastrous effect on a campaign. People will use your materials to judge the seriousness of your campaign. It is always worth the investment to give your images the professional design your message deserves.

These beliefs are what will guide our graphic efforts for this referendum campaign.

STEP 1: CITY OF KEEGO HARBOR LOGO REDESIGN

Why should you consider a redesign of the city's logo? While preparing for the Communications & Marketing Consulting Support proposal, we came across multiple logos for Keego Harbor, used in various places and for various purposes, such as the city's website, social media pages, online retail apparel, local cable TV channels, etc. Multiple logos can dilute a brand identity by creating confusion among the public.

Logo 1, shown below, seems to be the "official" city logo. It has multiple problems. Firstly, it looks like it was created on a PC using Microsoft design software sometime in the 1980's. That makes it look dated and inelegant. The two typefaces do not work well together. The font used for the tagline "Heart of the Lakes" conflicts with the main type, instead of complimenting it. The lack of symmetry makes it hard to read the logo in a visual gulp, and the relative complexity of the design makes it difficult to scale down in size, use digitally, or to be embroidered or screen printed.

These issues and more will make this logo a visual hindrance when applying to any posters, pamphlets, e-blasts, yard signs, and other collateral created to help educate the public of the importance of the millage, and to encourage residents to vote on November 5.



STEP 1: CITY OF KEEGO HARBOR LOGO REDESIGN

Our proposed logo redesign seeks to correct all the problems found in the current logo. It's clean, bold, simple. The full-color version is bright, and the colors represent the sun and water. The one-color versions provide options when full color printing is not an option. This logo, when applied to any posters, pamphlets, e-blasts, yard signs, and other collateral created to help educate and promote the importance of the millage, will be a positive visual asset and will encourage residents to vote on November 5.



Full Color



1-Color Blue



1-Color White



1-Color Black



Type Only 1-Color Blue



Type Only 1-Color White



Type Only 1-Color Black

STEP 2: MAIN COLLATERAL GRAPHICS FOR THE PRINT CAMPAIGN(S)

These graphics, when used on posters, pamphlets, e-blasts, yard signs, and other collateral will positively promote the importance of the millage. The messages are simple, direct, and will encourage residents to vote on November 5. In following the parameters of the campaign directive, the messages do not advocate a yes or no position.

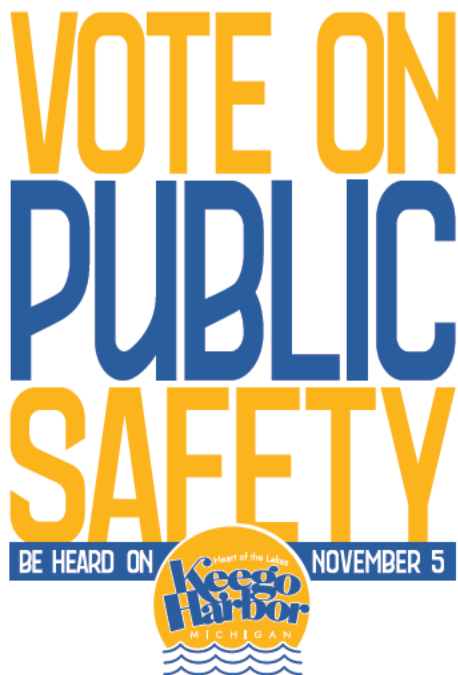
They can be printed in 2-flat colors, or 4-color process. The 4-color process allows for the use of the shadowing. Note that the proposed redesigned logo works harmoniously with the other graphics.



Message 1, 2-color



Message 1, full-color (with shadow)



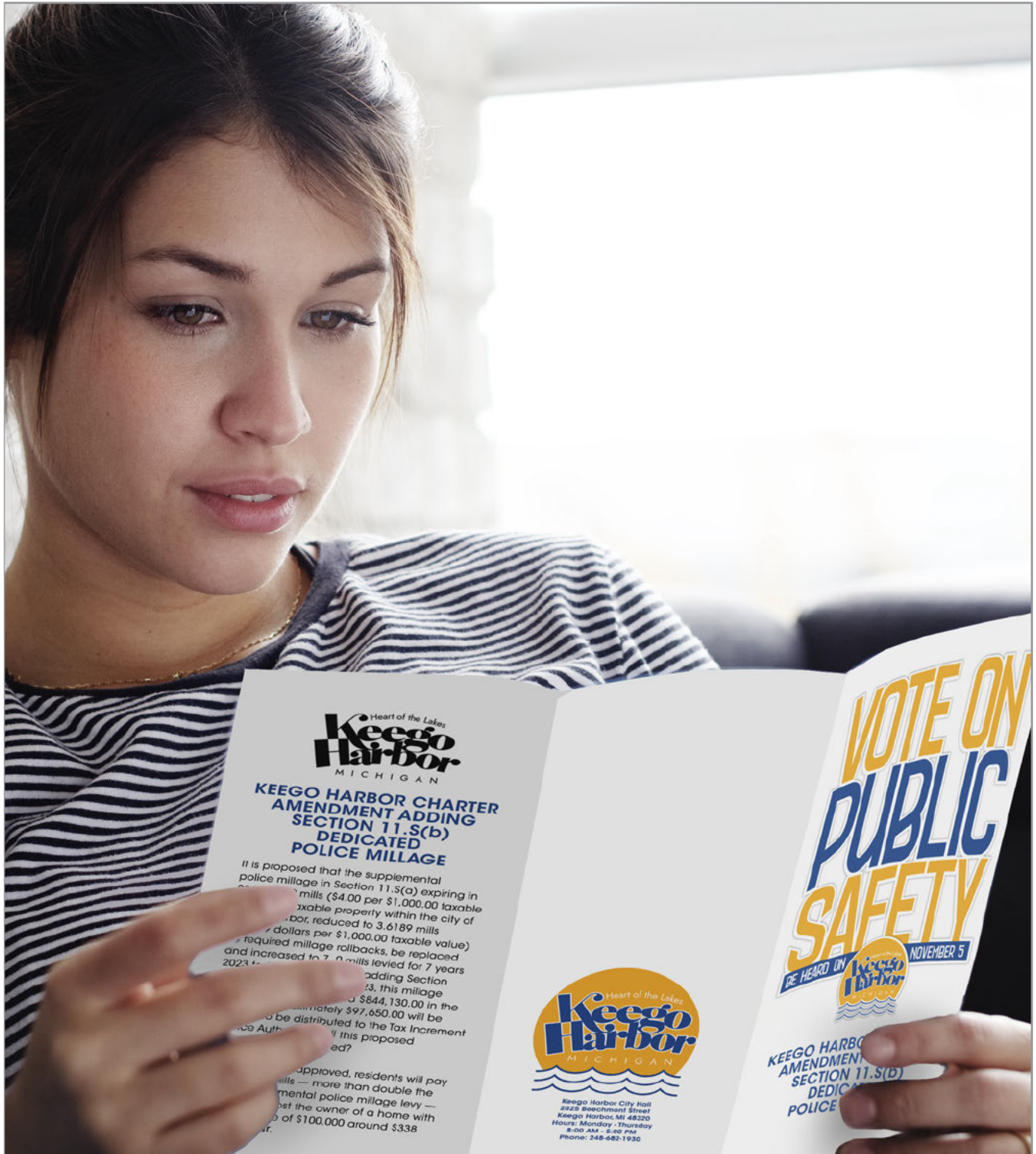
Message 2, 2-color



Message 2, full-color (with shadow)

STEP 2: MAIN COLLATERAL GRAPHICS FOR THE PRINT CAMPAIGN(S)

BROCHURE



STEP 2: MAIN COLLATERAL GRAPHICS FOR THE PRINT CAMPAIGN(S)

WINDOW SIGNS/POSTERS



STEP 2: MAIN COLLATERAL GRAPHICS FOR THE PRINT CAMPAIGN(S)

