

**City of Keego Harbor  
Tax Increment Finance Authority (TIFA)  
Virtual Meeting Minutes  
Thursday April 8, 2021**

**Call the Meeting to Order:** Chairman Daelemans called the meeting to order at 4:00pm

**Roll Call:**

***Present:*** Chairman Daelemans attending remotely from Oakland County, City of Keego Harbor, State of Michigan  
Secretary Clark attending remotely from Oakland County, City of Keego Harbor, State of Michigan  
Board Member Ostroske attending remotely from Oakland County, City of Keego Harbor, State of Michigan  
Board Member Santia attending remotely from Oakland County, City of Waterford, State of Michigan (left meeting at 5:00pm, power outage)  
Board Member Williams attending remotely from Oakland County, City of Keego Harbor, State of Michigan

***Absent:*** Vice Chairman Emerling and Board Member Svaluto

*Motion to excuse Vice Chairman Emerling and Board Member Svaluto by Chairman Daelemans; seconded by Board Member Ostroske*

*Roll Call Vote:            Ayes: 5                      Nays: 0                      Motion carried*

**Staff Present:** Acting City Manager / City Clerk Tammy Neeb, City Treasurer Denise Hanley, and Record's Clerk / TIFA Recording Secretary Lori Gilman

**Approval of the Agenda:**

*Motion to add TIFA Master Plan Update by Mayor Lampl to the agenda under New Business by Board Member Williams; seconded by Board Member Ostroske*

*Roll Call Vote:            Ayes: 5                      Nays: 0                      Motion carried*

**Approval of Meeting Minutes:**

*Motion to approve the February 22, 2021 TIFA Virtual Meeting Minutes by Secretary Clark; seconded by Board Member Santia*

*Roll Call Vote:            Ayes: 5                      Nays: 0                      Motion carried*

**Public Comment:**

No one addressed the Board Members

## **New Business:**

### **Financial Report**

Treasurer Hanley reviewed the Revenue and Expenditure Report with the Board Members. She indicated the street light expenditure will be higher this year verses last year.

### **FY2122 Budget Discussion**

#### **Capital Improvement Ideas**

Board Members discussed the items on the Capital Improvement list. The items that the board decided to follow up on include:

1. Commercial businesses in the TIFA District apply for grant money for exterior building renovations. Board will need to decide on application process and money to be awarded.
2. Receive a bid from an arborist to prune trees on Cass Lake Road
3. Receive a revised bid from Hubbel, Roth and Clark for pathway from Cass Lake Road to Fran Leaf Park
4. City Owned vacant property on Cass Lake Road

## **Old Business:**

### **Streetlights / Light Poles on Cass Lake Road**

Board Members discussed the foam engineering sample from Terracast. Before the sample can be ordered, a company will pick up a sample of our current light pole base for proper measurement.

Once the order is placed, the cost of the sample will be credited to the final invoice.

As discussed at previous TIFA meetings, Board Members will need to check the bolts and concrete pad at each light. The concrete pads will need to be painted black before the light poles are replaced. Once the resolution is passed, City Council will need to approve the expenditure.

*Resolution to approve not more than \$5,900.00 for the foam engineering sample by Secretary Clark; seconded by Board Member Williams*

*Roll Call Vote:          Ayes: 4                      Nays: 0                      Motion carried*

### **TIFA Master Plan Update**

Mayor Lampl updated the Board Members on the TIFA Master Plan, the survey results, and next steps.

## **Adjournment:**

Chairman Daelemans adjourned the meeting at 5:25 pm.



Paul Daelemans  
Chairman, TIFA Board



Lori Gilman  
Keego Harbor, Record's Clerk and  
TIFA Recording Secretary