

**City of Keego Harbor
Tax Increment Finance Authority (TIFA)
Virtual Meeting Minutes
Thursday September 2, 2021**

Call the Meeting to Order: Chairman Daelemans called the meeting to order at 4:01pm

Roll Call:

Present: Chairman Daelemans attending remotely from Oakland County, City of Keego Harbor, State of Michigan
Vice Chairman Emerling attending remotely from Oakland County, City of Keego Harbor, State of Michigan (left meeting at 6:25pm)
Secretary Clark attending remotely from Oakland County, City of Keego Harbor, State of Michigan
Mayor Lampl attending remotely from Oakland County, City of Keego Harbor, State of Michigan
Board Member Ostroske attending remotely from Oakland County, City of Keego Harbor, State of Michigan
Board Member Santia attending remotely from Oakland County, City of Waterford, State of Michigan
Board Member Williams attending remotely from Oakland County, City of Keego Harbor, State of Michigan

Staff Present: City Treasurer and TIFA Treasurer Denise Hanley and Administrative Specialist / TIFA Recording Secretary Lori Gilman

Approval of the Agenda:

Motion to add Sunset Park and Tree Trimming to agenda under Old Business by Board Member Williams; seconded by Vice Chairman Emerling

Roll Call Vote: Ayes: 7 Nays: 0 Motion carried

Motion to add thanking Chuck Svaluto for his service to the TIFA Board to New Business by Board Member Williams; seconded by Vice Chairman Emerling

Roll Call Vote: Ayes: 7 Nays: 0 Motion carried

Approval of Meeting Minutes:

Motion to approve May 25, 2021, TIFA Virtual Meeting Minutes by Board Member Williams; seconded by Board Member Ostroske

Roll Call Vote: Ayes: 7 Nays: 0 Motion carried

Motion to approve June 7, 2021, TIFA Virtual Meeting Minutes by Secretary Clark; seconded by Vice Chairman Emerling

Roll Call Vote: Ayes: 7 Nays: 0 Motion carried

Public Comment:

No one addressed the Board Members as to items not on the agenda.

New Business:

Motion to thank Chuck Svaluto for his service to the TIFA Board by Recognition of Service to be read by Mayor Lampl at the September City Council meeting by Vice Chairman Emerling; seconded by Mayor Lampl

Roll Call Vote: Ayes: 7 Nays: 0 Motion carried

Financial Report

Treasurer Hanley reviewed the current Revenue and Expenditure Report, the FY2122 TIFA budget and the TIFA Fund Balance.

Resolution to accept financial reports as presented by Vice Chairman Emerling; seconded by Board Member Ostroske

Roll Call Vote: Ayes: 7 Nays: 0 Motion carried

Wade Trim Proposal

Mayor Lampl reviewed the proposal from Wade Trim to revise about 170 ordinances to achieve the TIFA District Village Plan.

Resolution to approve the Wade Trim Proposal, as presented, not to exceed \$32,500.00 by Secretary Clark; seconded by Board Member Williams

Roll Call Vote: Ayes: 6 Nays: 1 (Daelemans) Motion carried

Light Pole Cap on Cass Lake Road

A light pole was removed many years ago at 1700 Cass Lake Road on the sidewalk and was not capped properly. The City received a quote from Harlen Electric to cap the hole.

Resolution to approve the light pole cap, as presented, not to exceed \$1,675.00 by Secretary Clark; seconded by Board Member Williams

Roll Call Vote: Ayes: 6 Nays: 1 (Santia) Motion carried

Resilience Grant

Secretary Clark explained the first part of the Resilience Grant was submitted. Proposed projects include canal shoreline restoration, kayak launch, Fran Leaf Park sidewalk remediation, wetland restoration and creation of a path from Cass Lake Road to Fran Leaf Park. The creation of a path from Cass Lake Road to Fran Leaf Park is in the TIFA District. It is encouraged that the grant show matching funds from the City.

Resolution to approve matching funds for specified projects only in the TIFA District to include the Eastern Gateway Path and Shore Line Restoration on the Resilience Grant application, not to exceed \$55,000.00 by Mayor Lampl; seconded by Board Member Williams

Roll Call Vote: Ayes: 7 Nays: 0 Motion carried

Old Business:

Street Light Pole Project

The sample light pole was placed on a light pole on Cass Lake Road for all board members to see. This sample was not an exact prototype, as a mistake was made in the production. The base will need to be resized then trimmed by DPW once placed. City Staff will contact the painter and Board Member Williams will contact Terracast to get a timeline for start and completion of project.

Resolution to approve painting the light poles not to exceed \$25,000.00 by Vice Chairman Emerling; seconded by Secretary Clark

Roll Call Vote: Ayes: 7 Nays: 0 Motion carried

Resolution to approve purchase of ninety-three light pole bases, not to exceed \$44,000.00 by Vice Chairman Emerling; seconded by Mayor Lampl

Roll Call Vote: Ayes: 7 Nays: 0 Motion carried

Sunset Park

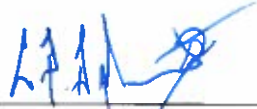
The board members would like an update on the fence at Sunset Park. City Staff will follow up.

Tree Trimming

Board Member Williams indicated she has not gotten a quote yet, as companies are not calling her back. She will keep trying and report back at a later meeting.

Adjournment:

Chairman Daelemans adjourned the meeting at 6:46 pm.



Paul Daelemans
Chairman, TIFA Board



Lori Gilman
Keego Harbor, Administrative Specialist
and
TIFA Deputy Secretary