YARD SIGN

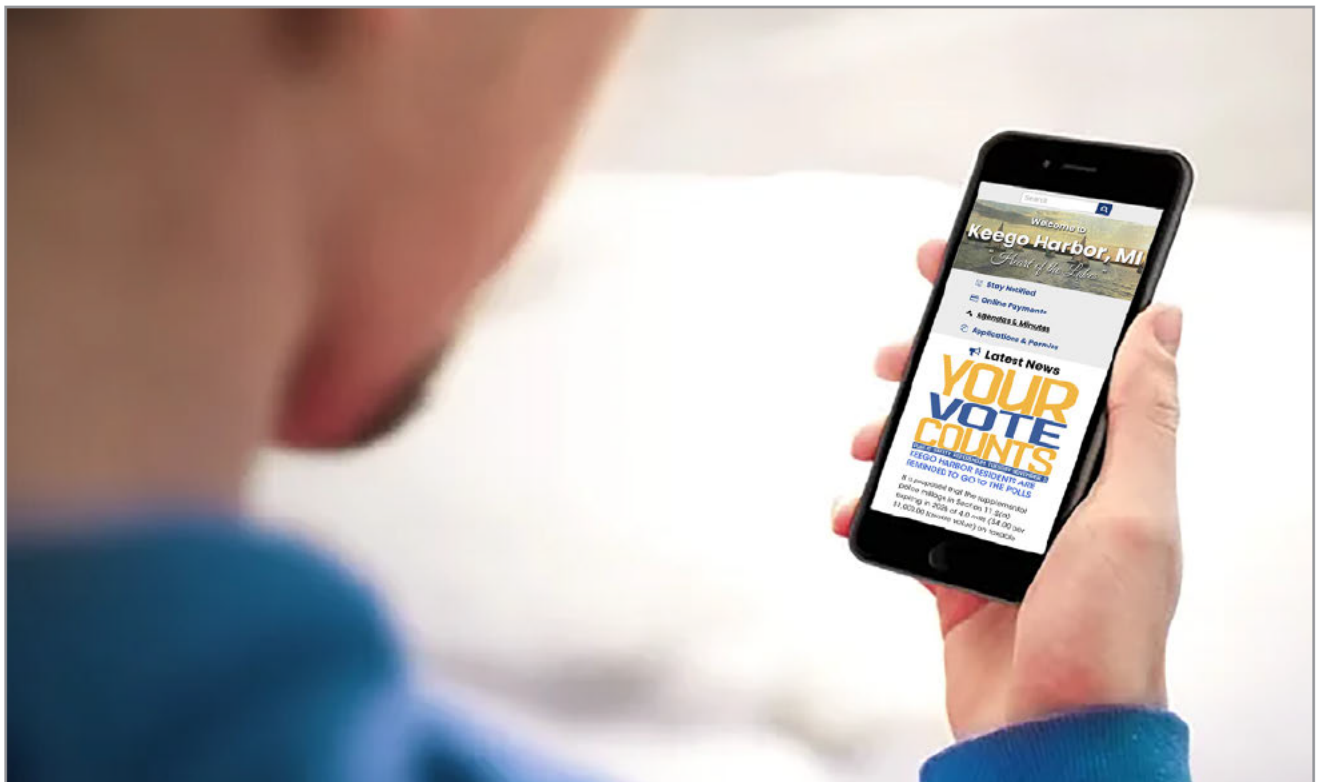


STEP 3: DIGITAL/SOCIAL MEDIA

KEEGO HARBOR CITY WEBSITE



ON SMARTPHONE





Proposal to Provide Communications & Marketing
Consulting Support for the Planned
Keego Harbor Public Safety Millage

April 2024



April 25, 2024

Keego Harbor City Council
Keego Harbor City Hall
2025 Beechmont Street
Keego Harbor, Michigan 48320

Robert Kalman – Mayor
Theresa Shimansky – Mayor Pro Tem
John Fletcher – Council Member
Michael Karson – Council Member
Joel Ross – Council Member

To The Keego Harbor City Council,

The Buzzphoria team is honored to present our proposal to provide communications and marketing consulting support for the planned **Keego Harbor Public Safety Millage** on the November 5, 2024, ballot. This proposal outlines our recommendations and proposed activities.

We recommend several key strategies to help educate and promote the importance of the millage to fund police and public safety for the city, and to encourage residents to vote on Tuesday, November 5, 2024, or by absentee ballot.

Buzzphoria will work with you to:

- Perform a foundational messaging, issues analysis, and strategy session.
 - Follow-up with recommendations, action items and a firm timeline for deliverables and key milestones.
- Develop strategic messaging and talking points for the millage.
- Create a strategy and talking points to address any adversarial or community-sensitive issues.
- Identify key community outreach and touchpoints and develop a strategic action plan for leveraging and amplifying.
- Identify and strategize Keego Harbor's available communication channels and platforms and develop a strategic action plan for leveraging and amplifying.
- Create a strategy to maximize stakeholder education across earned, owned, online, in-person, and community communications and outreach channels.
- Create and execute a marketing communications campaign across recommended stakeholder touchpoints.
- Develop and design informational collateral and supporting materials – including:
 - Educational collateral pieces, such as, signage/posters, a 3.6875 x 8.5 front and back printed informational piece (for local businesses and community groups or as leave-behinds at any events), email newsletter template, logo refresh, social media graphics, website graphics, lawn signs (if needed and budget permits), etc.
- Implement and track the plan.

Recommended tactics, activities, and deliverables include a mix of public and media relations, community relations and outreach, community event/meet and greet support, email newsletter, website messaging, social media strategy, signage, video, and original photography.

The City of Keego Harbor will approve work before it is initiated, and Buzzphoria will provide reports, upon request, that demonstrate work product, hours, and expenditures. This draw does not include direct advertising spending, production/printing, video, photography, or materials, etc.

Activities will run up until the 60-day blackout period leading up to the election (approximately September 5, 2024).

We look forward to working with you on this critical millage.

Sincerely,

Adrienne Lenhoff
President & CEO

RECOMMENDATIONS

All recommendations and work scope include overarching account and project management. Initial work would be charged as described in this proposal's "Project deliverables and investment guide" section and will commence upon this contract's approval and signing.

1. **Messaging, Issues Analysis & Strategy Session: Key Message Development: Talking points, messaging, slogans, campaign strategy, communications and outreach channel planning** (see #1 in the "Project deliverables and investment guide" section for pricing)

Strong messaging is the foundation for effective communications and content. To create the messaging for the city of Keego Harbor and its millage, Buzzphoria will drive the following:

- One messaging discovery and immersion session.
- Content review of existing messaging and communications channels.
- In-person, conference call and/or interviews with key stakeholders.
- Additional research, as needed.
- Key message review and approval.

Deliverables include:

- A document that provides the campaign talking points and narrative.
- A document that provides messaging to combat misinformation and, adversarial and community-sensitive topics.
- A PR messaging document that includes an overarching messaging strategy.
- A document that outlines the campaign, strategy, suggested campaign communications, timing, initiatives, and recommended communications channels.
- Messaging training session for any spokespersons and/or city council members

2. **Design** (see #2 in the "Project deliverables and investment guide" section for pricing)

The initial design of educational and awareness materials.

Deliverables include a maximum total of 10 designs and revisions and can be used for creating a mix of any of the following:

- Social media posts/ad designs
- Electronic newsletter/email designs
- Email signature
- Logo refresh
- Postcard designs
- Poster designs
- Lawn sign designs
- TBD

3. **Media Relations** ("Earned Media") (#2 in "Project deliverables & investment guide" section for pricing)

Media relations strategic counsel.

4. **Community and Stakeholder Relations** (#2 "Project deliverables & investment guide" section for pricing)

Strategic counsel related to community and stakeholder engagement, education, and awareness.

5. Social Media Strategy and Support (#2 in “Project deliverables & investment guide” section for pricing)

Buzzphoria will provide social media content strategy and counsel. Our team includes specialized experts in social media content curation, engagement, reputation management, and audience targeting.

6. Content Strategy, Creation, and Support (#2 in “Project deliverables & investment guide” section for pricing)

We understand that there is a critical need to inform and educate Keego Harbor residents about this millage. As noted above, it is imperative to control the Keego Harbor millage talking points under one unified voice and have a defined strategy, content calendar, and established review and approval process for content and comments.

We take a unique approach to communication channel management and integrated communication strategy to effectively execute tactics for overall positive awareness and impact.

Buzzphoria will develop a content strategy based on Keego Harbor’s goals of educating and informing residents on the benefits of the proposed mileage for police funding, sharing facts and data on why they should vote, leveraging media and community outreach efforts and PR initiatives, with a tone of transparency, honesty, and service.

Strategy and execution will include:

- Channel Recommendations,
- Objectives and an approach that will focus on mileage information and education.

