

**CITY OF KEEGO HARBOR  
TAX INCREMENT FINANCE AUTHORITY (TIFA)  
MEETING MINUTES  
TUESDAY SEPTEMBER 8, 2020**

**Call the Meeting to Order:** Chairman Daelemans called the meeting to order at 4:00pm

**Roll Call:**

***Present:*** Chairman Paul Daelemans, Vice-Chairman David Emerling, Secretary Leslie Clark, Board Members Gino Santia, Pat Ostroske and Sue Williams

***Absent:*** Board Member Chuck Svaluto

***Motion to excuse Board Member Chuck Svaluto by Chairman Daelemans; seconded by Vice-Chairman Emerling***

*Roll Call Vote:            Ayes: 6            Nays: 0            Motion carried*

**Staff Present:** City Treasurer Denise Hanley and Record's Clerk Lori Gilman

**Public Comments:**

No one addressed the Board Members, Closed to Public Comment

**Approval of Meeting Minutes:**

***Motion to approve the December 16, 2019 TIFA Meeting Minutes, with modifications, by Vice-Chairman Emerling; seconded by Board Member Ostroske***

*Roll Call Vote:            Ayes: 6            Nays: 0            Motion carried*

**New Business:**

**Appointments**

- a. Appointment of Officers – Chairperson, Vice Chairperson and Secretary
- b. Appointment of Treasurer
- c. Appointment of Deputy Secretary

***Motion to appoint Paul Daelemans Chairman, David Emerling Vice- Chairman and Leslie Clark Secretary by Secretary Clark; seconded by Vice-Chairman Emerling***

*Roll Call Vote:            Ayes: 6            Nays: 0            Motion carried*

***Motion to appoint Denise Hanley Treasurer by Chairman Daelemans; seconded by Vice- Chairman Emerling***

*Roll Call Vote:            Ayes: 6            Nays: 0            Motion carried*

***Motion to appoint Lori Gilman Deputy Secretary to fulfill any duties not carried out by Secretary Leslie Clark by Vice- Chairman Emerling; seconded by Chairman Daelemans***

*Roll Call Vote:            Ayes: 6            Nays: 0            Motion carried*

**Financial Review**

Treasurer Hanley and Mayor Pro Tem Lampl reviewed the Revenue and Expenditure Report and the approved FY2021 budget with the Board Members. Board Members talked about meeting in April 2021 to discuss the FY2122 TIFA budget before City Council approves the City FY2122 budget.

**Old Business:**

**Gibbs Proposal Update**

Mayor Pro Tem Lampl gave the Board Members a recap of where the City stands with the Gibbs Planning Group proposal. Once City Council receives the revised proposal, a TIFA meeting will be scheduled.

**Streetlights / Light Poles on Cass Lake Road Update**

Mayor Pro Tem Lampl gave the Board Members a recap of where the City stands on fixing the streetlights / light poles. The City is hoping to repair the paint on the streetlights / light poles and adding resin or composite ~~bases~~ bases on the streetlights / light poles. A committee of 3 board members will go around the City ranking the condition of each streetlights / light poles. Once this has been completed and companies are chosen to request quotes, a TIFA meeting will be scheduled.

*Motion to have Vice-Chairman Emerling, Secretary Clark and Board Member Williams on the committee by Chairman Daelemans; seconded by Board Member Clark*

*Roll Call Vote:           Ayes: 6           Nays: 0           Motion carried*

**Pathway Planning Update**

Board Members would like to go ahead with receiving quotes to redo the pathway next to the vacant property at 2074 Cass Lake Road. City staff will work with City Planner Jason Smith on retrieving any plans and any other information on this property. Secretary Clark and Chairman Daelemans will review these items and reach out to local companies for quotes.

**Adjournment:**

Chairman Daelemans adjourned the meeting at 5:15 pm.



Paul Daelemans  
Chairman, TIFA Board



Lori Gilman  
Keego Harbor, Record's Clerk