



*City of Keego Harbor*  
**Tax Increment Finance Authority**  
**Meeting Minutes**  
**Thursday June 6, 2019**

**Call the Meeting to Order:** Chairman Daelemans called the meeting to order at 7:00pm

**Roll Call:**

***Present:*** Chairman Paul Daelemans, Vice-Chairman David Emerling, Secretary Leslie Clark, Commissioners Gino Santia, Pat Ostroske and Sue Williams

***Absent:*** Commissioner Chuck Svaluto,

*Motion to excuse Commissioner Svaluto by Chairman Daelemans; seconded by Vice-Chairman Emerling*

*AYES: 6*

*NAYS: 0*

*MOTION PASSED*

**Staff Present:** City Manager Jered Ottenwess and Deputy Clerk Lori Gilman

**Public Comments:**

*No one addressed the Commissioners, Closed to Public Comment*

**Approval of Meeting Minutes:**

*Motion to approve the May 13, 2019 Meeting Minutes by Secretary Clark; seconded by Commissioner Ostroske*

*AYES: 6*

*NAYS: 0*

*MOTION PASSED*

**New Business:**

**Market Analysis from Gibbs Planning Group**

Robert J. Gibbs discussed the proposal from Gibbs Planning Group. Mr. Gibbs discussed the residential and commercial side of the Market Study his company would work on for Keego Harbor. He indicated the data doesn't rely on Census data. The Gibbs Planning Group will talk to local business and residents through focus groups. This Market Study will aid the City in planning policies, help existing businesses identify customers and spending potential and be a tool to get developers interested in Keego Harbor. Mr. Gibbs indicated the City will get a free update one year after the Market Survey is completed.

*Resolution to approve the Market Analysis Proposal from the Gibbs Planning Group, not to exceed \$25,000.00 by Commissioner Ostroske; seconded by Vice-Chairman Emerling*

*AYES: 6 (Roll Call Vote)*

*NAYS: 0*

*MOTION PASSED*

**Old Business:**

Commissioners discussed the Capital Improvement List from the October 31, 2018 meeting. It was decided the next meeting will focus on streetlights, banners, the wall at Sunset Park and the sidewalk path from Cass Lake Road to Fran Leaf Park. City Staff will evaluate how many streetlights need to be replaced. Members from the TIFA board will come up with banner ideas. Manager Ottenwess will get more information on the sidewalk. Commissioners discussed a mural painting on the wall at Sunset Park.

**Adjournment:**

Chairman Daelemans adjourned the meeting at 8:55pm.



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Paul Daelemans  
Chairman, TIFA Board



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Lori Gilman  
Keego Harbor, Deputy Clerk