Buzzphoria would deliver the following:

- Content development and strategy,
- Content calendar development focused on one to six posts per week across recommended social media platforms.
- Newsletter content
- Website content
- Social media discussion group suggested content
- Sponsored or targeted boosted posting suggestions
- Reporting and analysis
- Media monitoring
- As needed, inquiry responses and flagging any comments or messages of positive and negative sentiment
- Providing a response, or, if necessary, counsel proactively.

Custom Photography and Video (#4 in project deliverables and investment guide section for pricing) Keego Harbor police for the campaign creative, outreach development, design, and other future use. The fee quoted below is for a half-day (4-hour) photoshoot

INVESTMENT

PROJECT DELIVERABLES & INVESTMENT GUIDE

We understand budget sensitivity and are preparing this proposal as a project fee, rather than hourly. We are including our rate card as a point of reference.

The total project pricing for the city of Keego Harbor below includes the following deliverables:

Service	Cost
1. Messaging and Strategy Session: Campaign talking points, narratives and slogans, communications strategy and plan	\$3,500
2. Earned media relations/retainer; account/campaign management, content strategy, content development, initial design services.	\$15,000
3. Contingency budget for any time overages or related scope increases including formatting services for targeted/sponsored social media posts, sponsored posts/social media ads, etc	\$5,000
4. Custom Photography/Video	\$TBD
Total	\$23,500
Please note that pricing does not include any production costs such as printing and does not include any costs for any targeted or sponsored advertising or for any 3 rd party platforms that may or may not be needed for email campaigns, etc. We can look at using the contingency budget line item to help offset any of these costs.	

PROJECT ACTIVITIES & TIMELINE

We understand budget sensitivity and are preparing this proposal as a project fee, rather than hourly. We are including our rate card as a point of reference.

This is an abbreviated proposed timeline of recommended project activities for the city of Keego Harbor:

Activities	Timing
Project Kick-off Meeting	May
Messaging documents, narratives, slogans and campaign communications timelines development	May
Design of initial campaign elements	May
Campaign activation and outreach	May – Sept 5
Media and community relations	May – Sept 5

THE BUZZPHORIA ACCOUNT TEAM INCLUDES:

Adrienne Lenhoff, *President, and CEO*
R. Todd Haight, *Chief Strategy Officer Account Director*
Tom Maniaci, *Creative Director*
Sofia Anderson, *Social Media and Digital Marketing Manager*
Community Relations Manager

HOURLY RATES

Hourly rates for the key roles at Buzzphoria are as listed below:

Role	Hourly Rate
President, Crisis Communications; Chief Strategy Officer	\$300
Account Director	\$165
Creative Director	\$165
Digital Marketing Manager	\$155
Account Executive	\$130
Project Management	\$130
Community Relations Outreach Manager	\$130
Community Relations Outreach Associate	\$100
Administrative Support	\$60

TERMS OF BUSINESS

1. Scope of Agreement. This services agreement applies to the Statement of Work/Proposal (SOW) as described herein. Client can request professional services to be performed by Buzzphoria in addition to this SOW and if no separate or individual terms are presented, then the terms herein shall be applied to that additional project work.

2. Start of Work Procedure. Work will not begin until the proposal agreement is signed and/or a purchase order from the Client has been provided, as well as an initial engagement/retainer draw for the sum of \$6,500 is paid. The purchase order requirement is only applicable for those organizations who use a purchase order system.

3. Client Duties and Responsibilities. Client will make available, or provide access to, in a timely manner for Buzzphoria's use, at no charge to Buzzphoria, all technical data, facilities, programs, files, documentation, test data, creative samples, branding/style and logo guidelines, sample output, content or other information, resources and personnel required by Buzzphoria to perform its deliverable requirements as set forth in the SOW and all cooperation as may be reasonably expected for Buzzphoria to be able to complete the Services. Client will be responsible for and assumes the risk of any issues or problems resulting from the content, accuracy, completeness, competence or consistency of all information, resources and personnel supplied by Client.

4. Independent Contractor. Buzzphoria is an independent contractor and nothing in this Agreement or related to Buzzphoria's performance under any SOW will be construed to create an employee relationship between Client and Buzzphoria or any Buzzphoria employee or agent.

5. Pricing and Payment Terms.

a. Client will pay Buzzphoria for Services in accordance with the fees established herein. All Services performed by Buzzphoria will be billed as indicated within the SOW.

b. Client will reimburse Buzzphoria for actual expenses incurred by Buzzphoria in performing the Services. A summary of expenses (including, but not limited to, travel, mileage at current IRS reimbursement rates, printing, fulfillment and postage, newswire distribution, email distribution, stock photography, stock music) sorted by major category will be included in the invoice for the associated Services.

c. Fees and expenses for Services will be invoiced as follows:

- \$6,500 due with the signed agreement
- \$6,000 will be billed 30 days after the start of the agreement
- \$6,000 will be billed 60 days after the start of the agreement

Contingency and out-of-pocket fees will be billed at time of occurrence.

Payment for all fees is due fifteen (15) days from the receipt of invoice by Client.

6. Warranties. Buzzphoria represents and warrants to Client that: (i) the Services, and its performance thereof, will comply with all applicable federal, state and local laws, requirements and regulations; (ii) that the Services shall be performed and completed in a good and workmanlike manner consistent with industry standards for high-quality services; (iii) that Buzzphoria and Buzzphoria's employees, subcontractors and third-party resources have the requisite expertise and all rights, licenses, permits and consents necessary to perform the Services hereunder; and (iv) that the terms of this Agreement do not violate and will not cause a breach of the terms of any other agreement to which Buzzphoria is a party, or any applicable laws or regulations to which Buzzphoria is subject.

7. Limitation of liability. In no event will either party be liable for any special, indirect, incidental, or consequential damages, or damages for loss of profits, savings, revenue, use or business interruption that may arise in connection with this agreement or the services, regardless of whether such claims are based or remedies are sought in contract or tort or otherwise, even if the party sought to be held liable has been advised of the possibility of such damages. In no event will either party's aggregate or cumulative liability for damages exceed the payments received by Buzzphoria for the most recent 6 months of services under this SOW.

8. Confidential Information. In the course of providing the Services, either Party (a "Disclosing Party") may provide certain of its Confidential Information to the other Party (a "Receiving Party"). For purposes of the Agreement, "Confidential Information" will mean written, confidential and proprietary information of a Disclosing Party that is not available in the public domain. A Receiving Party agrees that it will not disclose Confidential Information to any third party and will use the Confidential Information only in connection with the Services. All Disclosing Party Confidential Information will remain the property of the Disclosing Party.

9. Proprietary Rights.

- a. As between Client and Buzzphoria, Client will own all right, title and interest in and to the Client Content. "Client Content" means all materials provided by Client to Buzzphoria hereunder, including but not limited to text, graphics or materials generated in any form or media. Client hereby grants to Buzzphoria a non-exclusive assignable license to use the Client Content under the terms and conditions of this Agreement solely in connection with the provision of Services. Buzzphoria may make such copies of the Client Content as may be necessary to perform the Services.
- b. Buzzphoria will not use any Client Content or Client marks, logos or other identifiers in any manner other than as is expressly provided for in this Agreement, without Client's prior written approval. However, Buzzphoria may include the Client's name and logo and key case study information in a promotional capacity for Buzzphoria.
- c. All materials developed by Buzzphoria under this agreement shall be deemed to be a "work made for hire" under United States copyright law and made in the course of this Agreement.
- d. Client shall obtain any and all permission necessary to publish, distribute, copy or otherwise use the Client Content in association with the provision of the Services.

10. Indemnification. Buzzphoria agrees to the fullest extent permitted by law, to indemnify and hold harmless Client, its officers, directors and employees against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Buzzphoria's negligent performance of professional services under this Agreement and that of its sub-contractors or anyone for whom Buzzphoria is legally liable.

Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Buzzphoria, its officers, directors, employees and subcontractors against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by Client's negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom Client is legally liable.

Neither Client nor Buzzphoria shall be obligated to indemnify the other party in any manner whatsoever for the other party's negligence.

Client is the final approving party for all content, Buzzphoria will not be liable for any errors in content that may result in legal or other actions from outside parties as a result of any Buzzphoria activity. Buzzphoria is a Work for Hire in the activity described herein.

11. Project Specific Conditions. Each SOW will identify clear project fees, parameters and expectations

a. Design & Content Development:

- **Edit Revisions:** Unless otherwise stated in the SOW, each design and writing project is quoted to include a maximum of 2 rounds of client review and revisions. Additional editing beyond 2 rounds will incur additional edit charges. Gathering input and feedback from as many stakeholders as you can, before requesting edit revisions, can greatly maximize edit efficiency and a final product that has a consensus opinion.

b. Training:

- **Cancellation Fees:** Cancellation of training session will result in billing hours and expenses incurred toward the training session.
- **Travel Time:** Requested or required time for travel will be billable at ½ the total travel time incurred at the appropriate rate of the individual who is traveling.
- **Ownership of completed video product:** Upon completion of a video project, client owns all rights to the finished video master file and may use it at their discretion. All original videography assets (interviews, b-roll) shot by Buzzphoria on behalf of client is also the property of client. Buzzphoria will not archive this footage and the materials you receive post-training will be the only master files.

AGREED

By

Print Name

Title

Dated



To: City Council
Date: May 16, 2024
Subject: Code Enforcement Expectations

BACKGROUND:

RECOMMENDATION:

Discussion



To: City Council
Date: May 16, 2024
Subject: Willow Beach St. Car Bridge

BACKGROUND:

RECOMMENDATION:

Discussion



To: City Council

Date: May 16, 2024

Subject: Boards and Commissions By-Law Addendum

BACKGROUND:

The social media policy has been updated.

RECOMMENDATION:

Motion to approve the updated version of the social media policy and add to the Boards and Commissions By-Laws.

Addendum to by-laws: May 16, 2024

Parks and Recreation, Planning Commission, and TIFA

Parks and Recreation, Planning Commission, and TIFA serve at the pleasure of the City Council of Keego Harbor.

Social Media Policy

The City recognizes that many members of Boards and Commissions choose to participate in social media (i.e., blogs, Twitter, or online forums, such as LinkedIn, Facebook, and YouTube) in their personal time. Any Board and Commission Member participation in social media is voluntary and is not a condition of a Commission Member with the City. It is important for Commission Members who choose to use social media to understand what the city recommends, expects, and requires when they discuss city-related topics or identify themselves as Commission Members online.

- You are personally responsible for the content you publish on blogs, wikis, or any other form of user-generated media. In addition, you remain personally responsible for your posts, regardless of whether you post or publish them on websites owned, operated, or affiliated with the city, or websites that are not affiliated in any way with the City.
- If you identify yourself as a City Commission Member, ensure that your profile and related content is consistent with how you wish to present yourself to colleagues. Do not use ethnic slurs, personal insults, obscene language, other discriminatory or harassing language, or any slanderous or libelous content.
- Understand and make it clear that you are speaking for yourself and not on behalf of the city, or the Commission you are appointed to. Use a disclaimer such as: “The postings on this site are my own and do not necessarily represent the City’s positions, strategies, or opinions.” Never represent yourself as a spokesperson for the City, or Board you are appointed to unless you have received approval in writing from the City Manager in advance.
- Respect trademark, copyright, and fair use laws. Do not use the City’s intellectual property unless previously approved in writing by the City Manager.
- Do not communicate confidential and proprietary information, constituent information, trade secrets or other information protected from disclosure by the law, applicable contracts, or City policies (i.e., do not post internal reports, policies, procedures, or other internal business-related, confidential materials).
- Privacy does not exist in the world of social media. Consider what could happen if a post becomes widely known and how that may reflect both on you, the poster, and the city. Search engines can turn up posts years after they are created, and comments can be forwarded or copied. If you wouldn’t say it at work, consider whether you should post it online.
- Be aware that a presence in the social media world is or easily can be made available to the public at large. Consider this before publishing.

- Do not use City resources to engage in online communications, unless specifically approved in writing by the City Manager in advance.
- Do not use social media to post or display comments about commission members, city staff, city council and or the city that are vulgar, obscene, threatening, intimidating, harassing, against discrimination, harassment, or hostility on account of age, race, religion, sex, ethnicity, nationality, disability, height, weight, marital status, familial status, or other protected class, status or characteristic.
- Get the facts straight before posting them on social media. Review content for grammatical and spelling errors. This is especially important if posting on behalf of the City in any capacity, with the approval of the City Manager.
- Do not speak to the media on the City’s behalf without obtaining written approval from the City Manager in advance.
- Know and follow all other City policies, procedures, and by-laws.

Nothing in this policy is intended to prohibit or interfere with any state or federally-protected employee rights.

Commission Members are responsible for complying with this policy and other City social media guidelines.

Violation of this policy will result in immediate removal from your appointment of Commission.

Motion by _____, seconded by _____ to approve the amendment to the by-laws for Parks and Recreation, Planning Commission, and TIFA.

Roll call vote:

- Mayor Kalman
- Mayor Pro Tem Shimansky
- Council Member Karson
- Council Member Ross
- Council Member Fletcher

 Tammy Neeb
 City of Keego Harbor, City Clerk

Board Member signature: _____ Date: _____
 Print Name: _____



To: City Council

Date: May 16, 2024

Subject: 3128 Orchard Lake Road- Brewhaus Rezone

BACKGROUND:

The Planning Commission approved the rezoning of this site on April 27, 2023, from Neighborhood Residential (NR) to C-2.

RECOMMENDATION:

Approve (or deny) 3128 Orchard Lake Road, The Brewhaus, to be rezoned from NR to C-2.



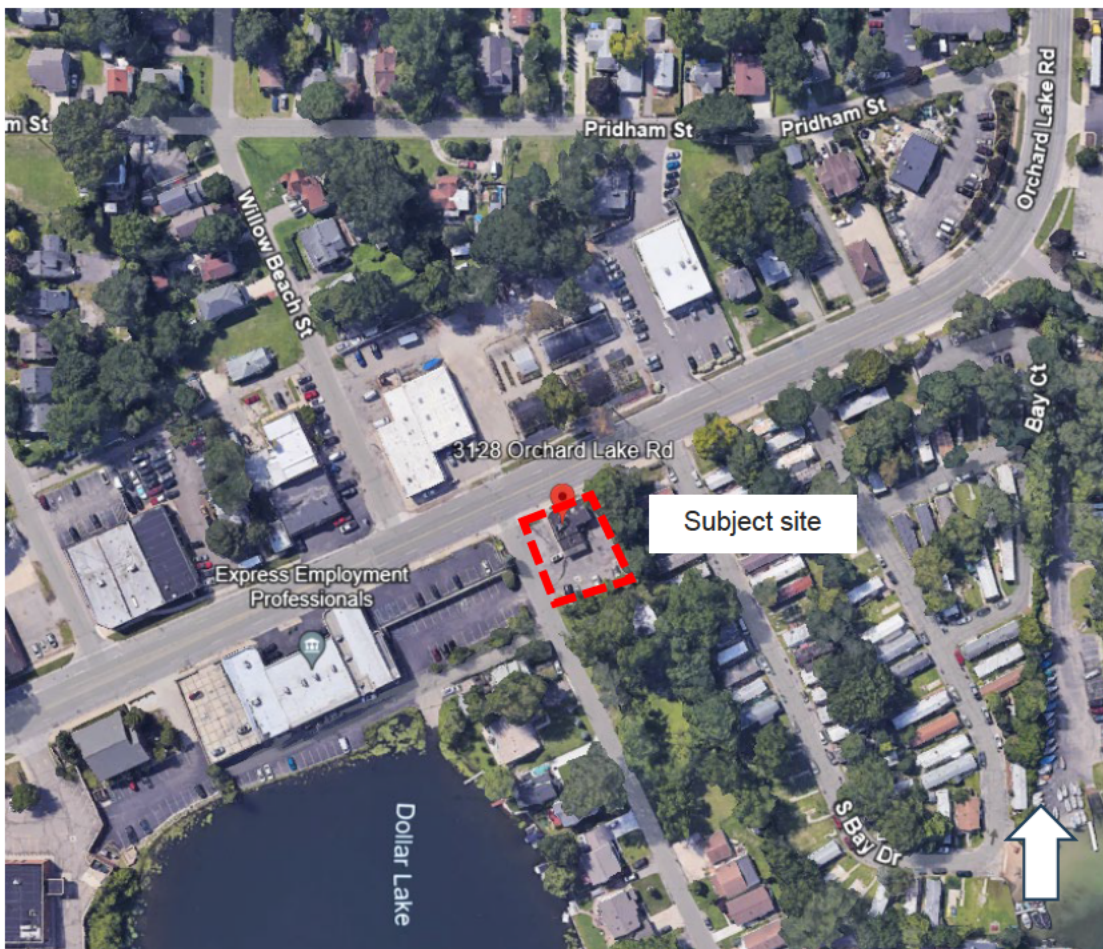
May 9, 2024

City Council
City of Keego Harbor
2025 Beechmont
Keego Harbor, MI

Subject: Rezoning: Existing Restaurant and Bar
Location: 3128 Orchard Lake Road (36-18-02-434-023)
Zoning: NR, Neighborhood Residential
Review No: Written Review # 1

PROJECT LOCATION

This project site is located at the NW corner of the intersection of Orchard Lake Road and Willow Beach Street.

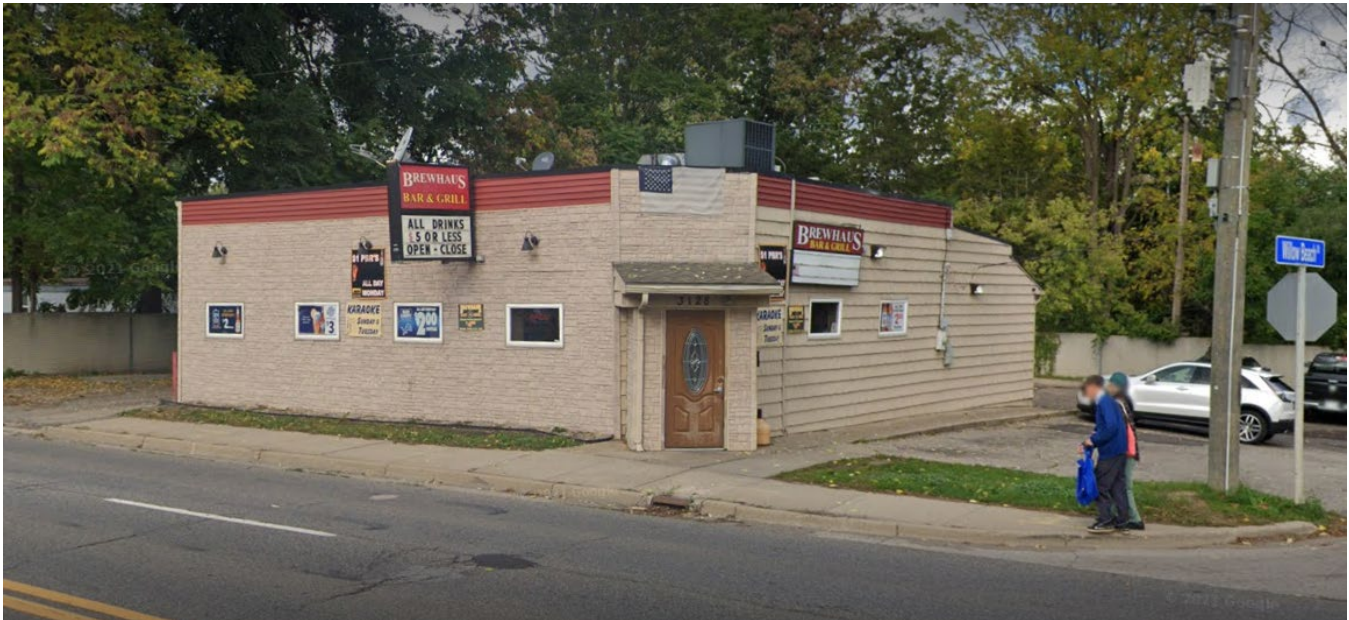




PROJECT SUMMARY

Project Description. The applicant, the owner of Brewhaus Bar & Grill, seeks to rezone their property from Neighborhood Residential (NR) to General Business (C-2). Brewhaus Bar & Grill has been in operation as a restaurant, bar and live music venue since 2008. Restaurants, bars and music venues are not permitted within the NR district; the use is a nonconforming use. To comply with zoning ordinance standards and to be eligible for a business loan, the applicant seeks to correct the zoning to match with the existing use. For this reason, we present the following rezoning review.

Planning Commission Decision. The Planning Commission held a public hearing during the April 2023 meeting. During the meeting, the Planning Commission recommended rezoning approval to the City Council.



Current site photo via Google Maps, 2021



RECOMMENDATIONS

Rezoning Consideration. We recommend that the City Council consider the motion.

Motion to approve the rezoning of 3128 Orchard Lake Road (36-18-02-434-023 from Neighborhood Residential (NR) to General Business (C-2) District and the Village Overlay District with the Central Business District Fringe (CBD-F) Overlay due to the findings listed in the Planner's review letter dated May 9, 2024. A summary of findings includes the fact that the rezoning meets the intent of the of General Business District, the future land use of the site is General Commercial, and the site is located along a major arterial road and commercial corridor.

Respectfully submitted,

McKENNA

Mara S. Braciszewski, AICP
Senior Planner

Paul Urbiel, AICP
Senior Principal Planner



Rezoning Review

This project is reviewed against Keego Harbor's [Zoning Ordinance](#), [Master Plan](#), existing site conditions, and sound planning and design principles. We offer the following comments for your consideration; underlined items require additional discussion and/or identify outstanding items to be addressed.

SUMMARY OF REZONING REVIEW

Rezoning Criteria	In Compliance?	Comments
Compatibility with Zoning Ordinance	Yes	-
Compatibility with Uses	Yes	-
Compatibility with Plans	Yes	-
Compatibility with Street System	Yes	-
Sufficient Public Utilities and Services	Yes	-
Not a Spot Zoning	Yes	-

OVERVIEW OF EXISTING AND FUTURE LAND USES

Location	Existing Land Use	Current Zoning	Future Land Use Designation 2018 Master Plan
Subject Site	Commercial (Bar & Grill)	NR, Neighborhood Residential	General Commercial
North	Single-Family Residential	NR, Neighborhood Residential	Neighborhood Residential
South	Commercial / Orchard Lake Road	C-2, General Business and Central Business District Fringe Overlay	General Commercial
East	Commercial	C-2, General Business and Central Business District Overlay	Central Business District
West	Manufactured Housing	RMH, Mobile Home Park	Planned Unit Development



1. STANDARD: COMPATIBILITY WITH ZONING ORDINANCE

Compatibility with the intent and purpose of Keego Harbor's Zoning Ordinance.

Findings: When comparing the intent of the Neighborhood Residential district to the intent of the General Business district, the use of a restaurant and bar more closely aligns with the General Business district, which allows for a “diversity of business activities” and is usually located along major thoroughfares. The site is compatible with the zoning districts. See intent statements below.

Neighborhood Residential Intent: Neighborhood residential districts are defined by their collective character. To maintain this character, standards that ensure compatibility of size and style are critical. The existing character of Keego's residential neighborhoods is largely defined by the existing platted lots of record ranging in size from thirty (30) feet to fifty (50) feet. This greatly defines the character of the community as a pedestrian friendly, walkable community and the provisions of this article are intended to preserve and enhance this character.

General Business Intent: The C-2 General Business District is designed to provide for a wide diversity of business activities. In addition to retail uses a number of other activities, usually requiring considerable land area and access to major thoroughfares, are permitted. Uses in this district normally must have good automobile accessibility but shall not cause congestion on adjacent thoroughfares.

Since the adjacent commercial uses of the site are within the Village Overlay District and CBD and CBD-F context zones, the site should also be located with the Village Overlay District and the Central Business District Fringe Overlay context zone. We recommend CBD-F context zone instead of CBD context zone because the site's future land use is General Commercial, not Central Business District, and the site is across from a longer stretch of CBD-F parcels. If the site were to be redeveloped in the future, it would need to adhere to the higher design standards assigned to uses within the Village Overlay District. See intent statements below.

Village Overlay Intent: The intent of this overlay district is to transform the Cass Lake Road corridor into a walkable, tree-lined street fronted with small shops, cafes, parks, and residential clusters. Small lots, a mix of uses, and narrow streets are allowed and encouraged. Building setbacks are minimal to create a more walkable and pedestrian-centric experience.

Central Business District Fringe Overlay Context Zone Definition: The area along Orchard Lake Road east of the centerline of Beechmont and the area along Orchard Lake Road between the centerline or Willow Beach and the centerline of Pridham Road.¹

2. COMPATIBILITY WITH USES

Compatibility with the adjacent existing land uses.

Findings: The business has been in operation as a bar and grill since 2008. No complaints were heard during the April 2023 public hearing about operating adjacent to a residential district. Since the project is located on Orchard Lake Road, a road known as a commercial corridor, and since the adjacent uses are commercial uses or higher density multi-family, rezoning the property would be compatible with the existing uses.

¹ Note, the definition does not need to be amended to include the project site. The project site is within the existing zoning ordinance definition.



3. STANDARD: COMPATIBILITY WITH PLANS

Compatibility with the goals, policies and objectives of Keego Harbor's Master Plan and other city or regional planning documents. If conditions have changed since the Master Plan was adopted, consistency with recent development trends in the area may be considered.

Findings: Future Land Use maps are tools within Master Plans that allow a city to demonstrate their future land use desires. Keego Harbor's Future Land Use map designates the project site as General Commercial, which means that the Master Plan intends that a future zoning designation for the site is a commercial use. The project is compatible with the Master Plan.

4. STANDARD: COMPATIBILITY WITH STREET SYSTEM

The capability of the street system to safely and efficiently accommodate the expected traffic generated by uses permitted in the requested zoning district.

Findings: The project is located on Orchard Lake Road, which is classified as an arterial road within the Master Plan. Arterial roads are high-capacity urban roads that sit below freeways/motorways on the road hierarchy in terms of traffic flow and speed. Commercial uses are compatible along arterial roads.

5. STANDARD: SUFFICIENT PUBLIC UTILITIES AND SERVICES

The capacity of the City's utilities and services sufficient to accommodate the uses permitted in the requested district without compromising the health, safety, and welfare of Keego Harbor.

Findings: The business has been in operation since 2008. The continued operation of a commercial business at this location does not pose any additional burden on the existing public utilities and services.

6. STANDARD: NOT A SPOT ZONING

Will not create an isolated or incompatible zone in the city.

Findings: The project is not spot zoned; the project is within a commercial corridor with adjacent commercial zoning districts.

MORTGAGE SURVEY

Certified to: ZEER ORCHARD LAKE PROPERTIES, LLC

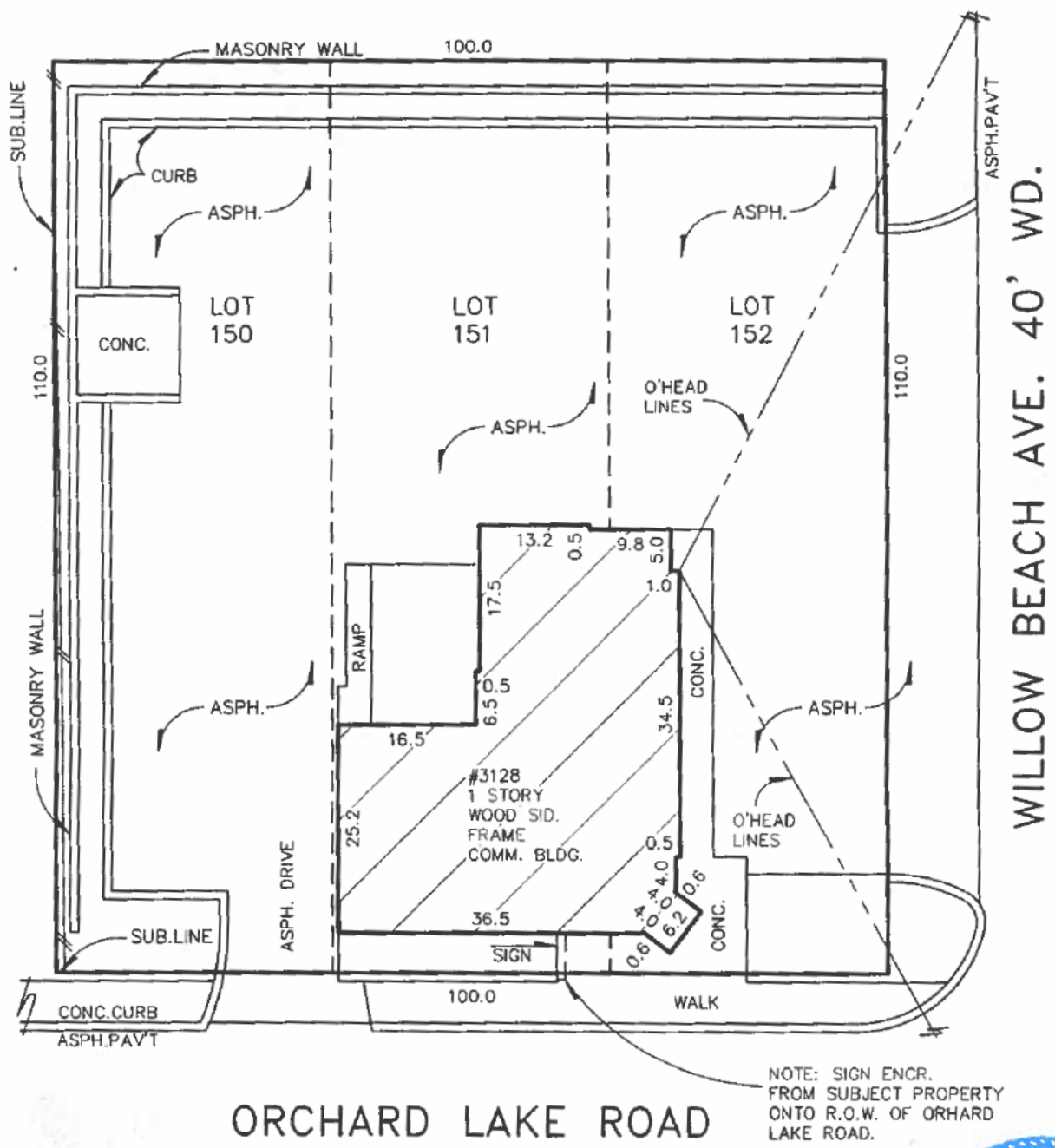
Applicant: ZEER ORCHARD LAKE PROPERTIES, LLC

Property Description:

Lots 150, 151 and 152; SAWYER'S KEEGO HARBOR SUBDIVISION, located in portions of the N.E. 1/4 of the S.E. 1/4 and the N.W. 1/4 of the S.E. 1/4 of Sec. 2, West Bloomfield Twp. (now City of Keego Harbor), Oakland County, Michigan, as recorded in Liber 18 of Plats, Page 27 of Oakland County Records.

NOTE: A COMPLETE CURRENT TITLE POLICY HAS NOT BEEN FURNISHED, THEREFORE EASEMENTS OR OTHER ENCUMBRANCES MAY NOT BE SHOWN AT THIS TIME.

NOTE: A BOUNDARY SURVEY IS NEEDED TO DETERMINE THE EXACT SIZE AND/OR LOCATION OF PROPERTY LINES, TO DETERMINE THE EXACT AMOUNT OF ENCROACHMENT AND/OR TO DETERMINE THE EXACT LOCATION OF FENCES.



NOTE: SIGN ENCR. FROM SUBJECT PROPERTY ONTO R.O.W. OF ORCHARD LAKE ROAD.

CERTIFICATE: We hereby certify that we have surveyed the above-described property in accordance with the description furnished for the purpose of a mortgage loan to be made by the forementioned applicants, mortgagor, and that the buildings located thereon do not encroach on the adjoining property, nor do the buildings on the adjoining property encroach upon the property heretofore described, except as shown. This survey is not to be used for the purpose of establishing property lines, nor for construction purposes, no stakes having been set at any of the boundary corners.



THIS SURVEY DRAWING IS VOID IF THE PROFESSIONAL SEAL IS NOT IN BLUE INK.

(Handwritten signature)

JOB NO: 12-03336 SCALE: 1"=20'
DATE: 09/28/12 DR BY: J.P.

KEM-TEC Professional Engineers & Surveyors

Eastpointe (800) 295.7222	Detroit (313) 758.0677	Ann Arbor (734) 994.0888	Grand Blanc (888) 694.0001
FAX: (586) 772.4048	FAX: (586) 772.4048	FAX: (734) 994.0667	FAX: (810) 694.9955

www.kemtecsurvey.com

NOTICE OF PUBLIC HEARING
Keego Harbor Planning Commission

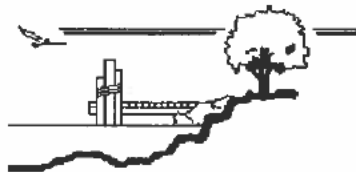
Notice is hereby given that the Keego Harbor Planning Commission will hold a public hearing on Thursday April 27, 2023 beginning at 7:00 PM, or as soon thereafter as the agenda allows, at the Keego Harbor City Hall, 2025 Beechmont St., Keego Harbor, MI 48320.

The purpose of the hearing is to receive public comments on a request for rezoning submitted by Jeffrey Zeer of Zeer Orchard Lake Properties LLC. The applicant is seeking to rezone 3128 Orchard Lake Road, at the corner of Orchard Lake Road and Willow Beach Street, from NR Neighborhood Residential to C-2 General Business (parcel ID 18-01-303-026).

A complete copy of the application for a rezoning may be examined at the Keego Harbor City Hall, 2025 Beechmont St., Keego Harbor, MI 48320, prior to the public hearing, during the City's regular business hours, Monday through Thursday, 8:00 AM through 4:00 PM. Written comments may be addressed to the Planning Commission at the City Hall address. Oral comments will be taken during the hearing on April 27, 2023.

This notice is published pursuant to the requirements of the Michigan Zoning Enabling Act, PA 110 of 2006, as amended.

Tammy Neeb
Keego Harbor Clerk



"Heart of the Lakes"

City of Keego Harbor Application for Rezoning

CASE NO.	PSPK 230004
DATE FILED	2/13/23
FEE	\$ 800.00
ESCROW \$	2000.00
BPK 230036	

APPLICANT

Jeffrey Zeel President

Name Title 10862

Zeel Orchard Lake Properties LLC

Company

3198 Orchard Lk. Rd.

Address

Keego Harbor, Michigan 48370

City State Zip Code

Telephone

PROPERTY OWNER (ATTACH PROOF OF OWNERSHIP: DEED, OPTION, LAND CONTRACT, ETC.)

Name Title

See attached

Company

Address

City State Zip Code

Telephone

REZONING REQUEST

The applicant is requesting that the property described in this application be rezoned:

From: Residential NR To: Commercial

Zoning District

Zoning District

PROPOSED USE

The proposed use for the property to be rezoned is:

To Be Zoned As Commercial Restaurant/BAR

PROPOSED STRUCTURES

The following structure(s) are proposed for the property:

1/A

CITY OF KEEGO HARBOR
 Date Entered 02/13/2023 1:53:18 PM
 Posting Date: 02/10/2023
 Ref PLANNING MISC
 Receipt 37405
 Amount \$2,000.00

Amount \$800.00
 Receipt 37404
 Ref 00010862

DESCRIPTION OF PROPERTY

3198 ORCHARD CR. Rte. Keego Harbor, Michigan 48376
Address(es) of property (if applicable)

Sidwell Number(s)

Legal Description of Property (attach additional sheet(s) if necessary)

PLOT PLAN

Attached hereto and made a part of this application and petition are copies of a plot plan showing the subject property and the intended layout drawn in accordance with the requirements of the Zoning Ordinance and other applicable ordinances of the City of Keego Harbor.

I the undersigned do hereby make application and petition for review of a use subject to special conditions pursuant to the Zoning Ordinance of the City of Keego Harbor.

I also understand that not only is the fee non-refundable, but if the City's cost is more than the fee collected, I am responsible for paying the difference to the City within thirty days of notice.

[Handwritten Signature]

2-13-2023
Date

STATE OF MICHIGAN
OAKLAND COUNTY

On this 13 day of February, 2023, before me personally appeared the above name person, who being duly sworn, says that he/she has read the foregoing application for Rezoning, by him/her signed, and knows the contents thereof, and that the same is true of his/her own knowledge.

7-8-2026
My Commission Expires

Denise Renee Hanley
Notary Public, Oakland County, Michigan

I the undersigned, do hereby attest that I am the owner of the property that is the subject of this application and petition for rezoning and authorize said application and petition.

[Handwritten Signature]

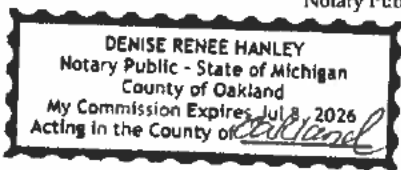
2-13-2023
Date

STATE OF MICHIGAN
OAKLAND COUNTY

On this 13 day of Feb., 2023, before me personally appeared the above name person, who being duly sworn, says that he/she has read the foregoing application for Rezoning, by him/her signed, and knows the contents thereof, and that the same is true of his/her own knowledge.

7-8-2026
My Commission Expires

Denise Renee Hanley
Notary Public, Oakland County, Michigan



**AMENDMENT
TO THE OPERATING AGREEMENT
OF
ZEER ORCHARD LAKE PROPERTIES, LLC**

This Amendment to the Operating Agreement of Zeer Orchard Lake Properties, LLC, a Michigan limited liability company, dated June 1, 2014, amends the Operating Agreement of Zeer Orchard Lake Properties, LLC dated ~~September~~ 7/16, 2012, as follows:

1. Member, Suad Zeer, has withdrawn from the Company and has assigned and transferred her One Hundred (100%) percent Membership Interest to Jeffrey Zeer.

2. The Company is comprised of the following Members with the percentage of Membership Interest:

<u>NAME</u>	<u>MEMBERSHIP INTEREST</u>
Jeffrey Zeer	100%

CERTIFICATION: We certify that the foregoing is a true and correct copy of the Amendment to the Operating Agreement of Zeer Orchard Lake Properties, LLC.

Dated: June 1, 2014

MEMBERS

X Suad Zeer
SUAD ZEER, Withdrawing Member

X Jeffrey Zeer
JEFFREY ZEER, Incoming Member



1,000
UNITS

NUMBER
03

MEMBERSHIP CERTIFICATE
ZEEER ORCHARD LAKE PROPERTIES, LLC
ORGANIZED UNDER THE LAWS OF THE STATE OF MICHIGAN

This Certifies That JEFFREY ZEER is the owner
of ONE THOUSAND (1,000) Units of the above Limited Liability Company transferable only
on the books of the Limited Liability Company by the holder hereof in person or by duly authorized attorney upon surrender of this
Certificate properly endorsed, and is entitled to the full benefits and privileges of such membership subject to the duties and obligations, as
more fully set forth in the Company's Articles of Organization/Operating Agreement/Regulations for this Limited Liability
Company. Transfer of these Units is subject to restrictions in the books of the Limited Liability Company.

In Witness Whereof, The said Limited Liability Company has caused this Certificate to be executed
by its duly authorized Member(s) Manager(s) and its Limited Liability Company Seal to be hereunto
affixed, this 15th day of JUNE A.D., 2014

JEFFREY ZEER

MANAGER

MEMBER



MINUTES OF A MEETING OF MEMBERS
OF
ZEER ORCHARD LAKE PROPERTIES, LLC

The meeting of the Members of ZEER ORCHARD LAKE PROPERTIES, LLC, a Michigan Limited Liability company was held on the 1 day of June, 2014, at the office of the Company.

The following Member was present: Suad Zeer

The first order of business was to discuss the sale of Membership interest from Suad Zeer to Jeffrey Zeer. Current Membership interest is as follows:

<u>NAME</u>	<u>INTEREST IN COMPANY</u>
Suad Zeer	100%
Jeffrey Zeer	80% 20%

Upon motion duly made, seconded and unanimously carried, it was

RESOLVED: that the activities of this Company, including all of its business, the conduct of its affairs and all actions taken by its Manager and its Member, be and they hereby are, approved and ratified.

RESOLVED: that the Company authorize and approve the sale by Suad Zeer of 100% Membership interest to Jeffrey Zeer.

RESOLVED: that a Certificate will be issued to Jeffrey Zeer for 100% and that the Operating Agreement be amended; the Certificate for Suad Zeer be voided

RESOLVED: that upon consummation of this transaction the Membership interest in the Company will be as follows:

<u>NAME</u>	<u>INTEREST IN COMPANY</u>
Jeffery Zeer	100%

RESOLVED: that the Member of the Company is hereby authorized, empowered and directed to take any and all steps, and to execute and deliver any and all instruments in connection with carrying the foregoing Resolutions into effect.

RESOLVED: that the number of Members shall be one (1).

There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried, the same was adjourned.

Date: 6/1, 2014

Suad Zeer
SUAD ZEER, Secretary

Attest:

Suad Zeer
SUAD ZEER, Member

[Signature]
JEFFERY ZEER, Incoming Member



To: City Council
Date: May 16, 2024
Subject: Tax Collection Dates

BACKGROUND:

Notice to taxpayers will be published in the West Bloomfield Beacon on June 19, 2024, with upcoming tax due dates.

**CITY OF KEEGO HARBOR
PUBLIC NOTICE
NOTICE TO TAXPAYERS**

May 16, 2024 CITY OF KEEGO HARBOR, VOTED LIBRARY MILLAGE, WEST BLOOMFIELD SCHOOL, STATE EDUCATION TAX, OAKLAND COUNTY, OAKLAND COMMUNITY COLLEGE, AND INTERMEDIATE SCHOOL REAL AND PERSONAL PROPERTY TAXES DUE JULY 1, 2023 WILL BE PAYABLE WITHOUT PENALTY AT KEEGO HARBOR CITY HALL, 2025 BEECHMONT ST., KEEGO HARBOR, MICHIGAN 48320, JULY 1, 2024 THROUGH SEPTEMBER 14, 2024.

Taxes may be paid by mail to 2025 Beechmont, Keego Harbor, 48320, or by credit card or electronic check online by visiting www.paylocaltaxes.com, or at the City Office Monday through Thursday 8:00 A.M. to 5:00 P.M, except holidays. Taxes may also be paid through the City website www.keegoharbor.org. The office will be closed Thursday July 4, 2024, as well as Monday, September 2, 2024.

All taxes paid after September 15th will incur a two (2%) percent penalty, plus interest of 3/4% for each month or fraction of a month from July until paid.

Residents who qualify for summer deferment must have an application filed at the Treasurer's office no later than September 14, 2024. Deferments allow Summer Tax bills to be paid without interest through February 14, 2025. Applications for deferment of summer taxes are available at the City offices for those who reside at the principal residence and have a total income of less than \$40,000. Please call the City Hall offices (248.682.1930) for more information.

The Trash Collection Special Assessment for the 2024 tax year is in the amount of \$270.00 and is included in your total tax bill amount.

Beginning March 1st, 2025 all unpaid taxes must be paid to Oakland County Treasurer, with additional penalties. During the month of March, a revised statement from the city must accompany your remittance to the County Treasurer.

Denise Hanley
Treasurer

Publish: June 19, 2024 in WB Beacon

RESOLUTION 24-16

MILLAGE RATE RESOLUTION

Resolution by _____; seconded by _____

BE IT RESOLVED that the annual General Operating millage rate for the City of Keego Harbor for the Fiscal Year 2023 - 2024 be set as follows:

GENERAL OPERATING 10.7909

BE IT FURTHER RESOLVED that the Act 359 Publicity Tax millage rate for the City of Keego Harbor for Fiscal Year 2024 - 2025 be set as follows:

Act 359 PUBLICITY/COMMUNITY PROMOTION 0.3565

BE IT FURTHER RESOLVED that the Police millage rate for the City of Keego Harbor for Fiscal Year 2024 - 2025 be set as follows:

POLICE MILLAGE 3.6008

BE IT FURTHER RESOLVED that the Library Millage millage rate for the City of Keego Harbor for Fiscal Year 2024 - 2025 be set as follows:

LIBRARY MILLAGE 0.2593

BE IT FURTHER RESOLVED that the Special Assessment for garbage collection for the City of Keego Harbor for Fiscal Year 2024 - 2025 be set as \$ 270.00

BE IT FURTHER RESOLVED that the Special Assessment for Harzard Waste/Shredding collection for the City of Keego Harbor for Fiscal Year 2024 - 2025 be set as \$ 5.00

BE IT FURTHER RESOLVED that a millage rate for the City of Keego Harbor for Fiscal Year 2024 - 2025 be set at 15.0075 composed of the following:

GENERAL OPERATING	10.7909
Act 359 PUBLICITY/COMMUNITY PROMOTION	0.3565
POLICE MILLAGE	3.6008
LIBRARY MILLAGE	0.2593
TOTAL MILLAGE TO BE LEVIED	15.0075

Ayes Nays Absent

Mayor Kalman declared this resolution adopted May 16, 2024

Tammy Neeb
City of Keego Harbor, City Manager and City Clerk

RESOLUTION 24-17

SPECIAL TAX FOR ACT 359 NOT TO EXCEED \$50,000 IN ONE YEAR

Resolution by _____; seconded by _____

WHEREAS, the City Council of the City of Keego Harbor deems it appropriate to levy a special tax to be used for advertising, publicity, recreation or exploitation, tending to encourage the industrial, commercial, educational or recreational advantages of the said city, for the purpose of encouraging immigration to, and increasing the trade, business and industries of the said city; and

WHEREAS, 123.881 Publicity tax, allows a city to levy a tax not to exceed \$50,000 to establish recreational and educational projects for the purpose of encouraging immigration to, and increasing the trade, business and industries of the City of Keego Harbor

NOW THEREFORE BE IT RESOLVED, the City of Keego Harbor shall levy a publicity tax under 123.881, such tax levy shall not exceed 50,000 dollars in the fiscal year 2024 - 2025

Ayes: Nays: Absent:

Mayor Kalman declared this resolution adopted May 16, 2024

Tammy Need
City of Keego Harbor, City Manager and City Clerk



To: City Council
Date: May 16, 2024
Subject: GWBCCC Member Renewal- Joel Ross

BACKGROUND:

Joel Ross – 3-Year Term, seat ending 6/2027

Joel is a current and active member of the Greater West Bloomfield Cable Communications Commission. This is an appointment for 3 years.

RECOMMENDATION

Motion to approve re-appointment of Joel Ross to the Greater West Bloomfield Cable Communications Commission for a 3-year term ending 6/2027.



To: City Council
Date: May 16, 2024
Subject: Marine Patrol

BACKGROUND:

Chief Fitzgerald requests \$4,200 to be allocated out of the \$50,000 Marine Patrol grant for Marine Patrol assistance this Memorial Day weekend.

RECOMMENDATION:

Resolution to allocate up to \$\$ for Memorial Day Marine Patrol out of the Marine Patrol grant funds received.



To: City Council
Date: May 16, 2024
Subject: MSHDA GRANT

BACKGROUND:

The city of Keego Harbor has received a grant from MSHDA for a Housing Readiness Incentive grant in the amount of \$50,000.

RECOMMENDATION:

Resolution to allow City Manager Neeb and Donovan Smith with McKenna to enter into an agreement with MSHDA for a Housing Readiness Incentive grant in the amount of \$50,000.



STATE OF MICHIGAN

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
LANSING

GRETCHEN WHITMER
GOVERNOR

AMY HOVEY
CHIEF EXECUTIVE OFFICER
AND EXECUTIVE DIRECTOR

May 16, 2024 DATE

Tammy Neeb
City of Keego Harbor
manager@keegoharbor.org

RE: Announcement of Funding Award, Grant #HRI-2024-10629-LEG

Dear Tammy Neeb:

Congratulations! The Michigan State Housing Development Authority (MSHDA) has approved your request for a Housing Readiness Incentive grant in the amount of \$50,000. The purpose of this letter is to inform you of the documentation needed to initiate this grant.

Executing the Grant Agreement

Please navigate to MSHDA's grants management system, IGX, at mgs.michigan.gov and sign into your IGX account. Navigate to the "My Tasks" table and click on your grant number. Your grant number is HRI-2024-10629-LEG. On the left-hand navigation bar, click "Grant Documents." Fill out the required page and click "Submit Signed Grant."

Return the Grant Agreement via IGX within 30 days of this letter. If you have any technical difficulties, please contact your Grant Manager, Liz Faulkner at faulknere@michigan.gov or 517-335-6355.

Financial Status Report and Quarterly Updates

Please follow the policies included in Exhibit A in your grant agreement to properly complete Financial Status Reports (FSRs) and Quarterly Updates. Each FSR and quarterly update must be submitted via IGX by the designated authorized signatory; if this person is different than the Authorized Official, MSHDA approval is required. FSRs and progress reports must be submitted 30 days after the end of a calendar quarter.

Tammy Neeb
May 16, 2024
Page Two of Two

Any deviations from the terms or conditions of the Grant Agreement must be requested and approved by MSHDA. If you have questions, please contact me at faulkner@michigan.gov or 517-335-6355.

Sincerely,

Liz Faulkner

Liz Faulkner, Community Development Analyst
Office of Housing Strategies
Partnerships and Engagement Division

CC: Karen Gagnon, Office of Housing Strategies Manager